

## **Council Land Application Process**

Apply via the Town Council's website:

https://www.didcot.gov.uk/hold-an-event-on-our-land.html

Please ensure all relevant documentation is attached
Confirmation of receipt of the application will be sent to applicant.

The event will be considered at the next meeting of the Environment and Climate Committee. Dates can be found online:

https://www.didcot.gov.uk/council-meetings.html

The applicant will be notified of the decision.

If rejected the Hirer will be notified within 72 hours of the Environment and Climate Committee making the decision.

If the Hirer wishes to appeal the decision, they can do so at the next meeting of the Environment and Climate Committee.

The total fee is required once the application has been approved and at least 28 days before the date of the event.

Successful appeal.

If the decision is upheld, the event will not take place.

Phone: 01235 812637

web: www.didcot.gov.uk

E-mail: council@didcot.gov.uk

The week before the event, the Outdoor Services Manager will contact the Hirer to ensure everything is in hand for the event and to ensure all requirements are covered.