

Notice of a meeting of the

Planning and Development Committee

Wednesday 2nd August 2023 at 7:30pm

All Saints Room, Civic Hall, Didcot



Members of the Planning and Development Committee are summoned to attend a meeting on Wednesday 2nd August 2023 at 7.30pm.

Admission of the public and media

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960.

Reports and minutes

We add reports and minutes to our website.

Recording, photographs, and filming

The press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such members of the public may be recorded or photographed during the meeting.

We ask that anyone wishing to record or photograph the meeting notifies the Chair before the start of the meeting.

Public participation

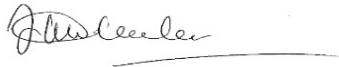
The Council welcomes the public's involvement in meetings, which must be in accordance with our rules (Standing Orders 30 - 32 on a matter before the Council).

At the relevant time during the meeting, the Chair will invite members of the public to present their questions, statements, or petitions.

To find out about participation, please email the Planning and Allotments Officer at aguzinski@didcot.gov.uk.

AGENDA

1. To receive apologies
2. To receive declarations of interest
Members should declare any interests they may have on any item on this agenda in accordance with Didcot Town Council's Code of Conduct
3. To approve the draft minutes of the meeting held on 12th July 2023 (attached).
4. Questions on the minutes as to the progress of any item
5. To note as listed: correspondence regarding planning matters
6. To consider as listed: applications for certificates of lawful development and information only
7. To consider as listed: planning applications
8. To note as listed: planning appeals
9. To note as listed: planning applications approved
10. To note as listed: planning applications refused
11. To note as listed: planning applications withdrawn
12. To note as listed: planning applications referred
13. To note the Traffic Advisory Group Progress Report (attached)
14. To note the 20mph report (attached)
15. To discuss the proposed motion for 20mph in Didcot to be presented to Full Council



Janet Wheeler
Town Clerk
27th July 2023

Voting committee members

Cllr David Rouane (Chair)
Cllr Hugh Macdonald (Vice Chair)
Cllr Stephen Cole
Cllr Chris Jennings
Cllr Nick Hards
Cllr Luke Hislop
Cllr Anthony Hudson

Substitute committee members

Cllr Gavin Roberts
Cllr Andrew Jones
Cllr Zia Mohammed
Cllr Jim Loder
Cllr Denise Macdonald
Cllr James Broadbent
Cllr George Ryall

Didcot Town Council

Minutes of the

Planning and Development Committee

Wednesday 12th July 2023 at 7:30pm

All Saints Room, Civic Hall, Didcot



PRESENT

Councillors:

Cllr D Rouane (Chair)
Cllr H Macdonald (Vice Chair)
Cllr C Jennings
Cllr S Cole
Cllr N Hards
Cllr L Hislop
Cllr A Hudson

Officers:

A Guzinski (Planning and Allotments Officer [minutes])

Public:

3 members of the public attended.
Cllr A Jones attended as a member of the public.

47. To receive apologies

No apologies were received.

48. To receive declarations of interest

Members should declare any interests they may have on any item on this agenda in accordance with Didcot Town Council's Code of Conduct

No declarations were made.

49. To approve the draft minutes of the meeting held on 21st June 2023

Cllr D Rouane pointed out a clerical error in the public participation section.

The item regarding the proximity of the car parks should read "... car parks which are even *closer* to both destinations".

It was proposed by Cllr N Hards, seconded by Cllr A Hudson, and **RESOLVED** to approve the amended minutes as a true and accurate record of the meeting and note them as such.

50. Questions on the minutes as to the progress of any item

There were no questions on the minutes.

51. To note as listed: correspondence received regarding planning matters

Item	Date received	Received from	Sent to Members	Details
5a)	21 st June 2023	SODC	23 rd June 2023	To inform DTC that the appeal for planning application P21/S5378/FUL - Ridgeway House, 1A Hagbourne Road, Didcot, OX11 8DP, has been approved.
5b)	21 st June 2023	SODC	23 rd June 2023	To inform DTC that the appeal for planning application P21/S3973/FUL - 14 Haydon Road, Didcot, OX11 7JD, has been approved.
5c)	23 rd June 2023	SODC	23 rd June 2023	To inform DTC about the preliminary designs of the new Didcot Gateway Development. Formal consultation to follow.

The Committee noted the correspondence.

A late item of correspondence regarding planning application P23/S1798/S73 had been noted and was discussed as *item 11m) – Planning Applications*.

52. To suggest 8 new street names for the development of 150 new dwellings off Abingdon Road (Miller Homes) and 1 street name for Phase 3B of Ladygrove North.

The Committee discussed potential street names.

It was proposed by Cllr N Hards, seconded by Cllr C Jennings, and **RESOLVED** to recommend a list of butterflies' species to be used as street names.

Names listed were Comma, Red Admiral, Tortoise Shell, Brimstone, Orange Tip, Skipper, Marbled White, Speckled Wood.

All members agreed.

It was proposed by Cllr C Jennings, seconded by Cllr L Hislop, and **RESOLVED** to recommend using a name from the list of British Engineers provided as part of the previous request for Ladygrove North.

All members agreed.

53. To note the conversion of rear of 174 Broadway to create 3 new ground floor flats to be known as: Flat 1, 174 Broadway, DIDCOT OX11 8RN and 1 and 2 Whitehorse Walk, Broadway, DIDCOT OX11 8RN

The Committee noted the conversion and creation of 3 new ground floor flats.

54. To note the erection of 29 retirement apartments to be street named and numbered: 1 to 12 (Cons) and 12A to 29 (Cons) Brunel Lodge, 2 Foxhall Road, DIDCOT OX11 7AA

The Committee noted the erection and numbering of the retirement apartments.

It was proposed by Cllr N Hards, seconded by Cllr C Jennings, and **AGREED** to send a letter of objection to the name of the development, as there is already a road in Didcot called Brunel Road. The name is overused and could lead to confusion with other roads and areas of the town. (Attached as Appendix 1)

All members agreed.

55. To comment on OCC's planning application for Section 73 application for construction of a new two storey 2 form of entry (FE) primary school with 90-place nursery (Use Class F1) with roof-mounted solar photovoltaic equipment, alongside hard and soft landscaping, external play areas, sports pitch and netball court, external lighting, parking, and boundary treatment permitted by R3.0002/22 (P22/S0244/CC) without complying with condition 1.

Application	R3.0082/23	View application and make comment using reference no: R3.0082/23
Proposal	Planning application by Oxfordshire Country Council, for planning permission: Section 73 application for construction of a new two storey 2 form of entry (FE) primary school with 90-place nursery (Use Class F1) with roof-mounted solar photovoltaic equipment, alongside hard and soft landscaping, external play areas, sports pitch and netball court, external	

	lighting, parking and boundary treatment permitted by R3.0002/22 (P22/S0244/CC) without complying with condition 1 (to amend the approved drawings to increase the height of the flue, increase the height of both roof access stairs and guard rails on the main school building; and increase the height of the ladder and amend tank on top of the bin store)
Location	Land North East of Didcot, Didcot, OX11 7SB
Response date	27 th July 2023
Agreed response	It was proposed by Cllr C Jennings, seconded by Cllr H Macdonald, and RESOLVED to submit no objections to this application. All members agreed.

56. Applications for certificates of Lawful Development and Information only

The Committee noted that there were no applications received. The application listed on the agenda was noted as a clerical error.

57. To consider as listed: Planning Applications

11a)	Application	P23/S1805/RM	Land North East of Didcot Didcot
	Proposal	Reserved Matters application pursuant to Outline Planning Permission (P15/S2902/O) in respect of the provision of access between the proposed Didcot Neighbourhood Centre and the A4130.	
	Response date	18th July 2023	
	Agreed response	It was proposed by Cllr N Hards, seconded by Cllr S Cole, and RESOLVED to submit no objections to this application. (Ref: 249047) All members agreed.	
11b)	Application	P23/S2003/FUL	Land North East of Didcot Didcot
	Proposal	Erection of a three storey 66-bedroom residential care home (Use Class C2) for the elderly and associated car park, ancillary buildings and landscaping.	
	Response date	18 th July 2023	
	Agreed response	It was proposed by Cllr N Hards, seconded by Cllr C Jennings, and RESOLVED to object to this application with the following comments: Didcot Town Council's Planning and Development Committee would like to object to this application for the following reasons: The Committee noted a lack of bus stops or other transport links in the proximity of the development, limiting the access to those who have disabilities or impairments. Paragraph 3.6 of the Travel Plan states that a bus stop is classed as being accessible to people without mobility impairment at 400m away from their residence. The nearest	

		<p>bus stop is located at 420m (para 3.16); however, the Committee believes that the distance being set for people without mobility impairment is not appropriate for this development, which will likely be used by people with limited mobility.</p> <p>The Committee also believes that the design and aesthetics of the building do not match the description laid out in the Design and Access statement paragraph 5.14, which states “high quality, sustainable, and beautiful building”. Contradictory to this statement, the building does not seem to be of a high-quality design, and it is not a “beautiful” development. (Ref: 249087) All members agreed.</p>	
11c)	Application	P23/S2139/HH	3 Stort Close Didcot OX11 7UR
	Proposal	Demolition of existing conservatory. Proposed single storey rear extension. Proposed single storey front extension. Conversion of garage into habitable accommodation.	
	Response date	19 th July 2023	
	Agreed response	It was proposed by Cllr D Rouane, seconded by Cllr N Hards, and RESOLVED to submit no objections to this application. (Ref: 249048) All members agreed.	
11d)	Application	P23/S2198/HH	58 Park Road Didcot OX11 8QP
	Proposal	Single storey extension and new vehicular access	
	Response date	21 st July 2023	
	Agreed response	It was proposed by Cllr D Rouane, seconded by Cllr L Hislop, and RESOLVED to submit no objections to this application. (Ref: 249049) All members agreed.	
11e)	Application	P23/S2165/HH	124 Lydalls Road Didcot OX11 7EA
	Proposal	Single storey side/rear extension forming disabled user accommodation and porch following demolition of existing garage.	
	Response date	21 st July 2023	
	Agreed response	It was proposed by Cllr D Rouane, seconded by Cllr S Cole, and RESOLVED to submit no objections to this application. (Ref: 249050) All members agreed.	
11f)	Application	P23/V1024/FUL	Alma Barn Didcot Road Harwell Didcot OX11 6DN
	Amendment	No. 1 - dated 29th June 2023	
	Proposal	Erection of 9 dwellinghouses and associated works and operations. (Amended plans and information received 29 June 2023 - include clarifications on proposed site plan, updates in response to OCC Highways comments, amendments to drainage scheme in response to drainage officer comments and the submission of Net Biodiversity Gain spreadsheet calculation.)	
	DTC's previous response	Didcot Town Council s Planning and Development Committee would like to note that the access road is very restrictive and inadequate for	

		the proposed houses. The access road will also be dangerous as it will be in proximity of other access roads close to a major roundabout.	
	Response date	17 th July 2023	
	Agreed response	It was proposed by Cllr D Rouane, seconded by Cllr N Hards, and RESOLVED to submit no objections to this application. (Ref: 249051) 6 members agreed, 1 member abstained.	
11g)	Application	P23/S2255/A	Pets at Home Hadden Hill Retail Park Didcot OX11 9BF
	Proposal	3 x illuminated fascia signs, 2 x non-illuminated fascia signs	
	Response date	26 th July 2023	
	Agreed response	It was proposed by Cllr C Jennings, seconded by Cllr L Hislop, and RESOLVED to submit no objections to this application. (Ref: 249052) All members agreed.	
11h)	Application	P23/S1934/HH	126a Park Road Didcot Oxon OX11 8QR
	Amendment	No. 1 - dated 5th July 2023	
	Proposal	Construction of two storey rear/side extension; raise gable over porch/garage on front elevation; replacement of flat roof with pitched roof over existing porch and garage; rendering to existing face brickwork. (As amended and clarified by amended elevations received 5 July 2023, to omit the wind turbine from the proposed scheme)	
	DTC's previous response	No objections	
	Response date	19 th July 2023	
	Agreed response	It was proposed by Cllr C Jennings, seconded by Cllr L Hislop, and RESOLVED to submit no objections to this application. (Ref: 249053) All members agreed.	
11i)	Application	P23/S0813/HH	36 Monks Lode Didcot OX11 7UY
	Amendment	No. 1 - dated 5th July 2023	
	Proposal	Two storey side and single storey rear extension. (As amended and clarified by amended plans received 5 July 2023, reducing the two-storey side element to demonstrate subservience to the existing property, and the provision of 2 off-street parking spaces)	
	DTC's previous response	No objections	
	Response date	19 th July 2023	
	Agreed response	It was proposed by Cllr C Jennings, seconded by Cllr L Hislop, and RESOLVED to submit no objections to this application. (Ref: 249054) All members agreed.	
11j)	Application	P23/S2039/HH	19 Wantage Road Didcot OX11 0BS

	Proposal	Single storey rear extension.	
	Response date	27 th July 2023	
	Agreed response	It was proposed by Cllr C Jennings, seconded by Cllr L Hislop, and RESOLVED to submit no objections to this application. (Ref: 249055) All members agreed.	
11k)	Application	P23/S2247/HH	11 Warner Crescent Didcot OX11 8JY
	Proposal	Removal of a chimney stack and new roof window to be installed where chimney stack was located. Installation of a new white PVC window to front elevation at first floor level.	
	Response date	27 th July 2023	
	Agreed response	It was proposed by Cllr C Jennings, seconded by Cllr A Hudson, and RESOLVED to submit no objections to this application. (Ref: 249030). All members agreed.	
11l)	Application	P23/S2245/HH	6 Wessex Road Didcot OX11 8BT
	Proposal	Proposed ground floor rear extension.	
	Response date	27 th July 2023	
	Agreed response	It was proposed by Cllr S Cole, seconded by Cllr C Jennings, and RESOLVED to submit no objections to this application. (Ref: 249056) All members agreed.	
The below application was received as late correspondence and was discussed as an extension could not be granted.			
11m)	Application	P23/S1798/S73	4 Ernest Road Didcot OX11 8QH
	Amendment	No. 1 - dated 6th July 2023	
	Proposal	Variation of condition 2 (Approved plans) on application reference number P21/S2637/FUL - to allow for the provision of a parking space to accord with highways standards.	
	DTC's previous response	Didcot Town Council s Planning and Development Committee would like to see the inclusion or evidence of visibility splays on this application, as recommended by condition 6 of the Planning Inspectorate Report.	
	Response date	20 th July 2023	
	Agreed response	It was proposed by Cllr N Hards, seconded by Cllr L Hislop, and RESOLVED to submit no objections to this application. (Ref: 249086) All members agreed	

58. To note as listed: Planning Appeals.

The Committee noted the planning appeals as listed.

12a)	Application	P21/S5378/FUL	Ridgeway House, 1A Hagbourne Road, Didcot, OX11 8DP
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	Proposal	Change of use of the existing office to a large (Sui Generis) House in Multiple Occupation (HMO) with the addition of a rear dormer.	
	Planning Inspectorate response	ALLOWED	
12b)	Application	P21/S3973/FUL	14 Haydon Road, Didcot, OX11 7JD
	Proposal	Change of use of dwelling house (C3) to a large 10-bedroom House in Multiple Occupation (Sui genesis) facilitated by two storey side extensions, a single storey rear extension, and extension to the dropped kerb to create additional parking.	
	Planning Inspectorate response	ALLOWED	

59. To note as listed: Planning Applications approved.

The Committee noted the approved applications as listed:

Didcot Town Council's recommendation	Planning Application Number	Proposal and Address
No objections	P23/S1033/HH	Demolish existing side garage, conservatory and rear ancillary room. Construct side extension and enclose front porch. (As amended and clarified by plans received 31 May 2023, omitting the detached garage from the application) 40 Manor Road Didcot OX11 7JY
N/A	P23/S0838/HH	Remove the hedging at the side of the property and replace with new wall and removal of hedging to the front of the property and replace with low metal railings and gate. Hedging to the side of the property along the footpath to be retained. (As amended and clarified by drawings received 19 June 2023) 18 Sutherland Beck Didcot OX11 7FF

No objections	P23/S1571/A	<p>Installation of an internally illuminated white McDonalds letterset and two internally illuminated yellow golden arch.</p> <p>Unit R04 The Orchard Centre Didcot OX11 7LL</p>
No objections	P23/S1570/FUL	<p>Alterations to shopfront, installation of raised area to front of building to allow access and to provide outdoor seating area. The installation of HVAC equipment to the existing plant deck on the roof (as amplified by Plant Noise Assessment received 25 May 2023 and updated plant layout plan ref M1003-A received 8 June 2023).</p> <p>Unit R04 The Orchard Centre Didcot OX11 7LL</p>
No objections	P23/S1673/S73	<p>Variation of condition 2 (approved plans) on application P22/S0949/FUL relocation of CO2 tank and storage cabin and the relocation of the disabled parking bays (As amplified by additional information received 19 June 2023).</p> <p>(Construction and operation of a cylinder depot including the widening of the main site access, creation of a hardstanding, construction of a garage, offices and three liquid gas storage tanks, additional helium compressor, new weighbridge and island with fuel dispenser, steel frame canopy for sorting and storage of cylinders, HGV parking bays, internal access road and demolition of the sales building to create additional ancillary staff car parking).</p> <p>Air Products Plc Hawksworth Didcot OX11 7PL</p>
No objections	P23/S1804/A	<p>Erection of a 'V' shaped freestanding advertisement totem pole and a single sided freestanding advertisement totem pole.</p> <p>Land North East of Didcot</p>

60. To note as listed: Planning Applications refused

The Committee noted that no applications were refused.

61. To note as listed: Planning Applications withdrawn

The Committee noted that no applications were withdrawn.

62. To note as listed: Planning Applications referred

The Committee noted that no applications were referred.

63. To note the draft minutes of the Traffic Advisory Group meeting 29.06.2023

The Committee noted the draft minutes.

Cllr D Rouane requested for the action points to be listed on the next agenda of the Planning and Development Committee.

64. To note the amended Traffic Advisory Group Terms of Reference

The Committee noted the amended Terms of Reference.

Cllr N Hards enquired about the publicity of the group, as it was not displayed on the website with the 3 clear days' notice.

The Planning and Allotments Officer explained as it is not a Council meeting, the 3-day rule does not apply.

The Committee **AGREED** that the scheduled meetings should be displayed on the website and on social media with clear notice.

65. To receive an update regarding the 20mph scheme

The Planning and Allotments Officer gave a verbal update to the Committee.

The Committee noted the update.

Cllr D Rouane requested for the update to be circulated via email.

Cllr C Jennings enquired about the costings of a 3rd party consultation service.

The Planning and Allotments Officer explained that at the time, no costings were available, and that other Councils were contacted regarding their consultations, however no responses had been received at the time of the meeting.

Cllr C Jennings recommended contacting other Councils such as Abingdon and Wallingford to get more feedback. All members agreed.

The Committee also requested for a digital map of streets which already have a 20mph restriction.

The meeting closed at 20:48

Signed: _____

Date: _____

DRAFT

Didcot Town Council

18th July 2023

Churchill Retirement Living,
Churchill House,
Parkside, Ringwood,
Hampshire,
BH24 3SG



To Whom It May Concern,

Didcot Town Council's Planning and Development Committee had met on the 12th of July 2023. During the discussions on the agenda, the Committee was asked to note the naming and numbering of the **Brunel Lodge**, located at **2 Foxhall Road, DIDCOT OX11 7AA**. The Committee has noted the item; however, they had raised a point of objection to the naming of the development.

The Committee would like to object to the name **Brunel Lodge**, as they believe that "Brunel" could lead to confusion to the residents, as there is already a road in Didcot named "**Brunel Road**", and the development area of "**Brunel Rise**", located at the Southern site of the Great Western Park development. Brunel Road is approximately 600 meters away from the development and could lead to confusion regarding the location of either the street or the development itself.

The Committee requests for a reconsideration of the name, with a proposal of an alternative name to avoid confusion.

Best wishes,

A handwritten signature in black ink that reads 'Aguzinski'.

Arek Guzinski

Planning and Allotments Officer
For and on behalf of the Planning and Development Committee

Agenda continued.

1. To receive apologies

2. To receive declarations of interest

Members should declare any interests they may have on any item on this agenda in accordance with Didcot Town Council's Code of Conduct

3. To approve the draft minutes of the meeting held on 12th July 2023 (attached)

4. Questions on the minutes as to the progress of any item

5. To note as listed: correspondence received regarding planning matters

No correspondence received.

6. Applications for certificates of Lawful Development and Information only

6a)	Application	P23/S2251/LDP	18 Marjoram Way Didcot OX11 6HJ
	Proposal	Single storey rear extension.	
6b)	Application	P23/S2131/PDH	21 St Andrews Road Didcot OX11 8EN
	Proposal	Revised single storey rear extension - approved under P23/S0009/PDH.	

7. To consider as listed: Planning Applications

7a)	Application	P23/S2292/A	1 Aster Close Didcot OX11 6FR
	Proposal	1 x non-illuminated hoarding sign.	
	Response date	3 rd August 2023	
	Agreed response		

7b)	Application	P23/S1174/HH	81 Loyd Road Didcot OX11 8JP
	Amendment	No. 1 - dated 21st July 2023	
	Proposal	Removal of existing conservatory and porch. Erection of two storey and single storey rear extensions. (As amended and clarified by amended plans received 21 July 2023)	
	DTC's previous response	Didcot Town Council's Planning and Development Committee would like to object to this application, based on inadequate parking provision and overdevelopment of the site. This development seems cramped and inappropriate.	
	Response date	11 th August 2023	
	Agreed response		
7c)	Application	P23/S2415/S73	2 Sherwood Road Didcot OX11 0BU
	Proposal	Variation of conditions 2(Approved plans) and 8(Surface water drainage works) on application P22/S4337/FUL (New dwelling joined to No. 2 Sherwood Road and extension to No. 2 Sherwood Road) - to change from brickwork to render to the existing and proposed houses and change to compliance with drainage design.	
	Response date	16 th August 2023	
	Agreed response		

8. To note as listed: Planning Appeals.

None received.

9. To note as listed: Planning Applications approved.

Didcot Town Council's recommendation	Planning Application Number	Proposal and Address
Didcot Town Council's Planning and Development Committee would like to maintain their previous objections to this	P22/V1053/RM	Approval of reserved matters for access, appearance, landscaping, layout and scale for the erection of four employment unit (Use Class B1(c)/B2/B8) at plot A3/A4 with

<p>application. The committee noted the lack of objections from Oxfordshire County Council and the Sutton Courtenay Parish Council, however the Committee believed that the application would have an impact on traffic at the roundabout, which will in turn have a negative impact on traffic throughout Didcot, particularly around the Northern Perimeter Road, the access to Ladygrove and the North-East development. The roundabout is also frequently used by commuters and pedestrians who use it on their way to the nearby schools, and adding more traffic to this area would have a detrimental impact on the commute.</p>		<p>ancillary offices, including new vehicular and pedestrian access, HGV and car parking, servicing, external lighting, landscaping, infrastructure and associated works pursuant to outline planning permission P19/V1472/FUL dated 15th October 2019. (As amended by plans and information received 01 November 2022, 13 March 2023 and 5 April 2023 and 12 May 2023).</p> <p>Phase A3 & A4 Signia Park Didcot</p>
<p>No objections</p>	<p>P23/S1867/HH</p>	<p>Proposed single-storey extension to replace existing conservatory.</p> <p>22 Saxons Way Didcot OX11 9RA</p>
<p>Didcot Town Council s Planning and Development Committee would like to see an inclusion of noise insulation wherever possible to minimise the acoustic impact of the pump.</p>	<p>P23/S1901/HH</p>	<p>Installation of an air source heat pump at ground level at the rear of the property. (As clarified by Noise Assessment received 18 July 2023)</p> <p>36 Sutherland Beck Didcot OX11 7FF</p>
<p>No objections</p>	<p>P23/S1899/HH</p>	<p>Single-storey pitched roof side extension.</p> <p>15 Buckthorn Crescent Didcot OX11 6GG</p>
<p>No objections</p>	<p>P23/S1138/FUL</p>	<p>Demolition of part of existing day hospital and the erection of 2</p>

		<p>detached supported living units, associated support & staff unit and associated parking and external works. (As amplified by contaminated land assessment received 6 July 2023).</p> <p>Ridgeway Day Hospital 99 Wantage Road Didcot OX11 0AF</p>
No objections	P23/S1924/HH	<p>Proposed first floor bedroom extension. Re-roof existing conservatory. Rooflight to existing flat roofed, single storey, back extension.</p> <p>54 Slade Road Didcot OX11 7AT</p>

10. To note as listed: Planning Applications refused

None received.

11. To note as listed: Planning Applications withdrawn

None received.

12. To note as listed: Planning Applications referred

None received.

13. To note the Traffic Advisory Group Progress Report (attached)

14. To note the 20mph report (attached)

15. To discuss the proposed motion for 20mph in Didcot to be presented to Full Council.

Traffic Advisory Group Progress Report

	Action	Responsible	Meeting Date	Progress/ Completion Date
1	Resident Parking scheme on for the Northbourne area	OCC/Councillors	23/05/22	<p>Emailed OCC for an update on this scheme and currently still in a long list of areas. <i>As regards Church Street, and some of the other residential areas just off the Broadway (particularly to the south), we are aware of general concerns, and again a request is already on our long list, but there is no specific review currently programmed to consider that further. However, there is a 'Didcot central corridor' study going on– are you, and the Town Council generally, aware of this? One particular aspect of that is looking at The Broadway and parking is a particular focus. The project team is currently considering suggestions for some parking surveys to be undertaken fairly early in the new year.</i></p> <p><i>Update 14/06/2023 – No reply received, will email again as new cohort elected.</i></p> <p><i>Update 20/06/2023 - The Parking Team would be happy to facilitate a bespoke discussion/meeting about this local area if that would help. We can't offer a timescale for progressing any new parking schemes until we have a better understanding of the strategic 'overview' that the DCC study will offer, but a direct meeting with local interested parties would help the team define the scope of what is being sought in terms of parking restrictions.</i></p>
2	The Projects and Services Officer to speak to	Officers	23/05/22	Projects and Services Officer to follow up. Have emailed relevant Northbourne Councillors awaiting reply. From

buses and parking on grass opposite.
Action: - It was **AGREED** that Mr M Horton would raise issue with his team.

	location overall	details logged	(PCNs) Issued	that drove away prior to issue of PCN	prior to issue
Station Road	28	105	79	25	1
The Broadway	185	1124	256	114	8

The data doesn't allow us to provide details of individuals/organisations who have been issued PCNs, or to be more specific on the locations, merely the whole road can be summarised. However, we have checked The Broadway, and of the 256 total PCNs issued, 39 were for vehicles parked in a restricted street during prescribed hours i.e. parked illegally on yellow lines.

Update 14/06/2023 – Parking has not been reduced, and a few more residents have called in to complain.

Update 20/06/2023 - This matter has also been raised by David Johnston MP.

We have responded that the area is patrolled frequently by our Civil Enforcement Officers and so far in 2023, 91 Penalty Charge Notices (PCNs) have been issued in Station Road, with the majority being issued to vehicles owned by Enterprise Ltd., who are paying most of those fines. Partly because they

				<p>are paying them, vehicle removal is not currently a possibility, but we shall be exploring that option further. So, apart from continuing to issue PCNs there is little further OCC can do from an enforcement perspective, but we will continue to monitor the situation.</p> <p>Vehicles that are parked dangerously, or causing an obstruction, can still be reported to the police via their website at...</p> <p>Nuisance parking and abandoned vehicles Thames Valley Police</p> <p>There may be an option to protect some of the nearby grass verge by providing some low-level fencing, but that wouldn't prevent illegal parking on the carriageway.</p>
5	<p>Constant illegal parking in front of Caprinos Pizza</p> <p>Action: - It was AGREED Mr M Horton will take forward with his team and understand how this can be dealt with further.</p>	OCC	23/05/22	<p>As above</p> <p>Update 14/06/2023 – no new reports have been received.</p>
6	<p>Parking on the green at the Croft</p> <p>Action: - For the Councillors to</p>	Councillors/ Officer	23/05/22	<p>This items still needs discussing.</p> <p>Update 16/05/2023 – item raised again in Resident's Concerns</p>

	<p>decide if a letter should be written to public highways or to continue to keep an eye on the situation and action if more complaints arise.</p>			<p><i>Update 14/06/2023 – Some suggestions were proposed but no recent ideas or communications were received – will need discussing.</i></p> <p><i>Update 20/06/2023 - There is not currently a programme for promoting parking restrictions in this vicinity.</i></p> <p><i>If funding and agreement can be reached that this request has priority over other requests in South Oxfordshire, we can investigate further and report back. However, a potential concern would be the likely displacement of vehicles to nearby unrestricted streets.</i></p> <p><i>Another consideration is, how effectively the measures could be enforced, given this appears to be local residents who are causing the nuisance, and likely to be present at all times; it is unlikely that our enforcement contractor would be able to adequately resource such a need for enforcement, especially if we are not also considering other physical measures to actually physically prevent the parking.</i></p>
<p>7</p>	<p>Bowmont Water Parking Action: - Cllr D Rouane to send through to the Projects and Services Officer areas recommended for double yellow lines. Then DTC to write to</p>	<p>Councillors/Officer</p>	<p>29/11/22</p>	<p><i>Update 14/06/2023 – No response given to PSO, will need discussing again.</i></p> <p><i>Update 16/06/2023 – Change of action as clarified by Cllr D Rouane – The resident is to tell Cllr D Rouane where the restrictions were required.</i></p>

	Oxfordshire County Council.			
8	Oxford Crescent/Wantage Road – near miss Action: - Mr L Turner to investigate and report back Cllr I Snowdon regarding complaint.	Councillors	29/11/22	<i>Update 23/06/2023 – Report given to Cllr I Snowdon. Cars parked on the verge should be reported to OCC Parking Team</i>
9	Cycling links – LCWIP Action: - The Projects and Services Officer to email Cllr D Rouane areas to be added to the proposed list.	Officer/Councillors	29/11/22	<i>Update 14/06/2023 – One area added through a request from the Planning and Development Committee, unsure of other areas.</i>
10	Residents' Concerns – Concern 7 Action: - Mr L Turner will ask his team to investigate	Officers	29/11/22	<i>Update 14/06/2023 – no communication received by PSO, might need revisiting.</i> <i>Update 23/06/2023 – Concern 8 – Resident has been in contact with the OCC. Bollard needed at the end of Kynaston Road.</i>

	<p>this area and look at adding arrows to the roads in question and replacing no entry signs.</p> <p>Concern 7 Action: - The Projects and Services Officer to email Mr L Turner for an update and feedback to resident.</p> <p>Concerns 8 and 9 Action: - Projects and Services Officer to email Mr L Turner for comment and will feedback to Councillors.</p>			<p><i>Concern 9 – Resident has been in contact with the OCC.</i></p>
11	<p>To review the Terms of Reference. ACTION: Planning and Allotments Officer to pass the</p>	Officer	29.06.23	New Terms of Reference agreed by the Planning and Development Committee

	revised ToR to the Planning and Development Committee.			
12	Progress report (CPZ on the Northbourne Area) ACTION: Mr M Horton to pass the information regarding parking at the Changing Lives Charity Shop to the Parking Team.	OCC	29.06.23	Ongoing
13	Progress report (Northbourne double yellow lines) ACTION: Planning and Allotments Officer to email Cllr M Khan to reinvestigate the double yellow lines proposals.	Officers/Councillors	29.06.23	Planning and Allotments Officer emailed Cllr M Khan – awaiting follow up details.
14	Progress report (Parking at The Croft) ACTION: Planning and Allotments Officer to circulate	Officers	29.06.23	Report circulated to all required members.

	the resident's report to the group.			
15	Progress report (Parking at The Croft) ACTION: Planning and Allotments Officer / Mr M Horton to investigate land ownership at The Croft.	Officers/OCC	29.06.23	Ongoing, land is designated as a "public highway".
16	Progress report (Parking at The Croft) ACTION: Planning and Allotments Officer to email Mr M Horton for a list of topics/ideas for the consultation, which will be forwarded to the resident and considered who will carry out the consultation.	Officers	29.06.23	Ongoing, awaiting reply
17	Progress report (Bowmont Water Parking)	Councillors	29.06.23	Ongoing

	ACTION: Cllr D Rouane to check the planning clause with the planning team.			
18	Progress report (Resident Concern 7) ACTION: Mr L Turner to check with the LCWIP team regarding the road markings.	OCC	29.06.23	Ongoing
19	Planned and existing road works ACTION: Planning and Allotments Officer to write to Mr L Turner regarding the emergency 30mph zone at the A4130.	Officers	29.06.23	Emailed, awaiting reply.
20	Residents' Concerns (concerns 2 and 3) ACTION: Mr L Turner or Mr M Horton to pass on to the School Streets Team.	OCC	29.06.23	Emailed, awaiting investigation.

21	<p>Residents' Concerns (concern 6) ACTION: Mr L Turner to chase up the progress and report to Cllr D Rouane.</p>	OCC/Councillors	29.06.23	Ongoing
22	<p>20mph scheme ACTION: Planning and Allotments Officer / Cllr D Rouane to create a recommendation for the Planning and Development Committee regarding the 20mph scheme rollout.</p>	Officers/Councillors	29.06.23	Ongoing, put forward for the next applicable Planning and Development Committee.

Didcot Town Council

Planning and Development Committee 20mph Scheme Report

Report Author: Arek Guzinski



Introduction:

The Planning and Development Committee is asked to consider a motion to formally apply for the Oxfordshire County Council's (OCC) 20mph scheme, with the details of the motion and proposals being revealed during the appropriate Planning and Development meeting. The outcome of the motion will be presented to the Full Council for ratification on the 4th of September 2023 at the earliest.

This report aims to be a follow-up from the previous update given on the 12th of July 2023, and give a background of other previous actions, along with a list of resident's requests for streets to be considered for a speed reduction (obtained from the Traffic Advisory Group), various statements and timelines received from the relevant authorities, Town and Parish Councils, and other background information as required.

This report should be read in conjunction with the proposed motion for the 20mph scheme and its details (if possible), and it can act as supporting documentation when voting on the motion.

The topic of this report is an urgent matter, as the application deadline is rapidly approaching. While the scheme application can be extended up to 2024, a decision should be made now to ensure adequate time to fulfil any details requested by the motion, and to ensure that there is still funding left in the OCC budget to accommodate for our request, should the motion for 20mph pass. The earliest time frame given by the OCC to consider Didcot's application will be between 2024-2025.

Consideration:

The Committee should consider the report, alongside the proposed motion, and consider the following details:

- Should the Committee accept the motion as presented, suggest any changes, or decline the motion.
- If the motion passes, what level of consultation will be proposed (streets, areas etc).
- If an initial consultation is requested, how will it be carried out.
- Who will carry out the consultation, and how will it be financed.

- What constitutes a ‘majority support’ for the project.
- If no initial consultation is requested, how will the streets be chosen.
- What will be the proposed time scales for the project (taking note of the current Oxfordshire County Council workload and delays in the project).
- Staff workloads and availability to support the project.
- Impact of or impact on the planned developments in the area (HIF1, Didcot Gateway, Didcot Central Corridor)

The Committee should also ensure that a thorough debate or discussion takes place to have **ALL** the voices heard for a better representation of the residents of Didcot. All points should be sufficiently discussed to achieve the best compromise.

Findings:

The Council receives occasional emails for streets to be considered for a reduction in speed limit. These requests are then discussed at the Traffic Advisory Group and saved in the meeting folders. Most of the requests are regarding residential side roads, as opposed to the main streets in Didcot.

The roads requested to be considered, that the Council has on record between 2016 – July 2023 are: Mereland Road, Roebuck Court, Lady Grove / B4016 (reduced to 40), Sherwood Road (school approach road), Manor Crescent (school approach road), Wantage Road (from Manor Crescent to Holly Lane).

The OCC have continuously asked for DTC to engage with the residents **PRIOR** to submitting a formal application for reduced speed limits, to gauge for interest and better understand which areas are most in need of the new 20mph restriction. The TAG findings are inconclusive, as there are only 6 requests total. It is worth noting that the 20mph scheme was only introduced in 2021. OCC’s aim for the pre-application consultation is to generate a digital map which already has the majority support. Didcot Town Council would be asked to provide a list of target streets/areas (along with any distances where appropriate), which will be used by OCC to check against their criteria, and then made into a formal consultation.

It is noteworthy to remember that the OCC has declined to supply DTC with any supporting documentation, such as feasibility studies, a report, or any assistance with the initial consultation.

It is also worth noting that most local towns and parishes have opted **NOT** to do a preliminary public consultation, instead choosing to come up with the proposals based on their equivalent of TAG, or by having Council meetings, and submit them straight to the OCC for consultation (*Witney, Thame, Moreton(s), Wallingford, Abingdon, South Leigh & High Cogges, St Helen Without*). Some towns appeared to have no publicised information other than the consultation and will be listed as no consultation. (*Henley, Woodcote, Blewbury, Childrey, Harwell, Hendred(s)*). The only towns or parishes with preliminary consultations seemed to be Wantage, with a basic survey and a map, Kennington, with a survey and a poster, Sunninghill & Ascot, where a detailed report of all recommended streets, along with reasonings was provided, and the joint Parishes of Crowmarsh Gifford, North Stoke and Mongewell, which consisted of a simple “yes/no” survey, with a text box for

comments. Abingdon had previously considered a public consultation, and had even allocated a £200,000 budget, however they had opted to not pursue the consultation and instead opted to create their own proposal as a Council.

Witney had also been given assistance by the OCC; however, no assistance will be given to Didcot. It is worth noting that Witney was a pilot area, hence the OCC might have assisted to ensure that the whole process would run smoothly.

Didcot Town Council had previously made a draft survey with a proposed consultation conclusion date of 14th November 2022. This survey was not publicised, as the consultation did not go ahead at the time. In a social media poll carried out by a previous Councillor in 2020, 842 people had voted regarding the support for 20mph zones in Didcot. 39% were IN FAVOUR, while 61% were AGAINST.

Some Councils have also opted to have the motion of 20mph be included as a part of their Neighbourhood Planning, which enabled residents living within the areas of the plans to have their say on the individual sections of the towns and parishes. Didcot Town Council will not be able to produce a Neighbourhood Plan, and therefore will not be able to take a similar approach.

The OCC have published a set of criteria for a road to be eligible for the 20mph scheme, which are as follows:

“Locations **must** be:

- a) Supported by local town or parish council and local county council elected member; and
- b) Within the extents of the built-up environment of the village or town where vulnerable road users and vehicles mix in a frequent and planned manner (Except where strong evidence exists that higher speeds are safe); and
- c) Have an existing speed limit no greater than 40mph; and
- d) In an environment that explains and justifies a lower speed limit to the driver including, but not limited to, the following environments:
 - Where data shows incidences or identifies potential risks
 - Have visible residential frontages,
 - Village settings with no pavements,
 - Have shop, service, or business frontages,
 - Have a school or be on a school walking or cycling route,
 - Be on a designated cycling route,
 - Be in an area where greater active travel is or could be being promoted,
 - Have the ability to aid better air quality,
 - Have a “quiet lane” designation,
 - Have higher than expected volumes of traffic for the type of road.

Where there is disagreement on the officer's conclusion as to whether or not the above criteria is met, it will be referred to an appeals panel for the Cabinet Member for Highways Management to make the final decision."

Background research:

The consultations and conclusions carried out by the Welsh Government in 2022 also note the discrepancies in the two consultations carried out – during the initial round of public consultations, the results were vastly different to those found in the official consultation. The omnibus survey showed 81% of recorded votes be IN FAVOUR of the reduced limit (1002 sample size), but the official government consultation concluded that 53% were AGAINST the speed limit reduction (5607 sample size).

The Welsh consultation has also given an insight into what reasons the population might have for supporting or objecting to the 20mph scheme:

"The most emphatic endorsement was of dimensions around pedestrian and cyclist safety, reducing fatal / serious accidents and improving quality of life. Comparing these results with the public opinion survey (after re-basing the consultation data on the whole sample), the pattern of response was similar, but survey participants were much more likely than consultation respondents to endorse some of the positives around the change, for example Makes it safer for pedestrians, means fewer serious collisions on the roads, means children can play more safely and makes it safer for cyclists.

Endorsement of most of the possible negatives around 20mph among consultation respondents not in favour of the change was also high, especially around it Makes journey times longer, increases congestion and would annoy drivers. When comparing results from the consultation with the survey findings, there was much higher levels of agreement with all the negatives around 20mph speed limits, because of the higher levels of opposition within the consultation sample.

Focus group respondents living in the three pilot areas highlighted many positives they had noticed since the speed limit had been reduced in their communities. The main advantages mentioned were slower traffic, better pedestrian safety, environmental benefits, improved wellbeing, a reduction in traffic noise and, in one community, a potential economic benefit for local businesses.

Reservations were also voiced by some focus group participants. These were primarily concerns about lack of enforcement and some drivers not adhering to the new speed limit. Some felt the new 20mph limit was being ignored and was therefore not working. Sometimes examples were given of its negative impact on driving (for example, causing tailgating). Rejectors of the change agreed that 20mph speed limits were necessary but felt they should only target areas of perceived greatest risk, for example near schools."

In 2017, Royal Society for the Prevention of Accidents (RoSPA) had published their "Road Safety Factsheet", in which it is stated that "RoSPA supports and

encourages the wider use of 20mph limits. They have been shown to reduce traffic speed, although not as much as 20mph zones with traffic calming. However, they are considerably less expensive to implement, which means that wider areas can be covered. They also provide additional benefits, such as encouraging more physical activity, such as walking and cycling. They can also greatly improve the character of a residential area and quality of life of the residents. 20mph limits are most appropriate for roads where average speeds are already low, below 24mph, and the layout and use of the road also gives the clear impression that a 20mph speed or below is the most appropriate. Although a high proportion of urban roads are suitable for 20mph limits, RoSPA does not believe that 20mph speed limits are suitable for every road in a local authority area. They should be targeted at roads that are primarily residential in nature and on town or city streets where pedestrian and cyclist movements are high (or potentially high), such as around schools, shops, markets, playgrounds, and other areas. Roads which are not suitable for 20mph limits are major through routes.”

A 2018 study by the Parliamentary Advisory Council for Transport Safety (PACTS) has concluded as follows:

- *Public support for 20mph (signed only) limits but concern about non-compliance.*
- *Minor changes in driven speeds: median speed fell 0.7mph in residential areas and 0.9mph in city centre areas.*
- *Faster drivers reduced speed more: 1.1mph and 1.6mph respectively (85th percentile)*
- *Road characteristics have a much larger impact on driven speeds than whether the road has a 30mph or 20mph limit.*
- *No significant change in short term in collisions and casualties in the majority of case studies*
- *The majority of people have not noticed a reduction in the speed of vehicles, and do not perceive there to be fewer vehicles driving at excessive speeds.*
- *Small increase in use of active travel modes; mode shift cannot be determined from data.*

Further research carried out in 2022 by the Queens University Belfast concluded that *“Our findings showed that a city centre 20 mph intervention had little impact on long-term outcomes including road traffic collisions, casualties, and speed, except for a reduction in traffic volume. Future 20 mph speed limit interventions should consider the fidelity [enforcement], context and scale of implementation”.*

Other information:

The Didcot Town Council and the Oxfordshire County Council were approached by the Didcot Girl’s School, regarding the inconsistent speed limits along the school roads, namely Sherwood Road and Manor Crescent. The OCC had stated that they are unable to consider streets on an ad hoc basis, despite their recent ad hoc speed limit change on both the Ladygrove estate, the Brasenose/Slade Road area, and the Oakland Lea area. The school have queried this decision through TAG and through the Council, as they believe school roads should be considered as an emergency consultation, as opposed to being clumped together with the rest of the Town, putting massive delays, and compromising on the safety of school goers.

As it stands, the only areas of Didcot which are not already covered by a 20mph limit are the Central and Southern sections of Didcot, the business parks/estates, Mendip Heights, and the approach/through roads. This discrepancy could also lead to clashes during the official consultation period.

Conclusion:

The Committee and the Council must take all points of view into consideration when deciding on the overall response to the motion, and on the fine details of the actions which will need to be taken. The Council should decide on the following requirements:

- Should Didcot Town Council set up a preliminary consultation to gather relevant support data, and if so:
 - a. Who will create the consultation material.
 - b. What will the material contain.
 - c. Who will distribute the consultation, and how.
 - d. Who will be responsible for collecting and analysing results.
 - e. The EXACT type and methodology of the consultation.
 - f. How will the consultation be financed.
 - g. What constitutes a 'majority support'.
 - h. Any statutory consultees (Bus companies, local services, schools etc)
- If no preliminary consultation is requested, what basis will be used to decide the proposed areas to be considered for a speed limit reduction.
- Who will be responsible for preparing all relevant material for the public and for the Oxfordshire County Council, considering the staff availability and levels of expertise.
- Allocated time frames for all aspects of the project, considering the exiting time frames of other projects, both within the Town Council and County Council.
- The impact of or impact on other planned projects within the town, such as the Didcot Central Corridor, Didcot Gateway, or the HIF1 scheme.
- Any budgets, should they be required.
- Contingency plans in case the scheme needs to be reversed/amended (as per the OCC Guidance and Criteria).
- Should Oxfordshire County Council be requested to provide as many supportive documentation and materials prior to the application being formally submitted.
- The EXACT boundaries of the speed limits (should they be requested on approach roads, such as the B4016 (Lady Grove / Abingdon Road), the A4130/B4493 (Northern Perimeter Road/Wantage Road), and the Park Road (leading to Costcote).

The Committee and the Council should avoid deferring the matter further due to previous delays in the scheme. It is worth noting that the Committee will not be able to make a final decision, and it can only recommend a motion for the Full Council to ratify.

