

Didcot Town Council
Bank - Cash and Investment Reconciliation as at 30 November 2020

Confirmed Bank & Investment Balances

Bank Statement Balances

30/11/2020	Barclays Business Premium	637,483.54
30/11/2020	Barclays Current	2,000.00
30/11/2020	Santander	3.81
30/11/2020	Civic Hall Current	6,662.19
30/11/2020	CCLA Public Sector Deposit Fun	808,435.44
30/11/2020	Barclaycard Commercial	-1,907.50

1,452,677.48

Other Cash & Bank Balances

1,000.00

1,453,677.48

Unpresented Payments

105.80

1,453,571.68

Receipts not on Bank Statement

0.00

Closing Balance

1,453,571.68

All Cash & Bank Accounts

1	Barclays Current Account	639,377.74
2	Santander	3.81
3	Income Cash Book	0.00
4	Civic Hall Current Account	6,662.19
5	CCLA Deposit Fund	808,435.44
6	Barclaycard Account	-1,907.50
	Other Cash & Bank Balances	1,000.00
	Total Cash & Bank Balances	1,453,571.68

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Bank Reconciliation Statement as at 30/11/2020
for Cashbook 4 - Civic Hall Current Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Civic Hall Current	30/11/2020	1	6,662.19
			6,662.19
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			6,662.19
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			0.00
			6,662.19
		Balance per Cash Book is :-	6,662.19
		Difference is :-	0.00

Date: 03/12/2020

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Civic Hall Current Account

List of Payments made between 01/11/2020 and 30/11/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/11/2020	SODC Civic Hall Rates	Std Ord	4,480.00		SODC Civic Hall Rates -5406166
02/11/2020	Direct 365	DDa	121.00		1555/Hand dryers 12Oct-11Nov
04/11/2020	Barclays Charges 14Sep-12Oct	DR	13.74		Barclays Charges 14Sep-12Oct
09/11/2020	SSE	DDb	1,163.31		1580/Ac101608935 18Jun-21Sep
10/11/2020	Barclaycard Charges Oct2020	DD	86.00		Barclaycard Charges Oct2020
23/11/2020	SSE	DD	1,768.30		1647/Gas 351604170 2Oct-1Nov
Total Payments			7,632.35		

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Cashbook 4

User: RLB

Civic Hall Current Account

For Month No: 8

Payments for Month 8

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/11/2020	SODC Civic Hall Rates	Std Ord	4,480.00			4054 401	4,480.00	SODC Civic Hall Rates - 5406166
02/11/2020	Direct 365	DDa	121.00	121.00		500		1555/Hand dryers 12Oct-11Nov
04/11/2020	Barclays Charges 14Sep-12Oct	DR	13.74			1152 105	13.74	Barclays Charges 14Sep-12Oct
09/11/2020	SSE	DDb	1,163.31	1,163.31		500		1580/Ac101608935 18Jun-21Sep
10/11/2020	Barclaycard Charges Oct2020	DD	86.00		11.00	4052 401	75.00	Barclaycard Charges Oct2020
23/11/2020	SSE	DD	1,768.30	1,768.30		500		1647/Gas 351604170 2Oct-1Nov
Total Payments for Month			7,632.35	3,052.61	11.00		4,568.74	
Balance Carried Fwd			6,662.19					
Cashbook Totals			14,294.54	3,052.61	11.00		11,230.93	

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Detailed Income & Expenditure by Budget Heading 30/11/2020

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
310 Environmental Services							
1183 Bowls Club Rent	0	50	50	0			100.0%
3180 Sports Hire	0	0	3,000	3,000			0.0%
3184 Funfair Hires	0	0	3,300	3,300			0.0%
3188 Agency Income OCC	0	13,424	13,424	(0)			100.0%
Environmental Services :- Income	0	13,474	19,774	6,300			68.1%
3150 Plants	0	984	5,000	4,016		4,016	19.7%
3156 Seats and Litter Bins	0	0	1,000	1,000		1,000	0.0%
3157 Dog Fouling Clean-up Service	0	2,332	1,240	(1,092)		(1,092)	188.1%
3158 Trees	711	711	7,700	6,989		6,989	9.2%
3159 Grass Cutting	0	21,306	22,660	1,354		1,354	94.0%
3162 Football pitch maintenance	0	0	4,000	4,000		4,000	0.0%
3168 Street Furniture Maintenance	0	0	250	250		250	0.0%
Environmental Services :- Indirect Expenditure	711	25,334	41,860	16,516	0	16,516	60.6%
Net Income over Expenditure	(711)	(11,860)	(22,076)	(10,216)			
325 Projects							
32587 CIL S106 Income	0	97,729	100,000	2,271			97.7%
Projects :- Income	0	97,729	100,000	2,271			97.7%
9031 Tree Management - Contract	0	0	5,000	5,000		5,000	0.0%
9051 Memorial/WW1 Commemorative Seat	0	0	3,000	3,000		3,000	0.0%
9056 Ladygrove Lks: staging replays	0	0	25,000	25,000		25,000	0.0%
9058 Building projects fees	0	3,225	25,000	21,775		21,775	12.9%
9059 Bus shelters	0	9,737	10,000	263		263	97.4%
9060 Noticeboard Replacement	0	911	900	(11)		(11)	101.2%
32519 John Deere Gator (New Vehicle)	0	426	0	(426)		(426)	0.0%
32520 Cemetery	0	0	2,000	2,000		2,000	0.0%
32521 Ladygrove Park	0	0	2,000	2,000		2,000	0.0%
32596 Disabled Access Stubbings Land	0	0	20,000	20,000		20,000	0.0%
32597 Pavilions Project	0	0	1,000	1,000		1,000	0.0%
32599 Splash Park	0	0	200,000	200,000		200,000	0.0%
Projects :- Indirect Expenditure	0	14,299	293,900	279,601	0	279,601	4.9%
Net Income over Expenditure	0	83,431	(193,900)	(277,331)			
401 C H General Administration							
1000 Main Hall	(988)	3,745	55,000	51,255			6.8%
1001 Northbourne Room	0	785	23,000	22,215			3.4%
1002 Ladygrove Room	0	2,996	36,000	33,004			8.3%

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Detailed Income & Expenditure by Budget Heading 30/11/2020

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
1003 All Saints Room	0	645	22,000	21,355			2.9%
1004 Park Room	22	213	12,000	11,787			1.8%
1005 Weddings	0	(94)	1,000	1,094			(9.4%)
1006 Tickets/Events Income	0	0	3,500	3,500			0.0%
1008 Childrens Parties	0	0	3,000	3,000			0.0%
1011 Millbrook Room	0	0	2,000	2,000			0.0%
1020 Other Income	0	151	0	(151)			0.0%
1177 Contribution to Overhead	0	441	0	(441)			0.0%
1178 Customer Advertising Income	0	0	100	100			0.0%
1179 Public Liability Insurance	0	0	100	100			0.0%
C H General Administration :- Income	(966)	8,882	157,700	148,818			6.6%
4001 Civic Hall Salaries	4,510	56,415	120,000	63,585		63,585	47.0%
4012 Water Charges	0	5,596	8,000	2,404		2,404	70.0%
4014 Light & Heat	1,474	11,524	24,000	12,476		12,476	48.0%
4015 Cleaning and Hygiene	250	6,608	17,500	10,892		10,892	37.8%
4016 Uniform	0	0	300	300		300	0.0%
4018 Waste Disposal	0	1,184	3,000	1,816		1,816	39.5%
4022 Telephone	0	348	500	152		152	69.6%
4023 Licenses	0	320	2,000	1,680		1,680	16.0%
4024 Event Costs	0	144	9,000	8,856		8,856	1.6%
4025 Childrens Parties	0	0	2,000	2,000		2,000	0.0%
4027 Advertising/Marketing	0	225	2,500	2,275		2,275	9.0%
4042 Equipment	0	212	5,000	4,788		4,788	4.2%
4043 Repairs and Maintenance	1,050	3,145	10,000	6,855		6,855	31.4%
4044 Maintenance Contracts	1,265	11,337	15,000	3,663		3,663	75.6%
4045 Repair/Upgrade PA System	0	0	2,000	2,000		2,000	0.0%
4046 IT/Website	82	882	2,000	1,118		1,118	44.1%
4051 Stocktakers Fees	0	150	500	350		350	30.0%
4052 Accountancy Charges	75	503	2,000	1,497		1,497	25.2%
4054 NNDR	4,480	35,840	45,000	9,160		9,160	79.6%
4103 Sundry Expenses	0	353	2,000	1,647		1,647	17.6%
4104 Training & Prof Development	0	195	2,000	1,805		1,805	9.8%
4105 Stationery	0	0	850	850		850	0.0%
C H General Administration :- Indirect Expenditure	13,185	134,981	275,180	140,169	0	140,169	49.1%
Net Income over Expenditure	(14,151)	(126,099)	(117,450)	8,649			
402 C H Bar							
1050 Bar Sales	0	0	25,000	25,000			0.0%
C H Bar :- Income	0	0	25,000	25,000			0.0%

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Detailed Income & Expenditure by Budget Heading 30/11/2020

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
3000 Bar Purchases	0	168	16,500	16,332		16,332	1.0%
3010 Bar Wages	0	0	1,500	1,500		1,500	0.0%
3020 Bar Sundries	0	0	500	500		500	0.0%
C H Bar :- Indirect Expenditure	0	168	18,500	18,332	0	18,332	0.9%
Net Income over Expenditure	0	(168)	6,500	6,668			
403 C H Catering							
1075 Food and Beverage Income	0	0	8,000	8,000			0.0%
1100 Catering Income - Food	(34)	(45)	0	45			0.0%
C H Catering :- Income	(34)	(45)	8,000	8,045			(0.6%)
3100 Food and Beverage Costs	0	0	8,000	8,000		8,000	0.0%
C H Catering :- Indirect Expenditure	0	0	8,000	8,000	0	8,000	0.0%
Net Income over Expenditure	(34)	(45)	0	45			
955 Earmarked Reserves							
90001 VAT Payment	0	0	60,000	60,000		60,000	0.0%
90015 Depot Fund	0	13,063	0	(13,063)		(13,063)	0.0%
90028 CIL	0	5,271	0	(5,271)		(5,271)	0.0%
90029 GDPR	0	0	500	500		500	0.0%
Earmarked Reserves :- Indirect Expenditure	0	18,334	60,500	42,166	0	42,166	30.3%
Net Expenditure	0	(18,334)	(60,500)	(42,166)			
Grand Totals:- Income	1,697	1,222,542	1,475,407	252,865			82.9%
Expenditure	110,035	739,709	1,704,269	964,560	0	964,560	43.4%
Net Income over Expenditure	(108,338)	482,832	(228,862)	(711,694)			
Movement to/(from) Gen Reserve	(108,338)	482,832					

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