

#### SPORT PITCH HIRE

Didcot Town Council offers sports pitch hire on a casual and season basis.

## **FEES**

Adult pitches are defined as 100 x 60 or above. Junior pitches are 73 x 46 and below.

You will be issued an invoice for the number of pitches booked. Full payment must be received within 30 days of the first booking.

## CANCELLATIONS AND ADDITIONAL BOOKINGS

If you need to cancel any booking, please do so via our cancellation form, to arrive at Didcot Town Council two clear working days before the booking for a full refund. If no form is submitted or it is done so late, no refund will be provided.

If you require additional pitches, say for cup runs, please book them using a casual pitch booking.

### TERMS AND CONDITIONS

- 1. Cancellations by the hirer (other than those caused by weather conditions and agreed by the Outdoor Services Manager) must be made using the cancellation form and received by the Town Council 2 clear working days prior to the date of the booking, otherwise the full fee will be payable. If a match is cancelled by the referee for reasons outside the hirers control and written proof is provided, the hirer will have the cancelled match credited for a future booking.
- 2. There must be no sub-letting of pitches.
- 3. Changing rooms and pavilion are to be left in a clean and tidy condition.
- 4. Any wilful damage to facilities is to be paid for.
- 5. Any damage to facilities must be reported to the Council as soon as possible.
- 6. Fees for casual bookings are to be paid in full in advance. Casual bookings must submit payment with their booking form or to arrive 14 days before if applied for online. Season bookings must pay the invoice 30 days in arrears of the date of the first booking. Bookings are not confirmed until written confirmation has been provided by the Town Council.
- 7. Season bookings are made at the fee level set by Council at the start of the relevant season. Price changes made by Council in April will only be applied to the following season.

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- 8. Pitch allocations will be confirmed at least 24 hours prior to the booking. This is not transferrable to other pitches without prior arrangement but the Council reserves the right to change the pitch allocation if necessary.
- 9. Hirers are to provide adequate first aid cover during the course of the match.
- 10. Where Town Council goals are provided these are to be erected by trained members of the club. Goals are to be inspected before use and any damage reported to the Council as soon as possible.
- 11. Town Council goals are to be returned to storage immediately after use.
- 12. Litter around the pitch and pavilion must be cleared immediately after use.
- 13. From November to the end of February months the water supply in the pavilion is to be turned off and drained after use.