

<b>Name of Working Group</b>	Public Art Delivery Group
<b>Membership</b> Who should be part of the group, and what rights do they have in decision-making?	<ul style="list-style-type: none"> <li>• Five Didcot Town Council members (voting rights). <ul style="list-style-type: none"> <li>○ Membership to be offered initially on the basis of one member per group/non-grouped individual. Nominations from any Councillors for unfilled spaces.</li> </ul> </li> <li>• Didcot Town Council officer (no voting rights).</li> <li>• District Council Arts Officer (no voting rights).</li> <li>• Other members may be appointed by the working group but will not have voting rights without the agreement of the Environment Committee.</li> </ul>
<b>Purpose</b> Why does it exist? What does it seek to achieve?	To realise the opportunities for public art in Didcot
<b>Task and finish/ongoing?</b> If task and finish, please define the date or output that marks the groups closure	Ongoing, with annual review at the Annual Meeting
<b>Meetings</b> Does the group meet in person or virtually?	In person
How often should it meet, and should it meet in the day time or evening?	To be decided by the working group, but at least every three months in the evening.
<b>Reporting</b> How should the business be reported and to whom?	To be agreed by the working group, but to include attendees, items of discussion and agreed actions.
<b>Minutes published</b> Are minutes required, and who should they be sent to?	No
<b>Public attendance</b> Can the public attend, can they participate and are there any rules around this?	Not without prior invitation. However, the working group must organise a public meeting near the start of its work to ascertain public views and concerns