



## Job Description

**Job Title:** Outdoor Services Team Member.

**Objective:** Operating within the outdoor team to provide an exceptional grounds care service to all Council-owned/managed land and facilities.

**Job Summary:** To carry out the day-to-day duties relating to the maintenance operation of Didcot's parks; recreation grounds; Millennium Woods; Cemetery; allotments; Ladygrove Lakes; outdoor fitness areas; play areas; sports and other Town Council outdoor activities.

### Main Duties and Responsibilities:

1. Experience of operating and basic maintenance of a range of grounds maintenance tools and machinery. This may include Brush cutters, ride-on mowers, push mowers, chainsaws, blowers, and hand tools.
2. Play equipment checks and repairs, replacing swings and fixing replacement parts. Making safe damage and taping off equipment out of use. Repainting where necessary and general maintenance.
3. Perform a full range of Grounds care tasks, such as mowing (pedestrian and ride-on), litter picking, strimming.
5. Carry out a range of horticultural tasks as required, including but not limited to weeding, feeding, planting, pruning sowing and hedge cutting.
6. Maintenance of Didcot cemetery.
7. Ad-hoc repairs to various buildings including painting.
8. Landscaping and clearance work to site as and when required.
9. Posting and removal of notices.
11. General housekeeping of the yard and storage block at Edmonds Park.
12. Maintain the depot and tools in good order.
13. Pitch marking duties.
14. Application of herbicides under COSHH guidelines. Care of chemical store and documentation.

15. Opening buildings for others, assisting in erecting Christmas decorations inside and out, watering of beds and trees, assistance at Ladygrove Lakes for environmental issues.
16. Gate keeping duties as and when required: an early start/early finish or late start/late finish may be required. Some weekend working may be required. Overtime or time off in lieu is available.
17. Litter picking, general cleaning of equipment including clearing up of broken glass and dog fouling.
18. Any other duties commensurate with the post that may be required by the Grounds Maintenance Supervisor, Outdoor Services Manager, or the Town Clerk.
19. PA1&6, chainsaw licence, preferred. Further qualifications desirable but training available for the right candidate.
20. Driver's licence is essential – the ability to be able to drive the Council's vehicles is an important aspect of the role.
21. Ability to work independently and as part of the team.
22. Timekeeping, willingness to learn and adapt and positive attitude essential.

This job description is not exhaustive and may be subject to review as the Council may direct.

