**WILLOWBROOK LEISURE CENTRE**



**Team Leader**

**Salary Scale Point 4 is £9.84 (Pending National Review)**

**Several roles up to 30 hours a week**

Didcot is a rapidly growing and fast developing town situated in South Oxfordshire with a population of more than 27,000.

The Council is seeking to appoint a team of positive and dynamic individuals to support the reopening and running of the Willowbrook Leisure Centre and supporting other Didcot Town Facilities and Events

This role will involve taking bookings, answering the phone, dealing with customer enquiries, setting up spaces, stocking up the Vending machines, cleaning rooms ready for the next users. As well as invoicing bookings, setting up bookings, creating rotas to efficiently meet demand and day to day management of the team on site whilst and creating a welcoming environment for the community.

**An application form and further details can be obtained from Didcot Town Council, Britwell Road, Didcot, Oxfordshire OX11 7JN, telephone 01235 812637 or email** [**council@didcot.gov.uk**](mailto:council@didcot.gov.uk)**, or via the website at** [**www.didcot.gov.uk**](http://www.didcot.gov.uk)

**Completed applications may be emailed to** [**nwhite@didcot.gov.uk**](mailto:nwhite@didcot.gov.uk)

**The closing date is open ended until all roles are filled. Interviews for shortlisted candidates will be held at the earliest possibility.**

***Didcot Town Council is committed to Equality of Opportunity and actively welcomes applications from all sections of the community.***