

Notice of a meeting of the

Environment and Climate Committee

Monday 15th January 2024 at 7.30pm

All Saints Room, Civic Hall



Members of the Environment and Climate Committee are summoned to attend a meeting on Monday 15th January 2024 at 7.30pm.

Admission of the public and media

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960.

Reports and minutes

We add reports and minutes to our website.

Recording, photographs, and filming

The press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such members of the public may be recorded or photographed during the meeting.

We ask that anyone wishing to record or photograph the meeting notifies the Town Clerk before the start of the meeting.

Public participation

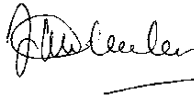
The Council welcomes the public's involvement in meetings, which must be in accordance with our rules (Standing Orders 30 - 32 on a matter before the Council).

At the relevant time during the meeting, the Chair will invite members of the public to present their questions, statements, or petitions.

To find out about participation, please email the Deputy Town Clerk at lblake@didcot.gov.uk

Agenda

1. To receive apologies
2. To receive declarations of interests
Members are reminded to declare any interests they may have on any item on this agenda in accordance with Didcot Town Council's Code of Conduct
3. To agree the minutes of the meeting held on 13th November 2023 as a true and correct record (**attached**)
4. Questions on the minutes and review the progress report (**attached**)
5. To note the External Income and Expenditure to date for external works, as updated on 10th January 2024 (**to follow via email on 11th January 2024**)
6. To note the Outdoor Services Manager's report and recommendations to the Committee (**attached**)
7. To note that the cleaning of the Town Council owned bus shelters was carried out on 27th November 2023 (**attached**)
8. To consider the Teen play provisions for Edmonds Park report and the recommendations to the Committee (**attached**)



Janet Wheeler
Town Clerk
9th January 2024

Voting members:

Cllr Gavin Roberts (Chair)
Cllr Kelly Morrison (Deputy Chair)
Cllr Stephen Cole
Cllr Andrew Jones
Cllr Anthony Hudson
Cllr James Broadbent
Cllr Luke Hislop

Nominated Substitute Members:

Cllr Chris Jennings
Cllr David Aragao
Cllr Hugh Macdonald
Cllr Zia Mohammed
Cllr Denise Macdonald
Cllr Mocky Khan
Cllr George Ryall

Didcot Town Council

Environment & Climate Committee Monday 13th November 2023 at 7.30pm All Saints Room, Civic Hall



DRAFT Minutes

Note: These minutes are subject to approval as a true and correct record by the next meeting of this committee.

PRESENT

Councillors:

Cllr G Roberts (Chair)
Cllr K Morrison (Deputy Chair)
Cllr A Hudson
Cllr S Cole
Cllr A Jones
Cllr L Hislop
Cllr J Broadbent

Officers:

Mrs J Wheeler (Town Clerk)
Mrs L Blake (Deputy Town Clerk [minutes])
Mr M Blake (Outdoor Services Manager - OSM)

One member of the public attended.

35. To receive apologies

There were no apologies. All members were present.

36. To receive declarations of interest

No declarations of interest were received.

37. To agree the minutes of the meeting held on 11th September 2023 as a true and correct record

It was proposed by Cllr L Hislop, seconded by Cllr A Hudson, and **RESOLVED** to **APPROVE** the minutes as a true and accurate record of the meeting, and note them as such.

All members agreed.

38. Questions on the minutes and review the progress report

The Committee noted the progress report – shown on the next page.

Cllr K Morrison questioned the progress on the tidying up of the Town Council's noticeboards. The OSM informed members that due to staffing issues, this had been delayed. It was hoped this would be done in January.

Cllr A Jones asked about minute 29 – regarding the s106 monies 'set aside' for teen play provisions at Edmonds Park. The OSM confirmed that quotes are being obtained for play equipment and will be presented to the Committee at a future meeting.

There were no other questions.

Action	Responsible	Rating	Meeting 11.09.2023	Meeting 13.11.2023
Tidying up of the noticeboards	Officers	Amber	Due to staffing issues and holidays, work on tidying up the boards had stalled.	This would commence in January 2024.
Investigate installing a bench at the bus stop on Wantage Road	Officers	Amber	The Committee resolved to defer this item until the end of the financial year.	DEFERRED UNTIL END OF FINANCIAL YEAR.
Smokefree play park signs	Officers	Amber	This project would be re-visited once schools had settled back in after the summer break.	One of the new Estate Officers would pick this project up once they had settled into their new role.
'Sow & Grow' – Community Planting project at New Road allotments	Officers	Amber	Officers were informed that the application was successful on 25 th July 2023. Funds were received on 11 th August 2023. Purchases have been made for some of the equipment. Local companies have been contacted for donations of materials to aid this project. The polytunnel was delivered on 1 st September 2023 and work to construct the site would commence shortly.	Work on preparing the ground for the installation of the polytunnel would start on w/c 27 th November 2023. It was hoped the groundwork will be fully completed by the end of the year.
Fisheries Improvement Grant	Officers	Green	Application was submitted on 31 st August 2023.	Members were informed that the application was successful on 19 th October 2023. All testing equipment, the oxygen meter and generator had been purchased and received.
Zip wire inspections	Officers	Green	The inspections were approved.	All inspections carried out and completed. Redmedial work would be needed on some – awaiting quotes

39. To note the External Income and Expenditure to date for external works, as updated on 6th November 2023

The Committee noted the updated figures, as of 6th November 2023.

40. To consider the Outdoor Services Manager's report

The Committee noted the Outdoor Services Manager's report and considered the recommendations.

Loyd Rec

28. The Committee was asked to consider whether to install 'perching' benches in Loyd Rec, and if so, decide how many to install and the locations. The benches would be made from wooden railway sleepers and constructed and installed by the outdoor team.

It was proposed by Cllr A Jones, seconded by Cllr A Hudson, and **RESOLVED** to install two benches near the fence line of the park, along Brasenose Road at a cost of approximately £90 each.

All members agreed.

Smallbone Rec

32. The Committee discussed the quote to repair the surfacing of the roundabout in Smallbone Rec at a cost of £948.00 (inc VAT).

It was proposed by Cllr K Morrison, seconded by Cllr A Jones, and **RESOLVED** to accept the quote of £948.00 (inc VAT) from Infinity Playgrounds for these repairs.

All members agreed.

Ladygrove Park

41. The Committee considered the two quotes to replace the springy, repair the safety surface and to dismantle and re-grease the Huck Rotator Basket swing, at a combined cost of £960.00 (inc VAT).

It was proposed by Cllr J Broadbent, seconded by Cllr K Morrison, and **RESOLVED** to accept the quote of £960.00 (inc VAT) from Infinity Playgrounds for these repairs.

All members agreed.

Events

Edmonds Park

51. Didcot Town Youth Football Club Tournament – Saturday 7th – Sunday 8th June 2024

Ladygrove Park

52. Hatwells Funfair – 15th April – 29th April 2024 (8 trading days)

It was proposed by Cllr K Morrison, seconded by Cllr S Cole, and **RESOLVED** to approve the dates for these events. Hatwells would be charged at the agreed charges as approved at agenda item 9. Didcot Town Youth would be charged at the agreed annual charge as discussed at agenda item 11.

All members agreed.

41. To consider the future of the Ford Ranger vehicle report and the recommendations to the Committee

The Committee considered the options detailed in the report and noted that the current lease on the Ranger expires on 2nd December 2023.

The options available to the Town Council were:

- a. Return the vehicle
- b. Request an informal extension – the Council could keep the vehicle after the contract has ended on a month-by-month basis until we are ready to return it. However, if the maintenance budget is overspent, it is likely that the vehicle will get de-hired
- c. Request a formal extension – DTC could formally extend the lease on the vehicle. However, in doing so the contract would exceed 60 months, which is the maximum term allowance, meaning approval would be needed – *quote for a 12-month extension has been requested*
- d. Purchase the vehicle for the estimated purchase price of £14,825.00 (ex. VAT) – *quote valid until 30th November 2023.*

It was proposed by Cllr J Broadbent, seconded by Cllr G Roberts, and **RESOLVED** to instruct Officers to enquire about leasing a new, suitable vehicle for the outdoor team, for a 3-year period. After this time, it was hoped that Ford's new Electric Ranger would be available.

All members agreed.

42. To consider the second round of budget considerations for the 2024-2025 financial year

The Committee considered items for the budget.

The Town Clerk informed members that any ideas for projects could be submitted to the Finance and General Purposes Committee in December 2023.

Cllr K Morrison confirmed that upgrades to both Edmonds Park and Ladygrove Park had previously been suggested by members of the Environment and Climate Committee. Cllr J Broadbent explained that there could be suggestions for smaller projects from the Ladygrove Management Working Group.

43. To consider the charges of the Funfair events in Didcot, and the recommendations to the Committee

Members discussed the report and were keen to support Hatwells where possible. They did not want to lose the Funfair in Didcot.

After much discussion, it was proposed by Cllr J Broadbent, seconded by Cllr G Roberts, and **RESOLVED** to charge Hatwells Funfair £300 per trading day at Edmonds Park and £260 per trading day at Ladygrove for a 3-year fixed period, provided they did not increase their charges during this time. If Hatwells increase their charges for visitors, discussions on their rental charges would be re-opened.

All members agreed.

44. To consider the Football Club usage agreement updates and recommendations to the Committee

The Committee discussed the report and noted that Didcot Casuals had met with Officers to discuss their proposed usage agreement and had suggested some amendments for the Committee to consider.

Whilst Didcot Town Youth had supplied DTC with some financial details the morning of the meeting, the Town Clerk had requested additional information so that members could make an informed decision on charges for Didcot Town Youth Football Club.

It was proposed by Cllr J Broadbent, seconded by Cllr L Hislop, and **RESOLVED** to accept Didcot Casual's suggested amendments to an agreement and charge the club £3,000 per season, fixed for three years. It was noted that once an agreement with Didcot Town Youth had been reached, amendments may be needed to the Didcot Casual's agreement to ensure both clubs were treated the same.

All members agreed.

Discussions regarding a usage agreement with Didcot Town Youth would continue but would need to be agreed upon as soon as possible due to the football season

being well underway. There is a potential opportunity for both clubs to work together on over marking the pitches and the purchasing of the line paint.

45. To consider the suggested annual charges for 2024-2025

The Committee considered the suggested annual charges for services for 2024-2025. It was noted that they were increased by approximately 3%.

It was proposed by Cllr K Morrison, seconded by Cllr J Broadbent, and **RESOLVED** to approve the suggested annual charges for 2024-2025 and recommend them to Full Council for adoption.

All members agreed.

46. To consider the suggested budget for 2024-2025 and the recommendations to the Committee

Members looked through the suggested budget for 2024-2025 provided by the Town Clerk, who informed the Committee that the figures were currently being worked on and a revised budget would be available shortly.

47. To consider the resident request of installing bollards/barriers at the entrance to Stubbings Land from Bluebell Lane – Cllr A Hudson

Cllr A Hudson spoke regarding a request he had received from a resident who lived in the vicinity of Stubbings Land and who regularly walked their dog in the park. Cllr Hudson explained that bikes routinely race through the entrance at Bluebell Lane into Stubbings Land, almost hitting pedestrians in the process and suggested installing chicanes to deter this.

It was proposed by Cllr A Hudson, seconded by Cllr L Hislop, and **RESOLVED** to investigate costs to install chicanes/bollards at this location. All other entrances to the area have them. Cllr L Hislop suggested asking the developers to contribute. It was also noted that District Councillor Community Grant applications are still open.

All members agreed.

48. To consider the costs for the cleaning of the Town Council owned bus shelters in Didcot report and the recommendations to the Committee

The Committee considered the report and the quote to carry out two cleans of the Town Council's shelters per year, at a cost of £705.60 (inc VAT) – one deep clean, followed up by a standard clean.

Members approved an initial standard clean to be carried out before the end 2023, at a cost of £234 (ex VAT).

It was proposed by Cllr K Morrison, seconded by Cllr G Roberts, and **RESOLVED** to commit to two cleans next financial year, with an additional clean before the end of 2023.

All members agreed.

49. To note the draft meeting notes from the Ladygrove Management Working Group meeting held on 21st September 2023 and the site visit on 12th October 2023

The Committee noted the draft meeting notes from the Ladygrove Management Working Group meeting. There were no recommendations to the Committee.

50. To note the draft meeting notes from the Allotment Liaison Group meeting held on 21st September 2023, and consider any recommendations to the Committee

The Committee considered the report and the recommendations. It was proposed by Cllr K Morrison, seconded by Cllr J Broadbent, and **RESOLVED** to:

- a. Not suspend applications on any of the allotment sites – Under the Small Holdings Allotments Act 1908 ss.23, 26 and 42, Didcot Town Council has a duty to provide allotments to residents. The Council cannot stop a resident from joining a waiting, as is their right.
- b. Not suspend any Didcot Town Council awards.
- c. Not to amend the tenancy and rules to include the metric system, but to create a poster for the allotment noticeboards to show a metric conversion. This would also be available on the website.
- d. Create a co-tenancy rule which would allow for a tenant to add a co-tenant to their existing tenancy with a minimum term of two years before the co-tenant is eligible to solely take over the tenancy. Exceptional circumstances could be discussed and approved by the Environment and Climate Committee on a case-by-case basis.

The additional rule would read:

- *Any existing tenant can add another person as a co-tenant on their allotment tenancy, provided that:*
 - *The request received by the Town Council is submitted by the original tenant, and includes all correct and up to date contact information of the proposed co-tenant, including name, address, telephone number and email address*

- *The proposed co-tenant agrees with the co-tenancy and as such, signs their own copy of the tenancy agreement. This will be contractually binding between Didcot Town Council and the co-tenant*
- *The annual rent would be the responsibility of both tenants*
- *A co-tenant can only take on the tenancy as a sole tenant when:*
 - *The original tenant has submitted written confirmation of their desire to terminate their allotment agreement to Didcot Town Council, and;*
 - *That the co-tenant has been named on the tenancy for a period of at least TWO YEARS*

All members agreed.

Cllr K Morrison suggested holding a 'drop in' session for allotment tenants who feel they may be struggling with the workload on their allotment site, where Officers may be able to put them in contact with applicants on the waiting lists who are willing to become co-tenants.

The Deputy Town Clerk would liaise with the Community and Allotments Officer on this.

It was **RESOLVED** to exclude the press and public from the meeting pursuant to Section 1 of the Public Bodies [Admission to Meetings] Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

51. To note the incident in Ladygrove Park

The Committee noted the incident.

52. To consider the request from an allotment tenant

The Committee considered the request. It was proposed by Cllr J Broadbent, seconded by Cllr G Roberts, and **RESOLVED** to write to the tenant and explain that DTC would replace the items listed, to the best of the Council's ability.

All members agreed.

The meeting closed at 9.20pm

Signed: _____ (Chair)

Date: _____

Environment & Climate Committee Meeting 13.11.2023
Agenda Item 4- Progress Report

Action	Responsible	Rating	Meeting 13.11.2023	Meeting 15.01.2024
Tidying up of the noticeboards	Officers	Amber	Due to staffing issues and holidays, work on tidying up the boards had stalled.	Two new members have joined the team in January 2024 so work on this can start.
Smokefree play park signs	Officers	Amber	Awaiting on new Facilities Officer to be appointed.	OCC has been contacted again at the beginning of January 2024. Schools will be contacted again to see if there is any more interest.
'Sow & Grow' – Community Planting project at New Road allotments	Officers	Amber	Ground preparation would commence w/c 27 th November 2023.	The ground preparations have been delayed due to staffing issues. Two new members have now started working for DTC so the work will commence shortly.
Zip wire inspections	Officers	Green	Awaiting quotes for some remedial works.	Still awaiting quotes – will be chased up.
Bus shelter cleaning	Officers	Green	Accepted quote to clean the 6 shelters, once before the end of 2023, and twice in 2024.	5 of the 6 Town Council owned shelters were cleaned on 27 th November 2023 –agenda item 7.
Install two benches in Loyd Rec	Officers	Green	Resolved to install 2 benches along the fence line at Loyd Rec.	The benches were installed on 14 th November 2023.
Repair the roundabout in Smallbone Rec	Officers	Green	Resolved to accept the quote from Infinity Playgrounds for the work.	Completed.
Replace springy, repair safety surface, and dismantle and re-grease the basket swing – Ladygrove Park	Officers	Green	Resolved to accept quote from Infinity Playgrounds for these works.	Completed.
Investigate costs to install chicanes/bollards at Stubbings Land	Officers	Amber	Resolved to investigate costs to install chicanes/bollards at this location	The Developer was contacted on 30 th November 2023 to ask if they could financially contribute. No response has been received. Companies have been contacted to quote for this work.

Didcot Town Council

Environment and Climate Committee

15th January 2024 at 7.30pm

Report author: Mike Blake



Outdoor Services Manager's Report

Introduction

1. This report updates the Committee on all matters regarding the Outdoor Services.

Recommendation

2. The Committee is asked to review the report, note any updates, and consider decisions and actions to be made, where required.

Allotments – General

3. We still have several outstanding payments for plots across all sites. We are working through the list and the eviction process will proceed if necessary.
4. All allotment sites had their trailer days instead of the annual burn. We sent five 12yard green waste skips off to be recycled rather than burning.

New Road allotments

5. The groundwork for the Polytunnel is currently under way. The rest of the build will take place towards the end of February.

Cockcroft allotments

6. Over the last couple of years, we have had numerous requests to add another water trough to the top right-hand side of the allotment site, so that water is easily accessed. Whilst we were clearing some plots, we came across some old troughs that can be reused. These troughs will be installed by the outdoor team.

Cemetery

7. There have been two cremated remains interments and three burials since the last meeting of the Environment and Climate Committee.
8. The Outdoor team spent a week in the cemetery before Christmas and managed to cut/reduce all the hedges and cut all the grass.

Civic Hall

9. The Civic Hall was tidied up by the team for the Remembrance Parade and throughout the autumn. All the leaves were collected and distributed between some of the allotment sites to use as mulch.

Parks – General

10. Due to the amount of recent rainfall, all maintenance in the parks ended abruptly. Some areas were finished, but unfortunately the team did not manage to get everything finished before. This work will continue.
11. Tree work is taking place across all parks.

Loyd Rec

12. Tree work has been completed at Loyd Rec.
13. Didcot Casuals have agreed the usage agreement for Loyd Rec they should be taking over the pitch marking soon.
14. We highlighted that there were no benches in Loyd Rec we have since installed two new ones along the fence lines between the trees.

Marsh Rec

15. The Roundabout was inspected, and I have only received one quote to fix this issue so far and this come in at £3,155.25. I will continue to obtain other quotes.

Great Western Park Drive

16. Unfortunately, it is the same story with this roundabout. I have received one quote so far and that's come in at £6,277.27. Considering this is the proposed price for a repair I will continue to obtain other quotes.

Edmonds Park

17. Football has been called off a lot over the last couple of months due to the amount of recent rainfall. The grounds are soaking and every time it dries out more rain comes.
18. We are nearing an agreement with Didcot Town Youth Football Club regarding the usage for Edmonds Park. This means that the football club will be overmarking their own pitches soon.
19. We had one tree which was damaged during the recent storm, and one which was uprooted that we unfortunately lost. The Outdoor team was able to deal with this in house due to their training and being qualified to carry out the work.
20. The Conifer hedge along the tennis courts, which was dying and beyond saving, has been removed. This was taken down by the outdoor team before Christmas. All the chippings were used on the pathways at Millenium woods. Once bunding has been created, the area will be planted with wildflowers.
21. The roundabout was inspected and needs remedial work. Two separate quotes have been received; the first quote has come in at £2,813.04 incl VAT, and the second quote has come in £2,016.00 incl VAT - the second quote also includes rehangng the basket swing.
22. Members of staff met with Splash Park representatives who recommended that the Council 'lift' the branches which overhang the proposed location of the Splash Park and the car park, due to potential issues with leaves and the height of the branches. A quote for this has been received and has come in at £1,280 (ex VAT).

Recommendation

23. The Committee is asked to consider accepting the second quote of £2,016.00 (inc VAT) to repair the roundabout and rehang the basket swing. This could come from

cost centre 309/3153, however, due to the amount of repairs needed this year, it is likely this cost centre will go over budget.

24. The Committee is also asked to consider the works to 'lift' the trees at the Splash Park location at a cost of £1,280 (ex VAT).

Ladygrove Park

25. All the repairs that were authorised have been carried out and the new gates have been installed.
26. We have had to call off the Park Run recently due to the bad weather. We also had to tape off the multi-unit in the play park, due to flooding.

Ladygrove Lakes

27. The Fishing Association held a competition on the lakes the weekend of 6th- 7th January 2024 which was a huge success.
28. The team had to deal with a fallen tree which had split in two on one of the islands in the lake. This was a quite a big job for the team, but we managed to remove all the tree from the lake. The chippings were then used on the pathways. We did leave some of the bigger heavier pieces stacked on the island to create an animal habitat – members of the public cannot access it.
29. The outdoor team are planning on doing a lot of the small tree work later this month and will be concentrating on the far corner of the area, as recommended by the EA. It will look a bit drastic to start but it will all soon grow back.
30. The Willow trees around the lake need some maintenance work. I have met with a tree surgeon, and I am waiting on a quote for this. We also spoke with tree surgeons regarding the management of these trees. This would need to be carried out in stages and maintained on a 3 yearly cycle.

There are a group of trees which overhang the pathway which should be the priority, and the quote for this work came in at £1,940.00. The second group to be worked on, also came in at £1940.00, whilst the third group cost came in at £970.00 plus vat on all prices.

Recommendation

31. The Committee is asked to consider the quote and approve the work to the first group of trees, at a cost of £1,940 (ex VAT). It is becoming increasingly difficult to obtain quotes for adhoc tree work. This cost will be taken from cost centre 310/3158 'Trees'.

Events

Edmonds Park

32. Achieve Oxfordshire Community Event – Saturday 15th June 2024, 9am – 5pm

- Free to attend family event for the community

33. Oxfordshire Play Association Family Fun Day – Saturday 22nd June 2024, 9am – 4pm

- Free to attend family fun day

Recommendation

The Committee is asked to approve the dates for the two events and confirm that as they are free to attend, that there would be no charge for the hire.

Staffing

34. Two new full-time members of staff joined the team at the beginning of January 2024.

Bus Shelter Cleaning on 27th November 2023 – pictures supplied by Externiture



The Environment and Climate Committee resolved to appoint Externiture to carry out the cleaning of the six Town Council owned bus shelters in Didcot, at their meeting on 13th November 2023. There would be one clean before the end of the year, with two cleans in 2024.

The initial clean was carried out on Monday 27th November 2023. Please see pictures below:

- Ladygrove Shops



- Orchard Centre



- Torridge Drive



- Barnes Road



- Dagdale Drive



Unfortunately due to the road works and temporary lights on the Broadway outside of the Civic Hall, Externiture was unable to clean the bus shelter there.

Due to not having received any complaints regarding the condition of this shelter, it was decided to leave this shelter until the clean in April 2024.

Environment and Climate Committee

15th January 2024

Report Author: Mike Blake



Teen provision in Edmonds Park

Introduction

1. This report asks the Committee to consider replacing the teen play provision at Edmonds Park.
2. There is £33,221.00 of section 106 money (14S16) reserved for the Town Council to use for this provision. This can be applied for to either help towards the cost, or to cover the total cost of this work. However, it must only be used for teen play.
3. As per section 11.1b of Didcot Town Council's Financial Regulations, any contract valued over £30,000 (including VAT) must comply with the relevant requirements of The Public Contracts Regulations 2015 – must be advertised on the Government's Contracts Finder website.

Background

4. Edmonds Park teen provision has been deteriorating for many years. Since 2020 more and more pieces of equipment have been removed from this park due to health and safety concerns, leaving only a zip wire and a fly wheel.
5. Considering Edmonds Park's new pavilion is due to open shortly, and there are plans to construct a new Splash Park, the teen play provisions need to be updated. People from various places outside of the town visit this area on a weekly basis due to the amount of football being played there. More and more people will visit the park once the Splash Park has been completed. The Council needs to ensure the play areas match the standards of the new pavilion and Splash Park.
6. I have been meeting with playground representatives for the last couple of months to get a variety of quotes to see what we can do for the money and possibly more. A total replacement of the teen area would cost more than £250,000 which is not viable.

Legal Implications

7. The Public Contracts Regulations 2015 will apply to this project, as per section 11.1b of DTC's Financial Regulations.
8. Didcot Town Council will need to ensure that any structure installed on any land owned by the Council, is secure, insured, and safe and is routinely inspected.

Financial Implications

9. There is £33,221.00 in S106 monies reserved by SODC specifically for this project. Should costs exceed this amount, Didcot Town Council would need to cover the shortfall. There are play equipment cost centres which could be used for this.
10. A post installation inspection is recommended after completion and could be included in the tender.

Risk Implications

11. Didcot Town Council have a duty to ensure any equipment provided to residents, is always maintained to a high standard and is safe. Regular inspections will be needed.

Recommendation

12. The Committee should decide whether to allow Officer's to advertise this project on the Government's Contracts Finder website and, once quotes are received, to apply for the S106 monies for this project.