

Notice of a meeting of the

Finance & General Purposes Committee

22nd July 2024 at 7.30pm

All Saints Room, Civic Hall, Didcot



All members of the Finance and General Purposes Committee are summoned to attend this meeting for the transaction of the business on the agenda.

Admission of the public and media

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960.

Reports and minutes

We add reports and minutes to our website.

Recording, photographs and filming

The press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such members of the public may be recorded or photographed during the meeting. We ask that anyone wishing to record or photograph the meeting notifies the Town Clerk before the start of the meeting.

Public participation

The Council welcomes the public's involvement in meetings, which must be in accordance with our rules (Standing Orders 30-32 on a matter before the Committee).

At the relevant time during the meeting, the Chair will invite members of the public to present their questions and statements. Please contact the Town Clerk to participate on email – jwheeler@didcot.gov.uk

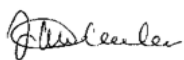
Agenda

1. To receive apologies.
2. To receive declarations of interests. Members are reminded to declare any interests they may have on any item on this agenda in accordance with Didcot Town Council's code of conduct.
3. To agree the Minutes of the meeting held on 17th June 2024 –*attached*.
4. Questions on the Minutes as to the progress of any item.
5. To review and approve the financial reports for May 2024 – *see attached reports*.
6. To note the expenditure on the splash pad – *see attached*.
7. To note the appointment of DCK Accounting solutions to perform the VAT partial exemption calculations for 2023 – 2024 – *see attached letter*.
8. To approve a quote of £1,300 for pitch marking using a robot and GPS system – *see attached report*.
9. To review the progress report – *see attached*.

EXCLUSION OF THE PRESS AND PUBLIC

Pursuant to Section 1 of the Public Bodies [Admission to Meetings] Act 1960 the committee will be asked to exclude the press and public from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

10. To note the confidential minutes of the CCTV meeting held on 6th June 2024 – *see attached*
11. To review the cyber protection quote – deferred from the June F&GP meeting – *Air IT have been invited to this meeting to answer questions but have not responded*.
12. To clarify the CCTV proposals from SODC and possible procurement path – *awaiting a response from SODC*.
13. To consider the appointment of Infrastructure Managed Services Ltd being “re-branded” as Sherwood Maintenance Ltd – *see attached confidential report*.
14. To review the contract renewal proposal for the office telephones – *see attached confidential report*.



Janet Wheeler
Town Clerk
16th July 2024

Voting members:

Cllr Tony Worgan (Chair)
Cllr Gavin Roberts (Deputy Chair)
Cllr David Aragao
Cllr James Broadbent
Cllr Nick Hards
Cllr Jim Loder
Cllr George Ryall

Nominated Substitute members:

Cllr Olly Glover
Cllr Luke Hislop
Cllr Tony Hudson
Cllr Chris Jennings
Cllr Mocky Khan
Cllr Hugh Macdonald
Cllr David Rouane

Didcot Town Council

Finance and General Purposes Committee

17th June 2024 at 7.30pm

All Saints Room, Didcot Civic Hall



Minutes

Note: These minutes are subject to approval as a true and correct record by the next meeting of this Committee.

Present:

Councillor T Worgan (Chair)
Councillor D Aragao
Councillor G Ryall
Councillor J Loder
Councillor C Jennings (Subbing for Cllr G Roberts)
Councillor A Hudson (Subbing for Cllr N Hards)

Officers:

Mrs J Wheeler – Town Clerk (TC)
Mrs L Blake – Deputy Town Clerk (DC)

11. To receive apologies

Apologies were received from Cllrs N Hards, J Broadbent and G Roberts. Cllr A Hudson substituted for Cllr N Hards, and Cllr C Jennings substituted for Cllr G Roberts.

12. To receive declarations of interests. Members are reminded to declare any interests they may have on any item on this agenda in accordance with Didcot Town Council's code of conduct

No declarations were made. Cllr C Jennings later declared a pecuniary interest in item 14 and left the meeting.

13. To agree the Minutes of the meeting held on 20th May 2024

The Chair paged through the minutes. It was proposed by Cllr J Loder, seconded by Cllr G Ryall, and RESOLVED to approve the minutes as an accurate record and note them as such. The vote was unanimous.

14. Questions on the Minutes as to the progress of any item

Cllr T Worgan explained that a previous Grant Aid applicant had asked that their application be discussed at this meeting. The decision was made to stick to the previous decision of considering applications at three grant meetings throughout the

year – the next meeting where this could be discussed would be on 23rd September 2024. All members agreed with this.

15. To note the unaudited financial statement for 2023-2024 financial year

It was proposed by Cllr J Loder, seconded by Cllr G Ryall, and RESOLVED to RECOMMEND the unaudited financial statement for the 2023-2024 financial year. The vote was unanimous.

16. To review and approve the fixed asset register for 2023-2024

The Town Clerk informed the Committee that the main change to the document was the addition of the new Community and Sports Pavilion in Edmonds Park. Cllr C Jennings asked whether the new Pears Mapping software would be used in the future to help curate this document. It was confirmed this would be used. It was proposed by Cllr J Loder, seconded by Cllr G Ryall, and RESOLVED to RECOMMEND the fixed asset register for 2023-2024. The vote was unanimous.

17. To review and approve the final report from the internal auditor

The Committee reviewed the internal auditor report. Cllr G Ryall congratulated staff on their work – the report showed only two minor recommendations. It was recommended that Officers investigate potential use of a Customer Relationship Management package, the cost versus the benefit. It was proposed by Cllr T Worgan, seconded by Cllr G Ryall, and RESOLVED to RECOMMEND the final report from the internal auditor. The vote was unanimous.

18. To review and recommend to full Council the Annual Governance and Accountability Return (AGAR) and financial statements for the year ended 31st March 2024

The Committee reviewed the AGAR and the explanation of variances. The Town Clerk confirmed additional information will need to be provided this year, due to the 'business' transacted by the Council, exceeding 2 million. This information will include bank statements.

It was proposed by Cllr T Worgan, seconded by Cllr J Loder, and RESOLVED to RECOMMEND the Annual Governance and Accountability Return and financial statements for the year ended 31st March 2024, to full Council. The vote was unanimous.

19. To review and approve the financial reports for April 2024 (under the new coding)

The Committee noted the reports under the new codes, the income and expenditure of each Committee was summarised separately. It was noted on page 9.37, that the balances owed by Croudace and Coop Earley, had been paid in March and should have been removed. It was proposed by Cllr T Worgan, seconded by Cllr G Ryall, and RESOLVED to approve the financial reports for April 2024. The vote was unanimous.

20. To note a report on the centre piece for the new sand pit at Edmonds Park

The Committee noted the recommendations on the design from the Outdoor Services Manager.

It was proposed by Cllr G Ryall, seconded by Cllr C Jennings, and **RESOLVED** to approve the spend of up to £1,000 on a new centre piece, a castle, for the sandpit in Edmonds Park. The vote was unanimous.

21. To consider the cyber protection proposal

Members discussed the proposal and the quote received.

Cllr D Aragao queried the effectiveness of removing the existing ESET anti-virus and replacing with EDR 24:7, when they could run alongside each other. Members did not feel informed enough to make a decision at this stage. Although they know the importance of the Council being fully protected, they requested that Officers explore other packages that are easy to use and more widely available than Sentinel. There may be other products in the market place that offer a similar level of protection and allow the Council to provide its services efficiently.

It was **RESOLVED** to bring this item back to a future meeting once more information has been gathered. All members agreed.

22. To review the progress report

The Committee reviewed the report.

Restore had still not been in contact with DTC regarding their proposed building project, but it was noted that their architect had stated that work could commence in 2024. No planning application has been submitted yet.

Cllr C Jennings explained that the grass cutting is still an issue within the town, with a lot of confusion over the responsibility of some areas. A discussion was had over the out-dated maps provided by OCC and potentially arranging meetings with the District and the County Council. It was also noted that some areas are either under management companies or still with the developer. Members suggested noting problematic areas and issues, so that they can be raised with District and County.

23. Exclusion of the press and public

It was **RESOLVED** to exclude the press and public from the meeting pursuant to Section 1 of the Public Bodies [Admission to Meetings] Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

24. To review quotes for the proposed new CCTV cameras

Due to living in close proximity to one of the proposed cameras, Cllr C Jennings left the meeting at this stage and did not participate in discussion.

Members reviewed the quotes and requested that Officers ask for more clarity from SODC, as to what it was the Town Council would be paying for.

It was proposed by Cllr G Ryall, seconded by Cllr T Worgan, and **RESOLVED** to defer this item to the next meeting, so that more information could be obtained. All members agreed.

Cllr C Jennings returned to the meeting.

25. To consider the appointment of an Estate Administrator (agreed in principle by the Personnel and Administration Committee)

The Committee noted the confidential staff report from the Town Clerk. They supported this proposed appointment and expressed a hope that this would give time to the Town Clerk and the Deputy Town Clerk to apply for more grants. It was RESOLVED to RECOMMEND the appointment of an Estate Administrator to full Council. The vote was unanimous.

The meeting closed at 8.46pm.

Signed: _____ (Chair)

Date: _____

DRAFT

Finance and General Purposes Committee

22nd July 2024

Report author: Janet Wheeler



Financial Statements

Introduction

1. This report presents a summary of the Council's financial activities throughout the month of May 2024. The Finance and General Purposes Committee should note that the reports are defined by Committee to make it easier for the different standing Committees to budget for their projects.

Recommendation

2. That the Committee formally notes and approves the financial statements for May 2024.

Background

3. Attached are monthly reports that present a summary of the Council's financial activities at 31st May 2024:
 - (a) the Cash and Investment reconciliations at 31st May 2024
 - (b) the detailed income and expenditure report for the F&GP Committee only for 31st May 2024
 - (c) summary of income and expenditure by Budget heading across all Committees – for 31st May 2024
 - (d) detailed balance sheet (excluding stock movement)
 - (e) detailed profit and loss (excluding stock movement)
 - (f) Sales Ledger aged account balances at 31st May 2024
 - (g) List of payments made between 1/05/24 and 31/05/24.

Delegated authority

- (a) Under Standing Order 100, the administration of the Finance and General Purposes budget is delegated to this Committee.

Legal and risk implications

- (b) The Council is required to arrange for the proper administration of its financial affairs: this will include regular reporting.
- (c) The Accounts and Audit Regulations require local councils to ensure that financial management is adequate and effective and have a sound system of internal control.

Janet Wheeler
Town Clerk

Didcot Town Council

Bank - Cash and Investment Reconciliation as at 31 May 2024

	<u>Account Description</u>	<u>Balance</u>
<u>Bank Statement Balances</u>		
1	31/05/2024 Unity Trust Current Account	501,411.14
4	31/05/2024 Unity Bank Civic Hall Account	125,512.59
5	31/05/2024 CCLA Public Sector Deposit Fun	815,822.15
7	31/05/2024 Barclaycard Commercial	-1,134.15
		1,441,611.73
<u>Other Cash & Bank Balances</u>		
	Civic Hall Bar Floats	260.00
	Petty Cash	250.00
		510.00
		1,442,121.73
<u>Receipts not on Bank Statement</u>		
0	31/05/2024 All Receipts Cleared	0.00
		0.00
Closing Balance		1,442,121.73
<u>All Cash & Bank Accounts</u>		
1	Unity Current Account	501,411.14
2	Santander	0.00
3	Income Cash Book	0.00
4	Civic Hall Current Account	125,512.59
5	CCLA Deposit Fund	815,822.15
6	Barclaycard - NOT IN USE	0.00
7	Barclaycard Account	-1,134.15
	Other Cash & Bank Balances	510.00
	Total Cash & Bank Balances	1,442,121.73

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mrs Janet Wheeler
Didcot Town Council
Civic Hall Britwell Road
Didcot
OX11 7HN

Date: 31/05/2024

Account Name: Didcot Town Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20459521

Your arranged overdraft limit is £0.00

Our unauthorised overdraft charges are changing from tracked rate of 25% above base rate to a fixed Nominal rate 25% EAR (Equivalent Annual Rate 28.39%). To find out more read our Overdrafts Key Features document and our Standard Service Tariff available at www.unity.co.uk



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Contact Us

Call us: **0345 140 1000**

Email us: **us@unity.co.uk**

Visit us: **unity.co.uk**

Your Current T2 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
30/04/2024		Balance brought forward	£0.00	£0.00	£831,501.98
01/05/2024	Direct Debit	Direct Debit (SOUTH OXFORDSHIRE)	£190.00	£0.00	£831,311.98
01/05/2024	Direct Debit	Direct Debit (SOUTH OXFORDSHIRE)	£792.00	£0.00	£830,519.98
01/05/2024	Credit	AB STONEMAR	£0.00	£130.00	£830,649.98

Page number 1 of 8

Statement number 033

**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.

INVESTORS IN PEOPLE
We invest in people. Gold



5-4

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
01/05/2024	Credit	KANE L	£0.00	£108.50	£830,758.48
02/05/2024	Credit	BCARD8276784010524 BCARD	£0.00	£136.00	£830,894.48
03/05/2024	Credit	Post Office Cash Deposit 099137 099137	£0.00	£390.70	£831,285.18
03/05/2024	Credit	Post Office Cash Deposit 099137 099137	£0.00	£95.66	£831,380.84
03/05/2024	Credit	BCARD8276784020524 BCARD	£0.00	£347.34	£831,728.18
03/05/2024	Credit	KERRY P	£0.00	£108.50	£831,836.68
07/05/2024	Direct Debit	Direct Debit (PUBLIC WORKS LOANS)	£26,179.96	£0.00	£805,656.72
07/05/2024	Credit	BCARD8276784030524 BCARD	£0.00	£42.30	£805,699.02
08/05/2024	Credit	BCARD8276784070524 BCARD	£0.00	£183.56	£805,882.58
09/05/2024	Credit	BCARD8276784080524 BCARD	£0.00	£108.50	£805,991.08
09/05/2024	Credit	TURNERJAMES CJ	£0.00	£90.00	£806,081.08
09/05/2024	Credit	TURNERJAMES CJ	£0.00	£18.50	£806,099.58
10/05/2024	Direct Debit	Direct Debit (BARCLAYCARD)	£110.63	£0.00	£805,988.95
10/05/2024	Faster Payment Debit	B/P to: Travis Perkins	£1,083.72	£0.00	£804,905.23
10/05/2024	Faster Payment Debit	B/P to: British Gas	£1,081.65	£0.00	£803,823.58
10/05/2024	Faster Payment Debit	B/P to: Rentokil Initial	£480.20	£0.00	£803,343.38
10/05/2024	Transfer	B/P to: FMCHT	£2,090.40	£0.00	£801,252.98
10/05/2024	Faster Payment Debit	B/P to: OCC Pension Fund	£13,131.43	£0.00	£788,121.55
10/05/2024	Faster Payment Debit	B/P to: J Wheeler	£228.84	£0.00	£787,892.71
10/05/2024	Faster Payment Debit	B/P to: Spaldings Limited	£408.46	£0.00	£787,484.25
10/05/2024	Faster Payment Debit	B/P to: Simeon Lord	£60.00	£0.00	£787,424.25
10/05/2024	Faster Payment Debit	B/P to: Air IT Ltd	£855.38	£0.00	£786,568.87
10/05/2024	Faster Payment Debit	B/P to: Oxford Linen Suppl	£180.00	£0.00	£786,388.87
10/05/2024	Faster Payment Debit	B/P to: Oxford Direct Serv	£3,120.00	£0.00	£783,268.87

Page number 2 of 8

Statement number 033



**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
Unity Trust Bank is entered in the Financial Services Register under number 204570.
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
Calls may be monitored and recorded for training, quality and security purposes.
© Unity Trust Bank. All Rights Reserved.

INVESTORS IN PEOPLE
We invest in people Gold



5-5

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
10/05/2024	Faster Payment Debit	B/P to: Polar Cooling Serv	£156.00	£0.00	£783,112.87
10/05/2024	Faster Payment Debit	B/P to: Trade UK	£52.66	£0.00	£783,060.21
10/05/2024	Faster Payment Debit	B/P to: Carlton Services	£1,080.00	£0.00	£781,980.21
10/05/2024	Faster Payment Debit	B/P to: Collard Environmen	£537.60	£0.00	£781,442.61
10/05/2024	Faster Payment Debit	B/P to: Aston James Offi	£3,340.80	£0.00	£778,101.81
10/05/2024	Faster Payment Debit	B/P to: Blewburton Ltd	£7,602.00	£0.00	£770,499.81
10/05/2024	Faster Payment Debit	B/P to: Rabbits Vehicle Hi	£654.00	£0.00	£769,845.81
10/05/2024	Faster Payment Debit	B/P to: Rialtas Business	£3,390.00	£0.00	£766,455.81
10/05/2024	Faster Payment Debit	B/P to: Mobile Mini	£83.42	£0.00	£766,372.39
10/05/2024	Faster Payment Debit	B/P to: HMRC Shipley	£11,920.09	£0.00	£754,452.30
10/05/2024	Faster Payment Debit	B/P to: Rochester Midland	£310.80	£0.00	£754,141.50
10/05/2024	Faster Payment Debit	B/P to: Externiture Ltd	£424.80	£0.00	£753,716.70
10/05/2024	Faster Payment Debit	B/P to: D Wright	£400.00	£0.00	£753,316.70
10/05/2024	Faster Payment Debit	B/P to: Microshade Busines	£413.82	£0.00	£752,902.88
10/05/2024	Faster Payment Debit	B/P to: Abingdon Bridge	£4,200.00	£0.00	£748,702.88
10/05/2024	Faster Payment Debit	B/P to: Infinity Playgroun	£2,286.00	£0.00	£746,416.88
10/05/2024	Faster Payment Debit	B/P to: Creative Catering	£3,408.00	£0.00	£743,008.88
10/05/2024	Faster Payment Debit	B/P to: EE Limited	£121.34	£0.00	£742,887.54
10/05/2024	Faster Payment Debit	B/P to: Splash Pads Enterp	£150,000.00	£0.00	£592,887.54
10/05/2024	Faster Payment Debit	B/P to: Seldram Supplies	£136.52	£0.00	£592,751.02
10/05/2024	Faster Payment Debit	B/P to: Trade UK	£206.20	£0.00	£592,544.82
10/05/2024	Faster Payment Debit	B/P to: McFarlane Telfer	£957.65	£0.00	£591,587.17
10/05/2024	Faster Payment Debit	B/P to: G S Mechanical Ltd	£729.54	£0.00	£590,857.63
10/05/2024	Faster Payment Debit	B/P to: Collard Environmen	£641.09	£0.00	£590,216.54

Page number 3 of 8

Statement number 033



**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
Unity Trust Bank is entered in the Financial Services Register under number 204570.
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
Calls may be monitored and recorded for training, quality and security purposes.
© Unity Trust Bank. All Rights Reserved.

INVESTORS IN PEOPLE
We invest in people Gold



5-6

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
10/05/2024	Faster Payment Debit	B/P to: Blachere Illuminat	£2,256.34	£0.00	£587,960.20
10/05/2024	Faster Payment Debit	B/P to: DC Group (KK)	£168.58	£0.00	£587,791.62
10/05/2024	Faster Payment Debit	B/P to: DC Group (KK)	£77.10	£0.00	£587,714.52
10/05/2024	Credit	THE COOPERATIVE	£0.00	£1,335.00	£589,049.52
10/05/2024	Credit	BCARD8276784090524 BCARD	£0.00	£43.92	£589,093.44
13/05/2024	Credit	Post Office Cash Deposit 099137 099137	£0.00	£78.00	£589,171.44
13/05/2024	Credit	Post Office Cash Deposit 099137 099137	£0.00	£251.21	£589,422.65
13/05/2024	Credit	Post Office Cash Deposit 099137 099137	£0.00	£205.00	£589,627.65
13/05/2024	Credit	Post Office Cash Deposit 099137 099137	£0.00	£74.64	£589,702.29
13/05/2024	Credit	Post Office Cash Deposit 099137 099137	£0.00	£26.60	£589,728.89
15/05/2024	Direct Debit	Direct Debit (BARCLAYCARD)	£18.00	£0.00	£589,710.89
15/05/2024	Faster Payment Debit	B/P to: Splash Pads Enterp	£27,071.46	£0.00	£562,639.43
15/05/2024	Credit	BCARD8276784140524 BCARD	£0.00	£68.40	£562,707.83
15/05/2024	Credit	SET IN STONE DIDCO	£0.00	£130.00	£562,837.83
16/05/2024	Direct Debit	Direct Debit (BARCLAYCARD)	£18.00	£0.00	£562,819.83
16/05/2024	Direct Debit	Direct Debit (CASTLE WATER LTD)	£374.62	£0.00	£562,445.21
16/05/2024	Direct Debit	Direct Debit (CASTLE WATER LTD)	£1,208.39	£0.00	£561,236.82
16/05/2024	Direct Debit	Direct Debit (CASTLE WATER LTD)	£261.62	£0.00	£560,975.20
16/05/2024	Credit	BCARD8276784150524 BCARD	£0.00	£18.00	£560,993.20
16/05/2024	Credit	M J DIDCOCK FUNE	£0.00	£765.00	£561,758.20
16/05/2024	Credit	M J DIDCOCK FUNE	£0.00	£130.00	£561,888.20
16/05/2024	Credit	Didcot Town Youth	£0.00	£720.00	£562,608.20
17/05/2024	Credit	BCARD8276784160524 BCARD	£0.00	£403.92	£563,012.12
20/05/2024	Direct Debit	Direct Debit (GOCARDLESS)	£137.05	£0.00	£562,875.07

Page number 4 of 8

Statement number 033



**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
Unity Trust Bank is entered in the Financial Services Register under number 204570.
Registered Office: Four Brinkleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
Cards may be monitored and recorded for training, quality and security purposes.
© Unity Trust Bank. All Rights Reserved.

INVESTORS IN PEOPLE
We invest in people Gold



5-7

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
20/05/2024	Direct Debit	Direct Debit (THE MIDCOUNTIES CO)	£778.77	£0.00	£562,096.30
20/05/2024	Faster Payment Debit	B/P to: DCK Payroll Solut	£40,344.30	£0.00	£521,752.00
20/05/2024	Credit	BCARD8276784180524 BCARD	£0.00	£796.10	£522,548.10
21/05/2024	Credit	BCARD8276784200524 BCARD	£0.00	£71.28	£522,619.38
22/05/2024	Credit	Nthabiseng Khumalo	£0.00	£108.50	£522,727.88
23/05/2024	Direct Debit	Direct Debit (BCARD COMMERCIAL)	£4,229.91	£0.00	£518,497.97
23/05/2024	Credit	GREENAWAY VP	£0.00	£65.00	£518,562.97
24/05/2024	Direct Debit	Direct Debit (BOC MANCHESTER ACC)	£36.54	£0.00	£518,526.43
24/05/2024	Credit	HMRC VAT	£0.00	£7,037.94	£525,564.37
24/05/2024	Credit	BCARD8276784230524 BCARD	£0.00	£87.12	£525,651.49
29/05/2024	Direct Debit	Direct Debit (BRITISH GAS BUSINE)	£485.73	£0.00	£525,165.76
29/05/2024	Direct Debit	Direct Debit (BRITISH GAS BUSINE)	£848.83	£0.00	£524,316.93
29/05/2024	Direct Debit	Direct Debit (BRITISH GAS BUSINE)	£64.49	£0.00	£524,252.44
29/05/2024	Faster Payment Debit	B/P to: Stockwell Safety	£1,604.40	£0.00	£522,648.04
29/05/2024	Faster Payment Debit	B/P to: Polar Cooling Serv	£114.00	£0.00	£522,534.04
29/05/2024	Faster Payment Debit	B/P to: Scorpion Signs Ltd	£337.20	£0.00	£522,196.84
29/05/2024	Faster Payment Debit	B/P to: Travis Perkins	£174.18	£0.00	£522,022.66
29/05/2024	Faster Payment Debit	B/P to: Rochester Midland	£280.80	£0.00	£521,741.86
29/05/2024	Faster Payment Debit	B/P to: Farol Ltd	£1,038.08	£0.00	£520,703.78
29/05/2024	Faster Payment Debit	B/P to: Ridge Partners	£1,800.00	£0.00	£518,903.78
29/05/2024	Faster Payment Debit	B/P to: Gratia Cura Reside	£240.00	£0.00	£518,663.78
29/05/2024	Faster Payment Debit	B/P to: Sun Water Coolers	£6.60	£0.00	£518,657.18
29/05/2024	Faster Payment Debit	B/P to: Executive Alarms L	£504.00	£0.00	£518,153.18
29/05/2024	Faster Payment Debit	B/P to: Institute of Swim	£638.00	£0.00	£517,515.18

Page number 5 of 8

Statement number 033



**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
 Unity Trust Bank is entered in the Financial Services Register under number 204570.
 Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
 Registered in England and Wales no. 1713124.
 Calls may be monitored and recorded for training, quality and security purposes.
 © Unity Trust Bank. All Rights Reserved.

INVESTORS IN PEOPLE
We invest in people. Gold



5-8

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
29/05/2024	Faster Payment Debit	B/P to: Carlton Services	£960.00	£0.00	£516,555.18
29/05/2024	Faster Payment Debit	B/P to: Adkin	£360.00	£0.00	£516,195.18
29/05/2024	Faster Payment Debit	B/P to: Seldram Supplies	£2,626.79	£0.00	£513,568.39
29/05/2024	Faster Payment Debit	B/P to: Infinity Playgroun	£825.60	£0.00	£512,742.79
29/05/2024	Faster Payment Debit	B/P to: Ever Brite Cleanin	£2,889.24	£0.00	£509,853.55
29/05/2024	Faster Payment Debit	B/P to: Total Pest Envir	£268.38	£0.00	£509,585.17
29/05/2024	Faster Payment Debit	B/P to: Spaldings Limited	£54.41	£0.00	£509,530.76
29/05/2024	Faster Payment Debit	B/P to: Lyreco UK Ltd	£245.68	£0.00	£509,285.08
29/05/2024	Credit	OCC AP	£0.00	£13,424.43	£522,709.51
29/05/2024	Credit	Credit 000062	£0.00	£50.52	£522,760.03
30/05/2024	Direct Debit	Direct Debit (BRITISH GAS BUSINE)	£151.97	£0.00	£522,608.06
30/05/2024	Faster Payment Debit	B/P to: Lift Safe Ltd	£1,615.73	£0.00	£520,992.33
30/05/2024	Faster Payment Debit	B/P to: Personnel Advice	£1,440.00	£0.00	£519,552.33
30/05/2024	Faster Payment Debit	B/P to: Sherwood Maint Ltd	£12,800.00	£0.00	£506,752.33
30/05/2024	Faster Payment Debit	B/P to: Sherwood Maint Ltd	£4,803.78	£0.00	£501,948.55
30/05/2024	Transfer	FLEET MEADOW COMMU	£0.00	£13.99	£501,962.54
30/05/2024	Transfer	FLEET MEADOW COMMU	£0.00	£492.00	£502,454.54
30/05/2024	Credit	BCARD8276784290524 BCARD	£0.00	£17.00	£502,471.54
30/05/2024	Credit	M J DIDCOCK FUNE	£0.00	£490.00	£502,961.54
30/05/2024	Credit	M J DIDCOCK FUNE	£0.00	£65.00	£503,026.54
31/05/2024	Direct Debit	Direct Debit (JOHN DEERE BANK)	£328.01	£0.00	£502,698.53
31/05/2024	Direct Debit	Direct Debit (CASTLE WATER LTD)	£14.57	£0.00	£502,683.96
31/05/2024	Direct Debit	Direct Debit (BRITISH GAS BUSINE)	£1,446.74	£0.00	£501,237.22
31/05/2024	Credit	BCARD8276784300524 BCARD	£0.00	£43.92	£501,281.14

Page number 6 of 8

Statement number 033



**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
 Unity Trust Bank is entered in the Financial Services Register under number 204570.
 Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
 Registered in England and Wales no. 1713124.
 Calls may be monitored and recorded for training, quality and security purposes.
 © Unity Trust Bank. All Rights Reserved.

INVESTORS IN PEOPLE
We invest in people. Gold



S-9

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
31/05/2024	Credit	SET IN STONE DIDCO	£0.00	£130.00	£501,411.14

Handwritten mark



**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
 Unity Trust Bank is entered in the Financial Services Register under number 204570.
 Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
 Registered in England and Wales no. 1713124.
 Calls may be monitored and recorded for training, quality and security purposes.
 © Unity Trust Bank. All Rights Reserved.



5-10

Bank Reconciliation Statement as at 31/05/2024
for Cashbook 1 - Unity Current Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current Account	31/05/2024	33	501,411.14
			<u>501,411.14</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			501,411.14
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			501,411.14
		Balance per Cash Book is :-	501,411.14
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mrs Janet Wheeler
Didcot Town Council
Civic Hall Britwell Road
Didcot
OX11 7HN

Date: 31/05/2024

Account Name: Didcot Town Council

Swift Code (BIC): NWBKGB2L
IBAN Number: GB93NWBK60023571418024

Sort Code: 608301
Account Number: 20459534

Your arranged overdraft limit is £0.00

Our unauthorised overdraft charges are changing from tracked rate of 25% above base rate to a fixed Nominal rate 25% EAR (Equivalent Annual Rate 28.39%). To find out more read our Overdrafts Key Features document and our Standard Service Tariff available at www.unity.co.uk



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Contact Us

- Call us: **0345 140 1000**
- Email us: **us@unity.co.uk**
- Visit us: **unity.co.uk**

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
30/04/2024		Balance brought forward	£0.00	£0.00	£98,825.80
01/05/2024	Direct Debit	Direct Debit (SOUTH OXFORDSHIRE)	£1,099.00	£0.00	£97,726.80
01/05/2024	Direct Debit	Direct Debit (DIRECT 365 ONLINE)	£122.04	£0.00	£97,604.76
01/05/2024	Credit	Adyen N.V.	£0.00	£2.36	£97,607.12

Page number 1 of 6

Statement number 033



**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.



5-12

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
01/05/2024	Credit	DIDCOT TOWNSWOMENS	£0.00	£59.70	£97,666.82
01/05/2024	Credit	SODC ACCOUNTS PAYA	£0.00	£1,326.00	£98,992.82
01/05/2024	Credit	OXFORD COLLEGE OF FIRST AID LTD	£0.00	£234.24	£99,227.06
01/05/2024	Credit	FROST GA	£0.00	£298.86	£99,525.92
01/05/2024	Credit	FNC LTD CURRENT	£0.00	£28.80	£99,554.72
02/05/2024	Credit	Adyen N.V.	£0.00	£2.70	£99,557.42
02/05/2024	Credit	BABY SENSOR T/AS	£0.00	£119.00	£99,676.42
02/05/2024	Credit	BABY SENSOR T/AS	£0.00	£119.00	£99,795.42
02/05/2024	Credit	Mortonson Faye	£0.00	£39.60	£99,835.02
03/05/2024	Credit	Adyen N.V.	£0.00	£20.94	£99,855.96
03/05/2024	Credit	STRATA CREATIVE CO	£0.00	£982.64	£100,838.60
03/05/2024	Credit	Post Office Cash Deposit 099137 099137	£0.00	£169.95	£101,008.55
07/05/2024	Credit	Adyen N.V.	£0.00	£14.15	£101,022.70
07/05/2024	Credit	Adyen N.V.	£0.00	£47.68	£101,070.38
07/05/2024	Credit	Adyen N.V.	£0.00	£1.97	£101,072.35
07/05/2024	Credit	B M S DRAWINGS	£0.00	£120.96	£101,193.31
07/05/2024	Credit	SUSTAINABLE DIDCOT	£0.00	£60.00	£101,253.31
07/05/2024	Credit	BE FREE YOUNG CARERS	£0.00	£84.00	£101,337.31
08/05/2024	Credit	Adyen N.V.	£0.00	£2.46	£101,339.77
08/05/2024	Credit	LAPWORTH BJ	£0.00	£267.28	£101,607.05
08/05/2024	Credit	N Soul	£0.00	£163.20	£101,770.25
08/05/2024	Credit	KEJUN GUO	£0.00	£134.40	£101,904.65
09/05/2024	Credit	Adyen N.V.	£0.00	£52.23	£101,956.88
09/05/2024	Credit	DIDCOT SPEAKERS	£0.00	£58.66	£102,015.54

Page number 2 of 6

Statement number 033



**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
Unity Trust Bank is entered in the Financial Services Register under number 204570.
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
Calls may be monitored and recorded for training, quality and security purposes.
© Unity Trust Bank. All Rights Reserved.

INVESTORS IN PEOPLE
We invest in people. Gold



5-13

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
09/05/2024	Credit	AFFINITY/PURCHASES	£0.00	£261.72	£102,277.26
10/05/2024	Direct Debit	Direct Debit (MATTHEW CLARK BIBE)	£684.21	£0.00	£101,593.05
10/05/2024	Credit	Adyen N.V.	£0.00	£22.45	£101,615.50
10/05/2024	Credit	Didcot Nomads	£0.00	£15.00	£101,630.50
10/05/2024	Credit	AGE UK OXFORDSHIRE	£0.00	£507.36	£102,137.86
10/05/2024	Credit	SODC ACCOUNTS PAYA	£0.00	£190.80	£102,328.66
10/05/2024	Credit	OCC AP	£0.00	£225.00	£102,553.66
10/05/2024	Credit	SLATER JD	£0.00	£87.84	£102,641.50
13/05/2024	Credit	Adyen N.V.	£0.00	£16.07	£102,657.57
13/05/2024	Credit	Adyen N.V.	£0.00	£274.10	£102,931.67
13/05/2024	Credit	N De Sousa	£0.00	£295.80	£103,227.47
13/05/2024	Credit	S Rezaei	£0.00	£223.34	£103,450.81
13/05/2024	Credit	S Rezaei	£0.00	£43.68	£103,494.49
13/05/2024	Credit	BABY SENSOR T/AS	£0.00	£119.00	£103,613.49
14/05/2024	Credit	SHOWTIME CIRCUS DIDCOT	£0.00	£509.98	£104,123.47
14/05/2024	Credit	SHOWTIME CIRCUS DIDCOT	£0.00	£272.84	£104,396.31
14/05/2024	Credit	SHOWTIME CIRCUS DIDCOT	£0.00	£552.82	£104,949.13
15/05/2024	Credit	Adyen N.V.	£0.00	£4.42	£104,953.55
15/05/2024	Credit	SILVER SLIPPER C	£0.00	£174.38	£105,127.93
16/05/2024	Credit	Epos Now UK Ltd	£0.00	£15.28	£105,143.21
16/05/2024	Credit	MY LOCAL PITCH LTD T A PLAYFINDER	£0.00	£7,535.59	£112,678.80
16/05/2024	Credit	OSJCT	£0.00	£934.20	£113,613.00
16/05/2024	Credit	WOODLAND MED CEN	£0.00	£96.00	£113,709.00
16/05/2024	Credit	TODDLER SENSE NADI	£0.00	£192.00	£113,901.00

Page number 3 of 6

Statement number 033



**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
 Unity Trust Bank is entered in the Financial Services Register under number 204570.
 Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
 Registered in England and Wales no. 1713124.
 Calls may be monitored and recorded for training, quality and security purposes.
 © Unity Trust Bank. All Rights Reserved.



S-14

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
16/05/2024	Credit	AFFINITY/PURCHASES	£0.00	£202.80	£114,103.80
16/05/2024	Credit	S IN MIND	£0.00	£98.00	£114,201.80
17/05/2024	Credit	Epos Now UK Ltd	£0.00	£7.76	£114,209.56
17/05/2024	Credit	SODC ACCOUNTS PAYA	£0.00	£174.48	£114,384.04
17/05/2024	Credit	TVPA EXPENDITURE A	£0.00	£197.10	£114,581.14
17/05/2024	Credit	Bernadine Soul School of Dancing	£0.00	£2,442.40	£117,023.54
17/05/2024	Credit	STRATA CREATIVE CO	£0.00	£103.20	£117,126.74
20/05/2024	Credit	Epos Now UK Ltd	£0.00	£134.11	£117,260.85
20/05/2024	Credit	N De Sousa	£0.00	£147.90	£117,408.75
20/05/2024	Credit	Epos Now UK Ltd	£0.00	£16.27	£117,425.02
20/05/2024	Credit	Epos Now UK Ltd	£0.00	£3.84	£117,428.86
20/05/2024	Credit	HEADSTART SPEECH BEHAVIOUR CLINIC	£0.00	£195.60	£117,624.46
22/05/2024	Credit	Epos Now UK Ltd	£0.00	£4.47	£117,628.93
22/05/2024	Credit	Aqil Noori	£0.00	£35.28	£117,664.21
23/05/2024	Credit	Epos Now UK Ltd	£0.00	£2.85	£117,667.06
23/05/2024	Credit	S IN MIND	£0.00	£112.00	£117,779.06
24/05/2024	Credit	PHOENIX TAEKWOND	£0.00	£672.00	£118,451.06
24/05/2024	Credit	PHOENIX TAEKWOND	£0.00	£20.00	£118,471.06
24/05/2024	Credit	S Richmond	£0.00	£228.48	£118,699.54
24/05/2024	Credit	S Richmond	£0.00	£114.24	£118,813.78
24/05/2024	Credit	HF TRUST LIMITED	£0.00	£126.00	£118,939.78
24/05/2024	Credit	Bernadine Soul School of Dancing	£0.00	£306.00	£119,245.78
24/05/2024	Credit	BRIGHT SPARKS EVENTS LTD	£0.00	£204.00	£119,449.78
28/05/2024	Credit	Epos Now UK Ltd	£0.00	£40.43	£119,490.21

Page number 4 of 6

Statement number 033



**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
Unity Trust Bank is entered in the Financial Services Register under number 204570.
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
Calls may be monitored and recorded for training, quality and security purposes.
© Unity Trust Bank. All Rights Reserved.

INVESTORS IN PEOPLE
We invest in people. Gold



5-15

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
28/05/2024	Credit	Elaine Bywaters	£0.00	£130.56	£119,620.77
28/05/2024	Credit	Epos Now UK Ltd	£0.00	£13.72	£119,634.49
28/05/2024	Credit	Mason Samantha	£0.00	£145.46	£119,779.95
28/05/2024	Credit	N De Sousa	£0.00	£147.90	£119,927.85
28/05/2024	Credit	ST JOHN AMBULANCE	£0.00	£2,783.69	£122,711.54
28/05/2024	Credit	OCC AP	£0.00	£134.40	£122,845.94
28/05/2024	Credit	MATTHEW STANTON	£0.00	£163.68	£123,009.62
28/05/2024	Credit	AFFINITY/PURCHASES	£0.00	£74.16	£123,083.78
29/05/2024	Credit	RIVERSIDE COUNSELL	£0.00	£739.20	£123,822.98
29/05/2024	Credit	DIDCOT SPEAKERS	£0.00	£58.66	£123,881.64
30/05/2024	Credit	Epos Now UK Ltd	£0.00	£1.47	£123,883.11
30/05/2024	Credit	FROST GA	£0.00	£489.60	£124,372.71
30/05/2024	Credit	MIDTHAMES AREA QUAKERS	£0.00	£153.00	£124,525.71
31/05/2024	Credit	BABY SENSOR T/AS	£0.00	£119.00	£124,644.71
31/05/2024	Credit	Epos Now UK Ltd	£0.00	£30.28	£124,674.99
31/05/2024	Credit	OSJCT	£0.00	£311.40	£124,986.39
31/05/2024	Credit	GREAT WESTERN SG	£0.00	£526.20	£125,512.59

Handwritten signature



**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
 Unity Trust Bank is entered in the Financial Services Register under number 204570.
 Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
 Registered in England and Wales no. 1713124.
 Calls may be monitored and recorded for training, quality and security purposes.
 © Unity Trust Bank. All Rights Reserved.



5-16

**Bank Reconciliation Statement as at 31/05/2024
for Cashbook 4 - Civic Hall Current Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Bank Civic Hall Account	31/05/2024	33	125,512.59
			<u>125,512.59</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			125,512.59
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			125,512.59
		Balance per Cash Book is :-	125,512.59
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Date: 17/06/2024

Didcot Town Council

Page: 271

Time: 13:13

Cashbook 4

User: RLB

Civic Hall Current Account

For Month No: 2

Payments for Month 2

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/05/2024	SODC Civic Hall Rates	Std Ord	1,099.00			4011	401	1,099.00	SODC Civic Hall Rates - 5406166
01/05/2024	Direct 365	DD1	122.04	122.04		500			5204/Hand dryers 12Apr-11May
10/05/2024	Matthew Clark	DD2	684.21	684.21		500			5257/Bar supplies
Total Payments for Month			1,905.25	806.25	0.00			1,099.00	
Balance Carried Fwd			125,512.59						
Cashbook Totals			127,417.84	806.25	0.00			126,611.59	

5-18

Statement of Account

Mrs Wheeler
Didcot Town Council
Civic Hall
Britwell Road
Didcot
OX11 7HN

5 June 2024

Account name: **DIDCOT TOWN COUNCIL-Didcot Town Council**
Account number: **PS3078634-001**
Statement period: **30/04/2024 to 31/05/2024**

Account summary

Total valuation as at 31 May 2024 **£815,822.15**
Total valuation as at last statement at 30 April 2024 **£812,121.37**

Holdings as at 31 May 2024

Fund name	Unit/share holdings	Price per unit/share	Value
The Public Sector Deposit Fund SC4 GB00B3LDFH01	815,822.1500	£1.00	£815,822.15
Total value			£815,822.15

Transactions for the period from 30 April 2024 to 31 May 2024

The Public Sector Deposit Fund SC4

Transaction date	Transaction type	Unit/shares	Price per unit/share	Amount (GBP)
02/05/2024	Income Reinvestment	3,700.7800	£1.0000	£3,700.78

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk Freephone 0800 022 3505 www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded.
CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority.
Registered address: One Angel Lane, London EC4R 3AB.

The average Fund yield for this period was 5.21% p.a.

Income for the period is as follows:

Month	Date paid	Method	Amount (£)	Destination
Apr 2024	02/05/2024	Reinvestment	£3,700.78	PS3078634-001

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, www.ccla.co.uk. Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at clientservices@ccla.co.uk.

Please keep all documents (including this statement) safe as you may need to refer to the information in the future.

If you would like to discuss any of the information on your statement please contact Client Services.

A glossary of terms used in this communication is available on www.ccla.co.uk/glossary. If you would like the information in an alternative format or have any queries, please call us on **0800 022 3505** or email us at clientservices@ccla.co.uk.

Bank Reconciliation Statement as at 31/05/2024
for Cashbook 5 - CCLA Deposit Fund

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Public Sector Deposit Fun	31/05/2024		815,822.15
			<u>815,822.15</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			815,822.15
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			815,822.15
		Balance per Cash Book is :-	815,822.15
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Receipts for Month 2

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		812,121.37					812,121.37	
Bacs Banked: 02/05/2024		3,700.78						
Bacs CCLA PSDF Dividend Reinvested		3,700.78			1196	106	3,700.78	CCLA PSDF Dividend Reinvested
Total Receipts for Month		3,700.78	0.00	0.00			3,700.78	
Cashbook Totals		815,822.15	0.00	0.00			815,822.15	

SUMMARY FOR DIDCOT TOWN COUNCIL

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
Fax: 0300 020 0184
Online: www.barclaycard.co.uk/commercial

Company reference: [REDACTED]
Statement date: 28 May 2024
Page number: 1 of 4
Monthly spend limit: £8,000.00

Date of previous statement: 28 April 2024
Previous balance: £4,229.91
Payment received: £4,229.91 CR
Total of charges and adjustments: £0.00
Total of new spending: £1,134.15
New balance: £1,134.15
Minimum payment: £11.34
Payment due by: 24 June 2024
Available to spend: £6,865.85

Payment instructions

Thank you for using Barclaycard Commercial. Your bank account [REDACTED] will be debited with the agreed payment or the minimum payment (whichever is greater) on or immediately after 24 June 2024. If your balance is lower than your agreed payment, we will debit the full balance. If you are unable to make the minimum payment please contact us as soon as possible by calling the telephone number listed above.

If you wish to pay any additional amount, please allow sufficient time for your payment to reach us.

- By Debit Card: Payments can be made over the phone by the payment due date shown on your statement. Please make the payment before 6.00 pm on this date.

- By Bank Transfer: From a Barclays UK account using telephone /online banking, please make the payment before 6.00pm on the payment due date shown on your statement. From a non-Barclays UK account, allow 2 working days before the payment due date and we will process the payment when received. Please refer to your bank for specific payment timescales as they will usually be shorter. Barclaycard details are: Sort code: [REDACTED], Account Number: [REDACTED]. Please use your card number/account number as the reference.

- At a Branch: Payments in cash can be made at a Barclays Branch and must be made on or before the payment due date shown on your statement.

If paying by cheque at Barclays Branch allow 2 working days. At other banks, allow 2 working days before the payment due date, for both cash and cheque payments.

- By Post: Payments by cheque (made payable to Barclaycard Commercial) must be received 4 working days before the payment due date shown on your statement. Send your cheque and giro to Barclaycard Commercial, Po Box 291, Sheffield, S98 1SB. Please write your name, account number and post code on the back of the cheque.

Additional payments received will not be deducted from the direct debit amount to be taken.

Interest information

Total of next months estimated interest : £35.85

Balance	Value	Monthly Rate	Estimated Interest*	Expiry Date
PURCHASE	1,134.15	2.245%	35.85	
CASH	0.00	2.450%	0.00	
Totals	£1,134.15		£35.85	

Simple Standard Rate p.a: 26.94% (30.5% compound equivalent)

Simple Cash Rate p.a: 29.40% (33.7% compound equivalent)

* See reverse for details.

Paid in by and date

bank giro credit ABC

1134.15

11.34

24 June 2024

Please make your cheque payable to Barclaycard Commercial and include your company reference number on the payee line.

Cashier's Stamp and Initials

G 015061 BBA2884A 10410
MRS WHEELER
DIDCOT TOWN COUNCIL
CIVIC HALL
BRITWELL ROAD
DIDCOT
OX11 7HN



Barclays Bank PLC
Automated Bulk Credit Clearing
Barclaycard
Commercial



Total Cash *

Cheques +

£

5-23

Please do not write or mark below this line - Please enclose this with your payment

Bank Reconciliation Statement as at 31/05/2024
for Cashbook 7 - Barclaycard Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclaycard Commercial	31/05/2024		-1,134.15
			<u>-1,134.15</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			-1,134.15
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			-1,134.15
		Balance per Cash Book is :-	-1,134.15
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Payments for Month 2

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :			4,229.91					4,229.91	
26/04/2024	Post Office	22/25	3.25			4021	100	3.25	Post Office -Postage
26/04/2024	The Sandwich Shop	23/25	74.40		12.40	3002	403	62.00	Sandwich Shop -Catering
28/04/2024	Booker Ltd	24/25	56.27		9.38	3001	402	46.89	Booker -Bar Supplies
02/05/2024	Amazon	25/25	23.99		4.00	4020	401	19.99	Amazon -First Aid Supplies
07/05/2024	Didcot Civic Hall	26/25	39.00		6.50	4010	100	32.50	Didcot Civic Hall -Staff Mtg
07/05/2024	B&M Stores	27/25	15.00		2.50	4041	401	12.50	B&M -Gravel
08/05/2024	Amazon	28/25	24.79		4.13	4045	402	20.66	Amazon -CCTV Cable for Bar
08/05/2024	Robert Dyas	29/25	22.17		3.69	4043	401	18.48	Robert Dyas -Compost Caddy
08/05/2024	Shoe Zone	30/25	20.19		3.36	4016	300	16.83	Shoe Zone -Work Shoes
08/05/2024	EposNow	31/25	12.00		2.00	4045	403	10.00	EposNow -Bar Till Software
08/05/2024	EposNow	32/25	88.80		14.80	4045	403	74.00	EposNow -Bar Till Software
12/05/2024	Amazon	33/25	20.99		3.50	4024	100	17.49	Amazon -ID Card Holders
13/05/2024	Screwfix Direct	34/25	33.99		5.67	4041	311	28.32	Screwfix -Combination Padlock
15/05/2024	Three	35/25	32.80	32.80		500			P/L Pymnt Page 2456
17/05/2024	Tesco Stores	36/25	101.70			3002	403	101.70	Tesco Stores -Catering
23/05/2024	Sam Turner & Sons	37/25	421.66		44.62	4016	300	377.04	Sam Turner & Sons -PPE
24/05/2024	EposNow	38/25	22.80		3.80	4045	403	19.00	EposNow -Bar Till Software
27/05/2024	Amazon	39/25	120.35		20.05	4045	411	20.06	Amazon -Glass Frosting
						4045	421	80.24	Amazon -Glass Frosting
Total Payments for Month			1,134.15	32.80	140.40			960.95	
Cashbook Totals			5,364.06	32.80	140.40			5,190.86	

Receipts for Month 2

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 23/05/2024	4,229.91						
DD	Unity Current Account	4,229.91			200		4,229.91	Barclaycard Commercial
Total Receipts for Month		4,229.91	0.00	0.00			4,229.91	
Balance Carried Fwd		1,134.15						
Cashbook Totals		<u>5,364.06</u>	<u>0.00</u>	<u>0.00</u>			<u>5,364.06</u>	

Detailed Income & Expenditure by Budget Heading 31/05/2024

Month No: 2

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Finance and General Purposes							
<u>100 Central Administration</u>							
1195 Miscellaneous Income	5	10	0	(10)			0.0%
Central Administration :- Income	<u>5</u>	<u>10</u>	<u>0</u>	<u>(10)</u>			
4000 Staff Costs (Re-allocated)	28,815	58,798	362,481	303,683		303,683	16.2%
4005 Agency Staffing	0	0	14,790	14,790		14,790	0.0%
4006 Outsourced Services	1,234	1,803	0	(1,803)		(1,803)	0.0%
4007 HR/H&S Services	1,200	1,600	2,000	400		400	80.0%
4008 Travel & Expenses	422	851	3,500	2,649		2,649	24.3%
4009 Training & Conferences	370	370	8,000	7,630		7,630	4.6%
4010 Misc Admin Costs	33	140	500	360		360	28.1%
4011 Business Rates	792	1,589	11,000	9,411		9,411	14.4%
4021 Postage	3	3	800	797		797	0.4%
4022 Telephone	240	479	3,000	2,521		2,521	16.0%
4024 Stationery and Printing	149	282	2,300	2,018		2,018	12.3%
4025 Subscriptions	100	4,471	4,160	(311)		(311)	107.5%
4026 Insurance	0	0	25,475	25,475		25,475	0.0%
4028 Photocopier	27	27	2,500	2,473		2,473	1.1%
4031 Recruitment Advertising	0	0	1,000	1,000		1,000	0.0%
4042 Equipment/Vehicle Hire	17	17	310	293		293	5.6%
4045 Equipment/Vehicle Maintenance	0	6	0	(6)		(6)	0.0%
4046 IT/Website	1,511	6,342	30,000	23,658		23,658	21.1%
4049 Security	0	0	500	500		500	0.0%
4052 Accountancy Charges	0	1,795	4,000	2,205		2,205	44.9%
4055 Bank Charges	105	105	1,300	1,195		1,195	8.1%
Central Administration :- Indirect Expenditure	<u>35,017</u>	<u>78,679</u>	<u>477,616</u>	<u>398,937</u>	<u>0</u>	<u>398,937</u>	<u>16.5%</u>
Net Income over Expenditure	<u>(35,012)</u>	<u>(78,669)</u>	<u>(477,616)</u>	<u>(398,947)</u>			
<u>103 Civic and Democratic</u>							
4009 Training & Conferences	0	0	800	800		800	0.0%
4205 Mayors Allowance	0	0	3,330	3,330		3,330	0.0%
4210 Civic Functions	600	1,470	3,500	2,030		2,030	42.0%
4220 Elections	0	0	13,000	13,000		13,000	0.0%
Civic and Democratic :- Indirect Expenditure	<u>600</u>	<u>1,470</u>	<u>20,630</u>	<u>19,160</u>	<u>0</u>	<u>19,160</u>	<u>7.1%</u>
Net Expenditure	<u>(600)</u>	<u>(1,470)</u>	<u>(20,630)</u>	<u>(19,160)</u>			

Detailed Income & Expenditure by Budget Heading 31/05/2024

Month No: 2

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>106 Corporate Management</u>							
1176 Precept	0	735,217	1,470,433	735,217			50.0%
1196 Interest Received	3,701	8,116	20,000	11,884			40.6%
Corporate Management :- Income	<u>3,701</u>	<u>743,332</u>	<u>1,490,433</u>	<u>747,101</u>			<u>49.9%</u>
4057 Audit Fees	0	(3,860)	3,780	7,640		7,640	(102.1%)
4058 Legal Fees	0	0	5,000	5,000		5,000	0.0%
Corporate Management :- Indirect Expenditure	<u>0</u>	<u>(3,860)</u>	<u>8,780</u>	<u>12,640</u>	<u>0</u>	<u>12,640</u>	<u>(44.0%)</u>
Net Income over Expenditure	<u>3,701</u>	<u>747,192</u>	<u>1,481,653</u>	<u>734,461</u>			
<u>110 Services to Others</u>							
1805 Income -Materials Fleet Meadow	0	12	200	188			5.8%
1806 Income -Labour Fleet Meadow	410	1,060	2,500	1,440			42.4%
Services to Others :- Income	<u>410</u>	<u>1,071</u>	<u>2,700</u>	<u>1,629</u>			<u>39.7%</u>
4801 Materials - Fleet Meadow	0	0	200	200		200	0.0%
Services to Others :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>200</u>	<u>200</u>	<u>0</u>	<u>200</u>	<u>0.0%</u>
Net Income over Expenditure	<u>410</u>	<u>1,071</u>	<u>2,500</u>	<u>1,429</u>			
<u>150 Community Services</u>							
4191 Xmas Lights Revenue	0	1,880	0	(1,880)		(1,880)	0.0%
4401 Summer Fayre/EdFest Expenditur	0	10,000	2,000	(8,000)		(8,000)	500.0%
4402 Remembrance Day Parade	0	0	4,000	4,000		4,000	0.0%
4701 Grant Aid	22,738	26,938	47,000	20,062		20,062	57.3%
99139 Tfr from EMR Summer Fayre	0	(8,000)	0	8,000		8,000	0.0%
Community Services :- Indirect Expenditure	<u>22,738</u>	<u>30,818</u>	<u>53,000</u>	<u>22,182</u>	<u>0</u>	<u>22,182</u>	<u>58.1%</u>
Net Expenditure	<u>(22,738)</u>	<u>(30,818)</u>	<u>(53,000)</u>	<u>(22,182)</u>			
<u>199 Capital and Projects</u>							
1189 CIL Income	0	7,611	0	(7,611)			0.0%
Capital and Projects :- Income	<u>0</u>	<u>7,611</u>	<u>0</u>	<u>(7,611)</u>			
4053 Loan Capital Repayments	7,996	7,996	122,257	114,261		114,261	6.5%
4054 Loan Interest	18,184	18,184	173,162	154,978		154,978	10.5%
4058 Legal Fees	8,786	8,786	0	(8,786)		(8,786)	0.0%
4900 CAP - Edmonds Park Pavilion	588	12,269	0	(12,269)		(12,269)	0.0%
4901 CAP - Christmas Lights	0	0	15,000	15,000		15,000	0.0%
4902 CAP - Equipment/Furniture	0	3,045	16,000	12,955		12,955	19.0%
4905 CAP - Splash Park	147,560	147,560	0	(147,560)		(147,560)	0.0%

Detailed Income & Expenditure by Budget Heading 31/05/2024

Month No: 2

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4906 CAP - Green Projects	0	0	5,000	5,000		5,000	0.0%
99028 Tfr to EMR CIL	0	7,611	0	(7,611)		(7,611)	0.0%
99160 Tfr from EMR Grounds Equip	0	(1,125)	0	1,125		1,125	0.0%
Capital and Projects :- Indirect Expenditure	183,113	204,325	331,419	127,094	0	127,094	61.7%
Net Income over Expenditure	(183,113)	(196,714)	(331,419)	(134,705)			
Finance and General Purposes :- Income	4,116	752,024	1,493,133	741,109			50.4%
Expenditure	241,468	311,432	891,645	580,213	0	580,213	34.9%
Movement to/(from) Gen Reserve	(237,353)	440,592					
Environment and Climate							
<u>300 Outside Services</u>							
4000 Staff Costs (Re-allocated)	26,249	53,839	328,021	274,182		274,182	16.4%
4008 Travel & Expenses	211	315	1,500	1,186		1,186	21.0%
4014 Light and Heat	145	(1,435)	0	1,435		1,435	0.0%
4015 Cleaning and Hygiene	0	137	0	(137)		(137)	0.0%
4016 Uniform/Protective Clothing	497	1,213	2,000	787		787	60.7%
4018 Waste Disposal	225	225	0	(225)		(225)	0.0%
4025 Subscriptions	0	0	150	150		150	0.0%
4042 Equipment/Vehicle Hire	545	545	0	(545)		(545)	0.0%
4043 Propert Repairs & Maintenance	0	310	0	(310)		(310)	0.0%
4044 Maintenance Contracts	618	828	0	(828)		(828)	0.0%
4045 Equipment/Vehicle Maintenance	3,225	6,193	32,000	25,807		25,807	19.4%
4047 Vehicle Fuel	649	0	6,000	6,000		6,000	0.0%
4048 Vehicle Insurance/Licence	0	0	2,800	2,800		2,800	0.0%
Outside Services :- Indirect Expenditure	32,365	62,170	372,471	310,301	0	310,301	16.7%
Net Expenditure	(32,365)	(62,170)	(372,471)	(310,301)			
<u>307 Environmental Services</u>							
1061 Ground Hire Income	0	0	2,000	2,000			0.0%
1063 Sports Pitch Hire	0	0	5,000	5,000			0.0%
1180 Grass Cutting Income (OCC)	13,424	13,424	0	(13,424)			0.0%
1183 Bowls Club Rent	0	0	50	50			0.0%
1192 Bus Shelter Income	0	0	10,000	10,000			0.0%
Environmental Services :- Income	13,424	13,424	17,050	3,626			78.7%
4036 Grass Cutting	17,604	17,604	0	(17,604)		(17,604)	0.0%
4038 Hanging Baskets	5,248	5,248	0	(5,248)		(5,248)	0.0%
4040 Tree Management Contract	0	0	5,000	5,000		5,000	0.0%

Detailed Income & Expenditure by Budget Heading 31/05/2024

Month No: 2

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4041 Grounds Maintenance	1,940	216	22,500	22,284		22,284	1.0%
4192 Bus Shelter Contract	0	0	10,000	10,000		10,000	0.0%
4193 Dog Fouling Services	354	631	3,200	2,569		2,569	19.7%
4194 Street Furniture Maintenance	0	697	7,000	6,303		6,303	10.0%
4195 CCTV Contributions	0	0	10,000	10,000		10,000	0.0%
99156 Tfr from EMR Grass Cutting	(17,600)	(17,600)	0	17,600		17,600	0.0%
Environmental Services :- Indirect Expenditure	7,545	6,796	57,700	50,904	0	50,904	11.8%
Net Income over Expenditure	5,879	6,628	(40,650)	(47,278)			
311 Allotments							
1181 Allotment Rents	93	332	15,500	15,168			2.1%
Allotments :- Income	93	332	15,500	15,168			2.1%
4012 Water Charges	(90)	(321)	2,500	2,821		2,821	(12.8%)
4041 Grounds Maintenance	28	82	6,000	5,918		5,918	1.4%
4411 Allotment Competition	0	0	350	350		350	0.0%
Allotments :- Indirect Expenditure	(62)	(239)	8,850	9,089	0	9,089	(2.7%)
Net Income over Expenditure	154	570	6,650	6,080			
321 Cemetery							
1182 Cemetery Income	2,270	9,170	18,000	8,830			50.9%
Cemetery :- Income	2,270	9,170	18,000	8,830			50.9%
4011 Business Rates	190	376	1,950	1,574		1,574	19.3%
4012 Water Charges	12	12	1,000	988		988	1.2%
4041 Grounds Maintenance	224	224	5,000	4,776		4,776	4.5%
Cemetery :- Indirect Expenditure	426	612	7,950	7,338	0	7,338	7.7%
Net Income over Expenditure	1,844	8,558	10,050	1,492			
330 Edmonds Park							
1061 Ground Hire Income	720	720	0	(720)			0.0%
Edmonds Park :- Income	720	720	0	(720)			
4012 Water Charges	17	26	1,200	1,174		1,174	2.2%
4014 Light and Heat	511	(1,423)	1,800	3,223		3,223	(79.1%)
4018 Waste Disposal	1,195	2,177	9,500	7,323		7,323	22.9%
4041 Grounds Maintenance	623	1,428	10,000	8,572		8,572	14.3%
4049 Security	0	0	6,000	6,000		6,000	0.0%
Edmonds Park :- Indirect Expenditure	2,346	2,207	28,500	26,293	0	26,293	7.7%
Net Income over Expenditure	(1,626)	(1,487)	(28,500)	(27,013)			

Detailed Income & Expenditure by Budget Heading 31/05/2024

Month No: 2

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
331 Splash Park							
4009 Training & Conferences	0	1,975	0	(1,975)		(1,975)	0.0%
Splash Park :- Indirect Expenditure	0	1,975	0	(1,975)	0	(1,975)	
Net Expenditure	0	(1,975)	0	1,975			
332 Ladygrove Park							
1061 Ground Hire Income	0	0	3,000	3,000			0.0%
1062 Fishing/Lakes Income	103	2,171	2,500	329			86.9%
Ladygrove Park :- Income	103	2,171	5,500	3,329			39.5%
4041 Grounds Maintenance	784	1,260	12,000	10,740		10,740	10.5%
4058 Legal Fees	0	300	0	(300)		(300)	0.0%
Ladygrove Park :- Indirect Expenditure	784	1,560	12,000	10,440	0	10,440	13.0%
Net Income over Expenditure	(681)	611	(6,500)	(7,111)			
333 Loyd Park							
4012 Water Charges	0	0	500	500		500	0.0%
4014 Light and Heat	0	0	150	150		150	0.0%
Loyd Park :- Indirect Expenditure	0	0	650	650	0	650	0.0%
Net Expenditure	0	0	(650)	(650)			
338 Other Parks & Recreation Areas							
4040 Tree Management Contract	0	2,600	0	(2,600)		(2,600)	0.0%
4041 Grounds Maintenance	0	0	12,000	12,000		12,000	0.0%
Other Parks & Recreation Areas :- Indirect Expenditure	0	2,600	12,000	9,400	0	9,400	21.7%
Net Expenditure	0	(2,600)	(12,000)	(9,400)			
341 Play Areas							
4041 Grounds Maintenance	0	0	4,000	4,000		4,000	0.0%
4045 Equipment/Vehicle Maintenance	1,228	1,228	30,000	28,772		28,772	4.1%
Play Areas :- Indirect Expenditure	1,228	1,228	34,000	32,772	0	32,772	3.6%
Net Expenditure	(1,228)	(1,228)	(34,000)	(32,772)			
Environment and Climate :- Income	16,610	25,818	56,050	30,232			46.1%
Expenditure	44,632	78,910	534,121	455,211	0	455,211	14.8%
Movement to/(from) Gen Reserve	(28,022)	(53,092)					

Property and Facilities

Detailed Income & Expenditure by Budget Heading 31/05/2024

Month No: 2

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
401 Civic Hall General							
1000 Main Hall	5,096	11,098	60,000	48,903			18.5%
1001 Northbourne Room	1,480	3,541	14,000	10,459			25.3%
1002 Ladygrove Room	2,876	7,272	30,000	22,728			24.2%
1003 All Saints Room	1,661	3,737	12,000	8,263			31.1%
1004 Park Room	368	1,690	9,000	7,310			18.8%
1005 Weddings	0	0	500	500			0.0%
1009 Events Package Income	0	1,500	0	(1,500)			0.0%
1011 Orchard/Millbrook Room	42	182	1,000	818			18.2%
1020 Other Bookings Income	(95)	343	1,000	657			34.3%
Civic Hall General :- Income	11,426	29,361	127,500	98,139			23.0%
4000 Staff Costs (Re-allocated)	3,529	7,185	50,963	43,778		43,778	14.1%
4009 Training & Conferences	0	0	500	500		500	0.0%
4011 Business Rates	1,099	2,196	11,000	8,804		8,804	20.0%
4012 Water Charges	375	375	10,000	9,625		9,625	3.7%
4014 Light and Heat	1,251	2,822	30,000	27,178		27,178	9.4%
4015 Cleaning and Hygiene	2,561	5,396	30,000	24,604		24,604	18.0%
4016 Uniform/Protective Clothing	0	0	250	250		250	0.0%
4018 Waste Disposal	276	597	3,500	2,903		2,903	17.0%
4020 Equipment Purchase (Minor)	20	(253)	1,000	1,253		1,253	(25.3%)
4022 Telephone	0	0	500	500		500	0.0%
4023 Licenses	0	775	4,000	3,225		3,225	19.4%
4033 Other Advertising	0	0	1,000	1,000		1,000	0.0%
4041 Grounds Maintenance	13	13	0	(13)		(13)	0.0%
4043 Property Repairs & Maintenance	1,007	2,192	30,000	27,808		27,808	7.3%
4044 Maintenance Contracts	1,439	2,864	20,000	17,136		17,136	14.3%
4045 Equipment/Vehicle Maintenance	0	67	3,000	2,933		2,933	2.2%
4049 Security	0	0	800	800		800	0.0%
4052 Accountancy Charges	0	0	2,000	2,000		2,000	0.0%
4400 Events Expenditure	0	0	150	150		150	0.0%
Civic Hall General :- Indirect Expenditure	11,570	24,227	198,663	174,436	0	174,436	12.2%
Net Income over Expenditure	(144)	5,134	(71,163)	(76,297)			
402 Civic Hall Bar							
1050 Bar Sales	860	1,403	15,000	13,597			9.4%
Civic Hall Bar :- Income	860	1,403	15,000	13,597			9.4%
3001 Bar Cost of Sales	485	1,055	7,500	6,445		6,445	14.1%
3003 Food & Beverage Cost of Sales	0	80	500	420		420	16.0%
Civic Hall Bar :- Direct Expenditure	485	1,135	8,000	6,865	0	6,865	14.2%

Detailed Income & Expenditure by Budget Heading 31/05/2024

Month No: 2

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4045 Equipment/Vehicle Maintenance	366	559	3,000	2,441		2,441	18.6%
4056 Card Processing Fees	13	18	0	(18)		(18)	0.0%
Civic Hall Bar :- Indirect Expenditure	379	578	3,000	2,422	0	2,422	19.3%
Net Income over Expenditure	(3)	(310)	4,000	4,310			
403 Civic Hall Catering							
1000 Main Hall	(75)	(75)	0	75			0.0%
1075 Food and Beverage Income	1,239	3,286	8,000	4,714			41.1%
1100 Catering Income - Food	0	4,237	8,000	3,763			53.0%
Civic Hall Catering :- Income	1,164	7,448	16,000	8,552			46.5%
3002 Catering Cost of Sales	164	2,362	0	(2,362)		(2,362)	0.0%
3003 Food & Beverage Cost of Sales	84	173	8,000	7,827		7,827	2.2%
Civic Hall Catering :- Direct Expenditure	247	2,535	8,000	5,465	0	5,465	31.7%
4020 Equipment Purchase (Minor)	0	58	0	(58)		(58)	0.0%
4045 Equipment/Vehicle Maintenance	103	901	1,000	99		99	90.1%
Civic Hall Catering :- Indirect Expenditure	103	959	1,000	41	0	41	95.9%
Net Income over Expenditure	813	3,954	7,000	3,046			
411 Willowbrook Leisure Centre							
1000 Main Hall	4,913	15,019	72,000	56,981			20.9%
Willowbrook Leisure Centre :- Income	4,913	15,019	72,000	56,981			20.9%
4000 Staff Costs (Re-allocated)	4,210	8,037	51,654	43,617		43,617	15.6%
4011 Business Rates	0	0	10,600	10,600		10,600	0.0%
4012 Water Charges	1,106	1,106	0	(1,106)		(1,106)	0.0%
4014 Light and Heat	1,580	(7,761)	45,000	52,761		52,761	(17.2%)
4015 Cleaning and Hygiene	234	383	0	(383)		(383)	0.0%
4018 Waste Disposal	345	724	0	(724)		(724)	0.0%
4043 Property Repairs & Maintenance	0	775	10,000	9,225		9,225	7.7%
4044 Maintenance Contracts	1,169	1,998	12,000	10,002		10,002	16.6%
4045 Equipment/Vehicle Maintenance	20	20	5,000	4,980		4,980	0.4%
4046 IT/Website	80	159	3,000	2,841		2,841	5.3%
4056 Card Processing Fees	0	378	0	(378)		(378)	0.0%
Willowbrook Leisure Centre :- Indirect Expenditure	8,744	5,817	137,254	131,437	0	131,437	4.2%
Net Income over Expenditure	(3,831)	9,201	(65,254)	(74,455)			

Detailed Income & Expenditure by Budget Heading 31/05/2024

Month No: 2

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
421 Edmonds Park Pavilion							
1000 Main Hall	0	774	0	(774)			0.0%
Edmonds Park Pavilion :- Income	<u>0</u>	<u>774</u>	<u>0</u>	<u>(774)</u>			
4015 Cleaning and Hygiene	380	526	0	(526)		(526)	0.0%
4043 Property Repairs & Maintenance	0	324	0	(324)		(324)	0.0%
4045 Equipment/Vehicle Maintenance	507	522	0	(522)		(522)	0.0%
Edmonds Park Pavilion :- Indirect Expenditure	<u>887</u>	<u>1,372</u>	<u>0</u>	<u>(1,372)</u>	<u>0</u>	<u>(1,372)</u>	
Net Income over Expenditure	<u>(887)</u>	<u>(599)</u>	<u>0</u>	<u>599</u>			
<hr/>							
Property and Facilities :- Income	18,363	54,005	230,500	176,495			23.4%
Expenditure	22,414	36,623	355,917	319,294	0	319,294	10.3%
Movement to/(from) Gen Reserve	<u>(4,052)</u>	<u>17,381</u>					
<hr/>							
Personnel							
500 Staffing and Staff Costs							
4000 Staff Costs (Re-allocated)	(62,803)	(127,858)	(793,119)	(665,261)		(665,261)	16.1%
4001 Salaries - Gross Pay	49,231	100,070	612,999	512,929		512,929	16.3%
4002 Salaries - Er's NI	3,864	7,926	53,395	45,469		45,469	14.8%
4003 Salaries - Er's Superann	9,707	19,862	126,725	106,863		106,863	15.7%
Staffing and Staff Costs :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
Net Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			
<hr/>							
Personnel :- Income	0	0	0	0			0.0%
Expenditure	0	0	0	0	0	0	0.0%
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
<hr/>							
Grand Totals:- Income	39,089	831,847	1,779,683	947,837			46.7%
Expenditure	308,515	426,965	1,781,683	1,354,718	0	1,354,718	24.0%
Net Income over Expenditure	<u>(269,426)</u>	<u>404,881</u>	<u>(2,000)</u>	<u>(406,881)</u>			
Movement to/(from) Gen Reserve	<u>(269,426)</u>	<u>404,881</u>					

Summary Income & Expenditure by Budget Heading 31/05/2024

Month No: 2

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Finance and General Purposes								
100	Central Administration							
	Income	5	10	0	(10)			0.0%
	Expenditure	35,017	78,679	477,616	398,937		398,937	16.5%
	Movement to/(from) Gen Reserve	<u>(35,012)</u>	<u>(78,669)</u>					
103	Civic and Democratic							
	Expenditure	600	1,470	20,630	19,160		19,160	7.1%
106	Corporate Management							
	Income	3,701	743,332	1,490,433	747,101			49.9%
	Expenditure	0	(3,860)	8,780	12,640		12,640	(44.0%)
	Movement to/(from) Gen Reserve	<u>3,701</u>	<u>747,192</u>					
110	Services to Others							
	Income	410	1,071	2,700	1,629			39.7%
	Expenditure	0	0	200	200		200	0.0%
	Movement to/(from) Gen Reserve	<u>410</u>	<u>1,071</u>					
150	Community Services							
	Expenditure	22,738	30,818	53,000	22,182		22,182	58.1%
199	Capital and Projects							
	Income	0	7,611	0	(7,611)			0.0%
	Expenditure	183,113	204,325	331,419	127,094		127,094	61.7%
	Movement to/(from) Gen Reserve	<u>(183,113)</u>	<u>(196,714)</u>					
	Finance and General Purposes Income	<u>4,116</u>	<u>752,024</u>	<u>1,493,133</u>	<u>741,109</u>			<u>50.4%</u>
	Expenditure	<u>241,468</u>	<u>311,432</u>	<u>891,645</u>	<u>580,213</u>	<u>0</u>	<u>580,213</u>	<u>34.9%</u>
	Movement to/(from) Gen Reserve	<u>(237,353)</u>	<u>440,592</u>					
Environment and Climate								
300	Outside Services							
	Expenditure	32,365	62,170	372,471	310,301		310,301	16.7%
307	Environmental Services							
	Income	13,424	13,424	17,050	3,626			78.7%
	Expenditure	7,545	6,796	57,700	50,904		50,904	11.8%
	Movement to/(from) Gen Reserve	<u>5,879</u>	<u>6,628</u>					
311	Allotments							
	Income	93	332	15,500	15,168			2.1%
	Expenditure	(62)	(239)	8,850	9,089		9,089	(2.7%)
	Movement to/(from) Gen Reserve	<u>154</u>	<u>570</u>					
321	Cemetery							
	Income	2,270	9,170	18,000	8,830			50.9%
	Expenditure	426	612	7,950	7,338		7,338	7.7%
	Movement to/(from) Gen Reserve	<u>1,844</u>	<u>8,558</u>					
330	Edmonds Park							
	Income	720	720	0	(720)			0.0%
	Expenditure	2,346	2,207	28,500	26,293		26,293	7.7%
	Movement to/(from) Gen Reserve	<u>(1,626)</u>	<u>(1,487)</u>					
331	Splash Park							
	Expenditure	0	1,975	0	(1,975)		(1,975)	0.0%
332	Ladygrove Park							
	Income	103	2,171	5,500	3,329			39.5%
	Expenditure	784	1,560	12,000	10,440		10,440	13.0%
	Movement to/(from) Gen Reserve	<u>(681)</u>	<u>611</u>					
333	Loyd Park							
	Expenditure	0	0	650	650		650	0.0%
338	Other Parks & Recreation Areas							
	Expenditure	0	2,600	12,000	9,400		9,400	21.7%
341	Play Areas							
	Expenditure	1,228	1,228	34,000	32,772		32,772	3.6%

Continued over page

5-35

Summary Income & Expenditure by Budget Heading 31/05/2024

Month No: 2

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Environment and Climate Income		16,610	25,818	56,050	30,232			46.1%
Expenditure		44,632	78,910	534,121	455,211	0	455,211	14.8%
Movement to/(from) Gen Reserve		(28,022)	(53,092)					
<u>Property and Facilities</u>								
401 Civic Hall General	Income	11,426	29,361	127,500	98,139			23.0%
	Expenditure	11,570	24,227	198,663	174,436		174,436	12.2%
Movement to/(from) Gen Reserve		(144)	5,134					
402 Civic Hall Bar	Income	860	1,403	15,000	13,597			9.4%
	Expenditure	863	1,713	11,000	9,287		9,287	15.6%
Movement to/(from) Gen Reserve		(3)	(310)					
403 Civic Hall Catering	Income	1,164	7,448	16,000	8,552			46.5%
	Expenditure	350	3,494	9,000	5,506		5,506	38.8%
Movement to/(from) Gen Reserve		813	3,954					
411 Willowbrook Leisure Centre	Income	4,913	15,019	72,000	56,981			20.9%
	Expenditure	8,744	5,817	137,254	131,437		131,437	4.2%
Movement to/(from) Gen Reserve		(3,831)	9,201					
421 Edmonds Park Pavilion	Income	0	774	0	(774)			0.0%
	Expenditure	887	1,372	0	(1,372)		(1,372)	0.0%
Movement to/(from) Gen Reserve		(887)	(599)					
Property and Facilities Income		18,363	54,005	230,500	176,495			23.4%
Expenditure		22,414	36,623	355,917	319,294	0	319,294	10.3%
Movement to/(from) Gen Reserve		(4,052)	17,381					
<u>Personnel</u>								
500 Staffing and Staff Costs	Expenditure	0	0	0	0		0	0.0%
	Personnel Income	0	0	0	0			0.0%
	Expenditure	0	0	0	0	0	0	0.0%
Movement to/(from) Gen Reserve		0	0					
Grand Totals:- Income		39,089	831,847	1,779,683	947,837			46.7%
Expenditure		308,515	426,965	1,781,683	1,354,718	0	1,354,718	24.0%
Net Income over Expenditure		(269,426)	404,881	(2,000)	(406,881)			
Movement to/(from) Gen Reserve		(269,426)	404,881					

Detailed Balance Sheet - Excluding Stock Movement

Month 2 Date 31/05/2024

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
<u>Current Assets</u>		
101	Bookings Debtors	15,300
105	Vat Due	35,465
140	Bar Stock	3,854
141	Catering Stock	262
160	Fleet Meadow Community Trust	(7,536)
200	Unity Current Account	501,411
201	Civic Hall Current Account	125,513
202	CCLA Deposit Fund	815,822
220	Petty Cash	250
224	Civic Hall Bar Floats	260
295	Barclaycard Account	(1,134)
Total Current Assets		1,489,467
<u>Current Liabilities</u>		
500	Creditors	49,958
503	Allotment Holding Deposit	13,443
505	Mayors Charity Account	1,128
525	PAYE/NI Due	10,533
526	Superannuation Due	12,558
540	Oxfordshire PTC (NHS)	305
565	CH Holding Deposits	1,623
570	Refundable Deposits	350
580	Retentions	54,726
Total Current Liabilities		144,624
Net Current Assets		1,344,843
Total Assets less Current Liabilities		1,344,843
<u>Represented by :-</u>		
301	Current Year Fund	404,881
310	General Reserve	350,982
317	EMR CIL Splash Park	121,000
320	Building Repair Fund	52,616
321	Cemetery Fund	2,245
323	Skatepark Refurbishment	13,616
324	Ladygrove Lakes	1,918
325	Ladygrove Park	5,537
326	Ladygrove Lakes Staging Fund	18,200
328	CIL	119,050
330	Planting	3,464
331	Arboriculture	8,989
332	Sports Pitches	11,001
333	Splash Park	139,903
334	EMR Community Projects	1,726
335	EMR Bus Shelters/Street Furnit	5,094
336	GDPR Fund	500
338	EMR Play Areas	17,688
351	CCTV	13,405
352	Pavilions	32,747
355	EMR Grant Aid	4,000
356	EMR Grass Cutting	12,400

Detailed Balance Sheet - Excluding Stock Movement

Month 2 Date 31/05/2024

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
360	EMR Groundskeeping Equipment	3,881
	Total Equity	1,344,843

17:28

Detailed Profit and Loss Account - Excluding Stock Movement

Month 2 Date 31/05/2024

<u>Account</u>	<u>Sales/Income</u>	<u>Month Actual</u>	<u>YTD Actual</u>
1000	Main Hall	9,934	26,815
1001	Northbourne Room	1,480	3,541
1002	Ladygrove Room	2,876	7,272
1003	All Saints Room	1,661	3,737
1004	Park Room	368	1,690
1009	Events Package Income	0	1,500
1011	Orchard/Millbrook Room	42	182
1020	Other Bookings Income	(95)	343
1050	Bar Sales	860	1,403
1061	Ground Hire Income	720	720
1062	Fishing/Lakes Income	103	2,171
1075	Food and Berverage Income	1,239	3,286
1100	Catering Income - Food	0	4,237
1176	Precept	0	735,217
1180	Grass Cutting Income (OCC)	13,424	13,424
1181	Allotment Rents	93	332
1182	Cemetery Income	2,270	9,170
1189	CiL Income	0	7,611
1195	Miscellaneous Income	5	10
1196	Interest Received	3,701	8,116
1805	Income -Materials Fleet Meadow	0	12
1806	Income -Labour Fleet Meadow	410	1,060
	Total Sales/Income	39,089	831,847
<u>Account</u>	<u>Direct Expenditure</u>		
3001	Bar Cost of Sales	485	1,055
3002	Catering Cost of Sales	164	2,362
3003	Food & Beverage Cost of Sales	84	253
	Total Direct Expenditure	732	3,669
	Gross Profit	38,357	828,177
	% Gross Profit to Sales	98.13%	99.56%
<u>Account</u>	<u>Indirect/Overhead Expenditure</u>		
4000	Staff Costs (Re-allocated)	0	0
4001	Salaries - Gross Pay	49,231	100,070
4002	Salaries - Er's NI	3,864	7,926
4003	Salaries - Er's Superann	9,707	19,862
4006	Outsourced Services	1,234	1,803
4007	HR/H&S Services	1,200	1,600
4008	Travel & Expenses	633	1,165
4009	Training & Conferences	370	2,345
4010	Misc Admin Costs	33	140
4011	Business Rates	2,081	4,161
4012	Water Charges	1,420	1,198
4014	Light and Heat	3,487	(7,798)
4015	Cleaning and Hygiene	3,176	6,442
4016	Uniform/Protective Clothing	497	1,213
4018	Waste Disposal	2,041	3,722
4020	Equipment Purchase (Minor)	20	(195)
4021	Postage	3	3

17:28

Detailed Profit and Loss Account - Excluding Stock Movement

Month 2 Date 31/05/2024

	<u>Month Actual</u>	<u>YTD Actual</u>
4022 Telephone	240	479
4023 Licenses	0	775
4024 Stationery and Printing	149	282
4025 Subscriptions	100	4,471
4028 Photocopier	27	27
4036 Grass Cutting	17,604	17,604
4038 Hanging Baskets	5,248	5,248
4040 Tree Management Contract	0	2,600
4041 Grounds Maintenance	3,611	3,222
4042 Equipment/Vehicle Hire	562	562
4043 Property Repairs & Maintenance	1,007	3,602
4044 Maintenance Contracts	3,226	5,690
4045 Equipment/Vehicle Maintenance	5,449	9,495
4046 IT/Website	1,592	6,502
4047 Vehicle Fuel	649	0
4052 Accountancy Charges	0	1,795
4053 Loan Capital Repayments	7,996	7,996
4054 Loan Interest	18,184	18,184
4055 Bank Charges	105	105
4056 Card Processing Fees	13	396
4057 Audit Fees	0	(3,860)
4058 Legal Fees	8,786	9,086
4191 Xmas Lights Revenue	0	1,880
4193 Dog Fouling Services	354	631
4194 Street Furniture Maintenance	0	697
4210 Civic Functions	600	1,470
4401 Summer Fayre/EdFest Expenditur	0	10,000
4701 Grant Aid	22,738	26,938
4900 CAP - Edmonds Park Pavilion	588	12,269
4902 CAP - Equipment/Furniture	0	3,045
4905 CAP - Splash Park	147,560	147,560
99028 Tfr to EMR CiL	0	7,611
99139 Tfr from EMR Summer Fayre	0	(8,000)
99156 Tfr from EMR Grass Cutting	(17,600)	(17,600)
99160 Tfr from EMR Grounds Equip	0	(1,125)
Total Indirect/Overhead Expenditure	307,783	423,296
Operating Profit	(269,426)	404,881
% Operating Profit	-689.27%	48.67%

17:05

Sales Ledger Aged Account Balances

User: RLB

Outstanding Balances by Month as at 31/05/2024

A/C Code	Customer Name	Balance	May 2024	Apr 2024	Mar 2024	Prior Months	On A/c Pymnts
Ledger No 1: Bookings							
AAAAGEUK	AGE UK	444.64	462.84	0.00	0.00	-18.20	0.00
AAAF	AFFINITY TRUST	78.60	78.60	0.00	0.00	0.00	0.00
AAAYCSW	YOUNG CARERS SUPPORT	63.00	0.00	0.00	0.00	63.00	0.00
AABFYC	BE FREE YOUNG CARERS	20.58	0.00	0.00	0.00	203.28	-182.70
AACRAFT	CHRIS WALLACE	1,553.98	0.00	0.00	0.00	1,553.98	0.00
AADCP	DCP	120.60	0.00	0.00	0.00	120.60	0.00
AAEXCELPR	EXCEL PRACTICE	6.00	0.00	36.00	0.00	0.00	-30.00
AAJADEMO	JADE MORRIS	61.50	0.00	0.00	0.00	61.50	0.00
AAKWOOD	KINGWOOD	-142.84	0.00	0.00	0.00	119.99	-262.83
AAOCFA	JANE HOSKINS	204.96	0.00	0.00	0.00	204.96	0.00
AAOD	OXFORD DIOCESE	-59.00	0.00	0.00	0.00	78.00	-137.00
AARC&TST	RAILWAYCORRESPONDENC	67.56	67.56	0.00	0.00	0.00	0.00
AARCOUNCI	RIVERSIDECOUNSELLING	-63.22	0.00	0.00	0.00	370.32	-433.54
AASA	STYLE ACRE	346.09	0.00	0.00	0.00	726.27	-380.18
AASEN	SENDIASS	455.40	226.80	0.00	18.60	210.00	0.00
AASSC	SILVERSLIPPERCLUB	-36.71	174.38	0.00	0.00	0.00	-211.09
AATVI	THAMES VALLEY INITIA	13.78	0.00	0.00	0.00	449.70	-435.92
AATVP	THAMES VALLEY POLICE	144.54	0.00	0.00	0.00	162.54	-18.00
AATWG	TWG	59.70	59.70	0.00	0.00	0.00	0.00
AAWOODLA	WOODLANDS	98.88	98.88	0.00	0.00	0.00	0.00
ACTIVEOXF	ACTIVE OXFORDSHIRE	-72.80	0.00	0.00	0.00	-72.80	0.00
ADOPT-TV	ADOPT THAMES VALLEY	1,005.35	201.00	0.00	0.00	896.75	-92.40
ADVIZA	ADVIZA	157.50	0.00	0.00	0.00	157.50	0.00
AFFINCHRIS	AFFINCHRIS	363.60	363.60	0.00	0.00	0.00	0.00
AFFINITYLO	AFFINITYLO	268.80	268.80	0.00	0.00	0.00	0.00
AFFINITYR	AFFINITYR	55.44	55.44	0.00	0.00	0.00	0.00
ANDERSON	ANDERSON	14.40	0.00	14.40	0.00	0.00	0.00
ANTON	ANTONOCC	208.00	0.00	0.00	0.00	208.00	0.00
AUTISMC	AUTISMC	310.80	0.00	0.00	0.00	310.80	0.00
BABYBRAIN	BBRAINS	90.00	0.00	0.00	0.00	90.00	0.00
BACKOCC	CLAIRE	-24.48	0.00	0.00	0.00	4.22	-28.70
BRANDONT	BRANDON	127.32	0.00	0.00	0.00	127.32	0.00
DBC	DBC	16.99	0.00	0.00	0.00	16.99	0.00
DID SPEAK	DIDCOT SPEAKERS	216.71	0.00	0.00	0.00	589.69	-342.98
DIDCOTCASJD	DIDCOT CASUALS JUN	80.00	0.00	0.00	0.00	-80.00	0.00
DIDU3A	DIDCOT U3A	108.10	108.10	0.00	0.00	0.00	0.00
EMMATEA	EMMATEA	378.60	378.60	0.00	0.00	0.00	0.00
HARWELLSH	HARWELLS	80.64	0.00	0.00	0.00	80.64	0.00
HEADSPEAC	HSPEACH	91.80	0.00	91.80	0.00	0.00	0.00
HFTCLARE	HFTCLARE	456.12	132.72	184.80	0.00	138.60	0.00
JAMIEC	JAMIEOXC	72.00	0.00	0.00	0.00	72.00	0.00
JERLLOYD	JERESAND VALE	146.00	0.00	0.00	0.00	146.00	0.00
JSELF	JSELF	52.80	0.00	52.80	0.00	0.00	0.00
KINGDOMPR	KINGDOM	112.00	0.00	0.00	0.00	112.00	0.00
KRC-MANDJ	MANDJ	365.00	365.00	0.00	0.00	0.00	0.00
LIBCHAGUE	LIBCHAGUE	-183.56	-183.56	0.00	0.00	0.00	0.00
MARSHOCC	TMARSH	151.88	0.00	0.00	0.00	151.88	0.00
Sub Total C/Fwd		7,957.05	2,858.46	379.80	18.60	7,255.53	-2,555.34

8742
5-41

Outstanding Balances by Month as at 31/05/2024

A/C Code	Customer Name	Balance	May 2024	Apr 2024	Mar 2024	Prior Months	On A/c Pymnts
	Sub Total B/Fwd	7,957.05	2,858.46	379.80	18.60	7,255.53	-2,555.34
Ledger No 1: Bookings (Continued)							
MINDCHLO	CHLOE NOTT	16.20	16.20	0.00	0.00	0.00	0.00
MISC	MISCELLANEOUS RECEIP	-69.00	0.00	0.00	0.00	0.00	-69.00
NATSOUL	NATSOUL	130.56	130.56	0.00	0.00	0.00	0.00
OCCALP		18.00	0.00	0.00	18.00	0.00	0.00
OCCBETH	OCCBETH	28.80	28.80	0.00	0.00	0.00	0.00
OCCCHIARA	OCCHIARA	254.40	168.00	0.00	0.00	86.40	0.00
OCCGENER	OCCGEN	-714.00	0.00	0.00	0.00	0.00	-714.00
OCCMACRA	OCCMACRA	24.00	24.00	0.00	0.00	0.00	0.00
OCCMENA	OCCMENA	502.32	0.00	502.32	0.00	0.00	0.00
OCCSEN	SEN TEAM OCC	194.20	0.00	0.00	0.00	194.20	0.00
ORDERSTJO	STJOHN	1,554.12	1,554.12	0.00	0.00	0.00	0.00
OXFSN	OXFSN	126.30	0.00	126.30	0.00	0.00	0.00
OXFWIMARY	OXFORD WI	105.00	0.00	0.00	0.00	214.98	-109.98
OXMINDSAR	MINDSARA	117.00	17.40	0.00	0.00	99.60	0.00
PAULLATHA	PLATHAM	-19.20	0.00	0.00	0.00	19.20	-38.40
PINTSIZED	PINT SIZED PEOPLE	-40.00	0.00	0.00	0.00	0.00	-40.00
RESTOREC	RESTOREC	465.12	0.00	0.00	0.00	465.12	0.00
RGRIFFIN	ELVIS	97.80	0.00	0.00	0.00	226.80	-129.00
SECONDLIFE	SECONDLIFE	126.00	0.00	0.00	0.00	126.00	0.00
SEIF	SEIF	150.00	150.00	0.00	0.00	0.00	0.00
SEN	CHILDEDUOCC	1,087.40	225.60	0.00	0.00	861.80	0.00
SLIMWORLD	SLIMWORLD	267.28	267.28	0.00	0.00	0.00	0.00
SODCBEN	SODCBEN	595.20	595.20	0.00	0.00	0.00	0.00
SODCCULLIF	CULLIFORD	64.50	0.00	0.00	0.00	64.50	0.00
SODCNEWC	NEWCOMB	339.57	0.00	0.00	0.00	339.57	0.00
SOHAH	SOHA HOUSING	922.78	0.00	898.78	24.00	0.00	0.00
SOMA	SOMA	140.00	0.00	0.00	0.00	140.00	0.00
STYLEEMMA	STYLEEMMA	222.60	0.00	0.00	0.00	222.60	0.00
THAMESRID	THAMES RIDGE SCOUTS	67.20	67.20	0.00	0.00	0.00	0.00
TVPBETH	TVPBETH	75.60	75.60	0.00	0.00	0.00	0.00
WESTBERKS	WESTBERKS	201.60	0.00	0.00	0.00	201.60	0.00
WYNTERSWI	WYNTERS WISH	182.00	0.00	0.00	0.00	182.00	0.00
YJESK	YJESK	24.00	24.00	0.00	0.00	0.00	0.00
	Total Sales Led	15,214.40	6,202.42	1,907.20	60.60	10,699.90	-3,655.72
	TOTAL SALES LEDGER BALANCES	15,214.40	6,202.42	1,907.20	60.60	10,699.90	-3,655.72

5-42
STAN

List of Payments made between 01/05/2024 and 31/05/2024

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/05/2024	SODC Cemetery Rates	Std Ord	190.00		SODC Cemetery Rates - 5025071
01/05/2024	SODC Office Rates	Std Ord	792.00		SODC Office Rates - 5335613
07/05/2024	Public Works Loan Board	DD	26,179.96		PWLB 620732 - Capital
10/05/2024	HMRC PAYE/NI April 2024	EBP	11,920.09		HMRC PAYE/NI April 2024
10/05/2024	OCC Superann April 2024	EBP	13,131.43		OCC Superann April 2024
10/05/2024	The Abingdon Bridge	EBP1	4,200.00		5242/Abingdon Bridge FGP Nov23
10/05/2024	Air IT Limited	EBP2	855.38		5240/Microsoft 365 Apr2024
10/05/2024	Aston & James Office Supplies	EBP3	3,340.80		5192/Boardroom tilting table
10/05/2024	Blewburton Limited	EBP4	7,602.00		5193/BREEAM final stage design
10/05/2024	Creative Catering	EBP5	3,408.00		5203/Catering services
10/05/2024	Carlton Services	EBP6	1,080.00		5199/Air handling unit mntnce
10/05/2024	Collard Environmental Ltd	EBP7	537.60		5202/Waste disposal 8Apr
10/05/2024	D Wright	EBP8	400.00		5205/H&S consultancy
10/05/2024	Externiture Ltd	EBP9	424.80		5207/Bus shelter clean Apr24
10/05/2024	EE Limited	EBP10	121.34		5206/Mobile phone charges
10/05/2024	Fleet Meadow Community Hall Tr	EBP11	2,090.40		5208/FMCHT income March2024
10/05/2024	Infinity Playgrounds Ltd	EBP12	2,286.00		5210/Zip wire mntnce
10/05/2024	Rentokil Initial UK Limited	EBP13	480.20		5212/Sanitary service refund
10/05/2024	Simeon Lord	EBP14	60.00		5213/Jazz musician Mayor Makin
10/05/2024	Microshade Business Consultant	EBP15	413.82		5214/Omega hosting Apr2024
10/05/2024	Mobile Mini	EBP16	83.42		5215/Storage unit 8Apr-5May
10/05/2024	Oxford Direct Services Trading	EBP17	3,120.00		5216/Tree insoection services
10/05/2024	Oxford Linen Supply Ltd	EBP18	180.00		5217/Table cloth cleaning
10/05/2024	Polar Cooling Services Ltd	EBP19	156.00		5218/Radiator repairs
10/05/2024	Rialtas Business Solutions Ltd	EBP20	3,390.00		5225/Allotment App 2024-25
10/05/2024	Rabbits Vehicle Hire (Didcot)	EBP21	654.00		5219/HW70NPK 18Mar-18Apr
10/05/2024	Rochester Midland Corporation	EBP22	310.80		5226/Water hygiene contract
10/05/2024	Spaldings (UK) Limited	EBP23	408.46		5232/Chainsaw parts
10/05/2024	Screwfix Direct Ltd T/As Trade	EBP24	52.66		5229/Padlocks
10/05/2024	Travis Perkins Trading Company	EBP25	1,083.72		5238/Sleepers & fixings
10/05/2024	Janet Wheeler	EBP26	228.84		5239/Refreshments
10/05/2024	British Gas A/c 603952675	EBP27	1,081.65		5247/Ac603952675 27Mar-15Apr
10/05/2024	Barclaycard Charges Apr2024	DD	110.63		Barclaycard Charges Apr2024
10/05/2024	Splash Pads Enterprises Limite	EBP1	150,000.00		5278/Splash pad valuation no2
10/05/2024	Seldram Supplies	EBP2	136.52		5268/Cleaning supplies
10/05/2024	Screwfix Direct Ltd T/As Trade	EBP3	206.20		5294/Makita drill bits
10/05/2024	McFarlane Telfer Ltd	EBP4	957.65		5258/Water boiler maintenance
10/05/2024	G S Mechanical Ltd	EBP5	729.54		5254/Plantroom leak repair
10/05/2024	Collard Environmental Ltd	EBP6	641.09		5293/Waste disposal 23Apr
10/05/2024	Blachere	EBP7	2,256.34		P/Ledger Electronic Payment
10/05/2024	K & K Warehouse	EBP8	168.58		5255/Staff uniform
10/05/2024	K & K Warehouse	EBP9	77.10		5256/Safety boots
15/05/2024	N Thompson	CARD RFND	18.00		N Thompson -DBS Reimbursement
15/05/2024	Splash Pads Enterprises Limite	EBP10	27,071.46		5278/Splash pad valuation no2
16/05/2024	S Gibson	CARD RFND	18.00		S Gibson -DBS Reimbursement
16/05/2024	Castle Water TW3765043573	DD1	374.62		5284/Water2332129 1-30Apr
16/05/2024	Castle Water Ltd	DD2	1,208.39		5282/Water3126378 1Mar-31Aug
16/05/2024	Castle Water TW9929225033	DD3	261.62		5281/Water2333128 1Mar-31Aug

Continued on Page 2

43
S-~~111111~~

List of Payments made between 01/05/2024 and 31/05/2024

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
20/05/2024	Midcounties Co-Op	DD	778.77		Midcounties Co-Op Fuel Mar24
20/05/2024	Salaries May 2024	DD	40,344.30		Salaries May 2024
20/05/2024	Sloane Curtis Solutions Ltd	DD4	137.05		5349/Phone charges
23/05/2024	Barclaycard Account	DD	4,229.91		Barclaycard Commercial
24/05/2024	BOC	DD5	36.54		5245/Bar gas bottle
29/05/2024	Adkin	EBP11	360.00		5244/Wayleave agreement
29/05/2024	Carlton Services	EBP12	960.00		5248/Fire damper testing
29/05/2024	Ever Brite Cleaning Services L	EBP13	2,889.24		5287/Cleaning services Apr24
29/05/2024	Executive Alarms Ltd	EBP14	504.00		5252/CCTV annual servicing
29/05/2024	Farol Limited	EBP15	1,038.08		5289/Gator repairs
29/05/2024	Gratia Cura Residential Ltd	EBP16	240.00		5253/Booking refund 14/6, 12/7
29/05/2024	Infinity Playgrounds Ltd	EBP17	825.60		5277/Play panel -Smallbone
29/05/2024	Institute of Swimming	EBP18	638.00		5290/Splash pad training cours
29/05/2024	Lyreco UK Limited	EBP19	245.68		P/Ledger Electronic Payment
29/05/2024	Polar Cooling Services Ltd	EBP20	114.00		5259/Waste pipe repairs
29/05/2024	Ridge & Partners LLP	EBP21	1,800.00		5260/Prof fees pymnt 13
29/05/2024	Rochester Midland Corporation	EBP22	280.80		5261/Monthly water hygiene
29/05/2024	Scorpion Signs	EBP23	337.20		5263/Pavilion signage
29/05/2024	Spaldings (UK) Limited	EBP24	54.41		5273/Strimmer cord cutters
29/05/2024	Sun Water Coolers Ltd	EBP25	6.60		5292/Office water cooler
29/05/2024	Seldram Supplies	EBP26	2,626.79		5271/Cleaning supplies
29/05/2024	Stockwell Safety Limited	EBP27	1,604.40		5276/Splashpark training cours
29/05/2024	Travis Perkins Trading Company	EBP28	174.18		5280/Fence post, cement
29/05/2024	Total Pest Control (UK) Ltd	EBP29	268.38		5279/Quarterly pest control
29/05/2024	British Gas A/c 603952670	DD6	485.73		5312/Ac603952670 28Apr-10May
29/05/2024	British Gas A/c 603952675	DD7	848.83		5320/Ac603952675 Late Pymt Fee
29/05/2024	British Gas A/c 603952703	DD8	64.49		5321/Ac603952703 3Apr-11May
30/05/2024	John Deere	Std Ord	328.01		John Deere Gator
30/05/2024	British Gas A/c 603952671	DD9	151.97		5316/Ac603952671 14Apr-10May
30/05/2024	Lift Safe Ltd	EBP1	1,615.73		5333/Alke repairs
30/05/2024	Personnel Advice & Solutions L	EBP2	1,440.00		5358/HR Advice Service 2024-25
30/05/2024	Sherwood Maintenance Limited	EBP3	12,800.00		5359/Grpounds mntnce Apr2024
30/05/2024	Sherwood Maintenance Limited	EBP4	4,803.78		5360/Grounds mntnce May2024
31/05/2024	Castle Water TW1745348333	DD10	14.57		5370/Water2291083 1Mar-31Aug
31/05/2024	British Gas A/c 603952675	DD11	1,446.74		5317/Ac603952675 16Apr-15May
Total Payments			358,992.89		

44
5 - ~~44~~

Date: 07/06/2024

Didcot Town Council

Page 1

Time: 17:00

Civic Hall Current Account

List of Payments made between 01/05/2024 and 31/05/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/05/2024	SODC Civic Hall Rates	Std Ord	1,099.00		SODC Civic Hall Rates -5406166
01/05/2024	Direct 365	DD1	122.04		5204/Hand dryers 12Apr-11May
10/05/2024	Matthew Clark	DD2	684.21		5257/Bar supplies
Total Payments			<u>1,905.25</u>		

45
5-~~45~~

ITEM 6 EXPENDITURE ON SPLASH PAD.

DTC's Splash Park Construction
Approved Contractor: The Splash



Item	Cost
Construction of Splash Park	£442,345.93
Additional Gomy Floor Tiles	£8,140.00
Resin path to match those of pavilion - additional	£5,702.30
Additional groundwork due to debris and soft ground - additional	£19,987.89
Additional pipe work needed for water	£6,325.00
Pre lims	£2,118.39
Total - ex VAT	£484,619.51
Deposit Invoice 0306 - 14/03/2024	£90,097.19
Invoice 0345 - 10/05/2024	£147,559.55
Invoice 0379 - 18/06/2024	£75,861.97
Invoice 0399	£101,408.44
Outstanding	£69,692.36

£108,116.63 inc VAT
£177,071.46 inc VAT
£91,034.36 inc VAT
£121,690.13 inc VAT

Tracker	Notes
2 features to be removed and replaced with a water arch 26th March 2024	No extra cost to DTC confirmed by Jason Griffiths 16.03.24
Neil Smith asked about cost of resin gravel path	03.04.2024 - confirmed as additional £5,702.30 (ex VAT) to the project - need to ask Cllrs their thoughts - approved
Additional groundowk needed to ensure pad is on solid ground £19,987.89	Town Clerk approved extra spend 19.04.2024
Additional work for pipe (water pressure)	Approved byTown Clerk 07.06.2024

ITEM 7
VAT PARTIAL EXEMPTION
CALCULATIONS

Janet Wheeler

From: Admin <admin@dckaccountingsolutions.co.uk>
Sent: 25 June 2024 11:46
To: Janet Wheeler
Subject: 2023-2024 VAT PE offer letter from DCK Accounting
Attachments: image003.emz

Follow Up Flag: Follow up
Flag Status: Completed



Mrs Janet Wheeler, Town Clerk
Didcot Town Council
Council Offices
Civic Hall
Britwell Road
DIDCOT
OX11 7HN

25th June 2024

Dear Janet,

VAT Partial Exemption Calculations 2023-24

It is that time of year again when the annual VAT partial exemption calculations need to be completed and if necessary lodged with HM Revenue and Customs.

If you wish us to undertake the calculation on your behalf, we will require:

1. A backup of your final data for 2023-24 be it Rialtas or other such software if we do not prepare your year-end accounts.
2. If you do not use the Rialtas accounting software we will require copies of your VAT returns submitted to HMRC over the course of the 2023-24 financial year.
3. Can you also advise/confirm to us details of any property/land that you have an option to tax in place for, as this could potentially have an impact on the calculation.
4. A purchase order number (if required by you).

The information may be posted to us or emailed to admin@dckaccountingsolutions.co.uk.

In order for us to complete the assessment within the tight timescale set i.e. the September VAT returns, I would like to receive this information, if possible, by no later than the 1st August 2024.

For those using the Rialtas accounting software the fee for a basic (i.e. Short Form) calculation is £235. Should the shortform calculation exceed the de-minimus limit and require a detailed summary, we will contact you to discuss the way forward and advise on any additional fees that will apply.

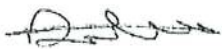
For those who we have already established a Special Scheme calculation, (i.e. a detailed calculation) agreed with HMRC, the fee will be £465. Should there be any issues raised from the original calculation we will then consult with you to discuss our concerns and agree the way forward (including an estimation of further fees) – all fees quoted are exclusive of VAT.

If you do not use the Rialtas accounting software, and we have not undertaken a calculation for you before, please contact us to ascertain whether we will be able to undertake the calculation for you.

For those who have not previously undertaken this calculation or have not completed one recently it may be prudent for you to review your activities and future plans to ensure that you do not fall foul of the VAT rules, as they apply to councils.

Many thanks for your co-operation and if you have any further queries, please do not hesitate to contact me.

Yours sincerely,



Derek R Kemp
DCK Accounting Solutions Ltd

Unit 1 Uffcott Farm | Uffcott | Swindon | Wiltshire | SN4 9NB
Tel: 01793 739110 | www.dckaccountingsolutions.co.uk | admin@dckaccountingsolutions.co.uk
DCK Accounting Solutions Ltd | Registered office as above | Registered in England No. 3832919

Didcot Town Council

Finance and General Purposes Committee

22nd July 2024

Report author: Janet Wheeler



To approve £1,300 for marking the football pitches using a robot and GPS system

Proposal

1. Our new agreements with the Didcot football clubs agrees that DTC will carry out the initial line marking of the football pitches. The Clubs will then manage the refresh of the white lines as the season progresses.
2. At the moment we only have two members of the outside team that have the training to carry out this work – the Outside Services Manager and the Supervisor. In order to train up the rest of the team to do this work would take around 3 -4 days – plus more time needed if they are inexperienced.
3. The Outside Services Manager has received a quote of £1,300 for an operator to carry out this work using a robot and a GPS tracking system. This would cover all the football pitches on both Edmonds Park and Loyd Park.
4. The Outside Services Manager missed putting this on the recent meeting of the Environment and Climate Committee and would like a decision to potentially enable him to make the booking for later in the summer.
5. The only other outlay would be the paint for the white lines.

Recommendation

That the F&GP Committee approves the cost of £1,300 + vat for the football pitches to be marked out using a robot and a GPS tracking system. This expenditure would come from cost centre 307/4041

FINANCE AND GENERAL PURPOSES COMMITTEE – PROGRESS REPORT

Agenda item 9

Meeting/minute	Item/topic	Up-date/status	Review date/meeting
Various meetings and minute 194	CCTV cameras and the case for an extra camera	Agreed for two extra cameras but DTC may have to pay for one.	Costs to be confirmed at next meeting – agenda item July
Various meetings	Status of Restore project and OSM’s plans for the allotment site	Review of use of site	TC to write to the charity following full Council approving the right to grow motion. DTC will be taking back un-worked plots to offer to the waiting list.
Minute 139 – reposition of CCTV camera	Costs, feasibility and potential funding to be explored	To be progressed	Due to be completed along with the digital roll out
Minute 170 – Grass cutting maps	To be shared with Cllrs via Sharepoint or made available at Civic Hall	Work awaiting allocation to a member of staff	Working through queries with contractor – possible working group to look at grey areas
Minute 187 – S 106 for teen play at Edmonds Park	Application for S106 money towards the teen play at Edmonds Park	Application submitted	Awaiting approval from SODC
Minute 188 – Sandpit project at Edmonds Park	New sandpit adjacent to young children’s play area - approved.	Going ahead – fishing boat to be added at a later stage	Agenda item – now a castle!