

NOTICE OF INTERMENT



THIS FORM, SIGNED BY THE APPLICANT, TOGETHER WITH ALL MONIES DUE, MUST BE RECEIVED AT THE BELOW OFFICE AT LEAST 2 FULL WORKING DAYS BEFORE THE INTERMENT OR THE COUNCIL'S LATE/INCOMPLETE PAPERWORK FEE WILL BE LEVIED

NAME OF FUNERAL DIRECTORS.....

IS THE BURIAL TO TAKE PLACE IN A PLOT THAT HAS ALREADY BEEN PURCHASED?		YES	NO
IF NO, PLEASE ATTACH AN <u>EXCLUSIVE RIGHT OF BURIAL APPLICATION FORM</u>			
IF YES:			
PLOT REFERENCE:			
NAME OF ANY EXISTING BURIAL:			
REGISTERED PLOT OWNER AT TIME OF CURRENT INTEREE'S DEATH:			
DATE OF APPLICATION:			
DATE OF INTERMENT:			
FUNERAL ARRIVAL TIME:		FUNERAL DEPARTURE TIME:	
FULL NAME OF DECEASED (INC. MIDDLE NAMES):			
ADDRESS:			
AGE AT DEATH:			
REGISTRAR REFERENCE:			
DATE OF DEATH:		PLACE OF DEATH:	
GRAVE REQUIRED	DOUBLE PLOT	DOUBLE CREMATED REMAINS PLOT	CHILD GRAVE
	1 ST BURIAL IN DOUBLE PLOT	REOPEN/2 ND BURIAL IN DOUBLE PLOT	

NEXT OF KIN NAME:			
NEXT OF KIN ADDRESS:			
INTERMENT DEPTH:	FULL GRAVE - NEW (1 ST BURIAL) – 6FT 6IN	REOPEN (2 ND BURIAL) – 4FT	
	CREMATED REMAINS - 3FT	CHILD - 4FT	
NAME OF GRAVEDIGGER (FULL BURIALS ONLY):			
*Didcot Town Council will arrange the ground preparation for all cremated interments.			
FEES DUE:	INTERMENT	EXCLUSIVE RIGHT OF BURIAL	TOTAL
*Non-Didcot residents attract an additional 200% surcharge			
COFFIN BURIAL ¹			
CREMATED REMAINS ¹			
CHILD	FREE	FREE	FREE
¹ Is the coffin/cremation casket within the maximum permitted dimensions: (If NO please contact Didcot Town Council)	YES	NO	
DECLARATION FROM APPLICANT			
I/WE UNDERSTAND THAT IF THE DECEASED HAD TRANSFERRED THEIR PERMANENT RESIDENCE TO BEYOND THE DIDCOT PARISH BOUNDARY SINCE PURCHASING THE EXCLUSIVE RIGHT OF BURIAL, THE ADDITIONAL SURCHARGE FOR NON-DIDCOT RESIDENTS MAY APPLY.			YES NO
I/WE CONFIRM THAT I/WE (THE APPLICANT/S) ARE THE LEGAL OWNERS OF THE EXCLUSIVE RIGHT OF BURIAL FOR THIS GRAVE			YES NO
IS THE PERSON TO BE INTERRED THE OWNER OF THE EXCLUSIVE RIGHT OF BURIAL?			YES NO
<i>IF THE ANSWER TO THESE IS NO, PLEASE CONTACT DIDCOT TOWN COUNCIL</i>			
SIGNATURE OF APPLICANT:		RELATIONSHIP TO DECEASED:	

PRIVACY NOTICE

Kynaston Road Cemetery

Didcot Town Council is the Data Controller under the new data protection law and will use the information you provide on this form to process your application to purchase a grave space.

The legal basis for processing this data is to enable the Council to process this contract. Our contact details for any queries is Didcot Town Council Offices, Britwell Road, Didcot, Oxfordshire, OX11 7HN.

In addition to enabling the Town Council to maintain the burial records we will retain this data to contact you if required on matters relating to the management and safety of the Cemetery. If you consent to us contacting you, please tick the boxes below.

We will not normally share your information with organisations other than our partner organisations without your consent. However, there may be certain circumstances where we would share without consent such as where we are required to do so by law, to safeguard public safety, and in risk of harm or emergency situations. Any information which is shared will only be shared on a need to know basis, with appropriate individuals. Only the minimum information for the purpose will be shared.

Legally required data will be retained indefinitely for legal and archive purposes and, if ownership of the grave space is transferred to another person, for a period of six years for contract purposes.

Data held by consent will be retained indefinitely for legal, management and contract purposes or until a request is received to delete it.

Individuals have a number of rights under data protection law, including the right to request their information. You also have a right to make a complaint about our handling of your personal data to the Information Commissioner's Office <https://ico.org.uk/>

Information you provide will only be used for the stated purpose. Further information about the processing of your data can be found on our website at <https://www.didcot.gov.uk/local-council-privacy-and-cookie.html>

Please confirm your consent below. You can grant consent to any or all of the purposes listed. You can change your consent at any time.

KEEPING IN TOUCH

- Yes please, I would like to receive communications by email.
- Yes please, I would like to receive communications by telephone.
- Yes please, I would like to receive communications by mobile phone including text message.
- Yes please, I would like to receive communications by post.