

Notice of a meeting of the

Finance & General Purposes Committee

23rd October 2023 at 7.30pm

All Saints Room, Civic Hall, Didcot



All members of the Finance and General Purposes Committee are summoned to attend this meeting for the transaction of the business on the agenda.

Admission of the public and media

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960.

Reports and minutes

We add reports and minutes to our website.

Recording, photographs and filming

The press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such members of the public may be recorded or photographed during the meeting. We ask that anyone wishing to record or photograph the meeting notifies the Town Clerk before the start of the meeting.

Public participation

The Council welcomes the public's involvement in meetings, which must be in accordance with our rules (Standing Orders 30-32 on a matter before the Committee).

At the relevant time during the meeting, the Chair will invite members of the public to present their questions and statements. Please contact the Town Clerk to participate on email – jwheeler@didcot.gov.uk

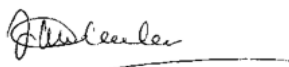
Agenda

1. To receive apologies
2. To receive declarations of interests. Members are reminded to declare any interests they may have on any item on this agenda in accordance with Didcot Town Council's code of conduct.
3. To agree the Minutes of the meeting held on 25th September 2023 – *attached*.
4. Questions on the Minutes as to the progress of any item.
5. To note the grant reports from TRAIN and Ridgeway Education Trust – see *attached*.
6. To review the grant payments made since April 2023 – *see attached report*.
7. To approve the final monthly reports for August 2023 and September 2023 – *see attached papers*.
8. To receive the draft budget figures for September and October 2023 – see *attached papers*
9. To review the response to the AGAR query from Moore – *awaiting response*
10. Edmonds Park Community & Sports Pavilion – cost report 5 – *see attached papers*
11. To receive the partial exemption calculations from the 2022 – 2023 financial year – *see attached papers*.
12. To review the response from the football clubs re agreement – *verbal update from the Officers*.
13. To note the CIL funding of £709.50 – *see attached letter*.
14. To discuss the verges grass cutting for 2024-2025 – *see attached report*.
15. To review the Edfest and Hatwells Fair reports and make a recommendation to Full Council – *see attached reports and emails*.
16. To consider waiving the £50 a year agreement for the Bowls Club – see *attached report*.
17. To review the progress report – *see attached*.

18. EXCLUSION OF THE PRESS AND PUBLIC

Pursuant to Section 1 of the Public Bodies [Admission to Meetings] Act 1960 the committee will be asked to exclude the press and public from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

19. To receive an update on CCTV projects – see the confidential reports attached.



Janet Wheeler
Town Clerk
17th October 2023

Voting members:

Cllr Tony Worgan (Chair)
Cllr Gavin Roberts (Deputy Chair)
Cllr David Aragao
Cllr James Broadbent
Cllr Nick Hards
Cllr Jim Loder
Cllr George Ryall

Nominated Substitute members:

Cllr Olly Glover
Cllr Luke Hislop
Cllr Tony Hudson
Cllr Chris Jennings
Cllr Mocky Khan
Cllr Hugh Macdonald
Cllr David Rouane

Didcot Town Council

Finance and General Purposes Committee

25th September 2023 at 7.30pm
All Saints Room, Didcot Civic Hall



Minutes

Note: These minutes are subject to approval as a true and correct record by the next meeting of this Committee.

Present:

Councillor T Worgan (Chair)
Councillor G Roberts (Deputy Chair)
Councillor N Hards
Councillor G Ryall
Councillor J Broadbent
Councillor D G Aragao

Non-Committee members:

Councillor A Jones

Officers:

Mrs J Wheeler – Town Clerk
Mrs L Blake – Deputy Town Clerk

Mr Derek Kemp – DCK Accounting Solutions

Derek Kemp addressed members of the Committee before the start of the meeting at 7.00pm. Derek informed the Committee that the External Auditor's Report on the Annual Governance and Accountability Return (AGAR) contained a factual inaccuracy regarding advice on the level of the Town Council's reserves.

The auditor stated: '*Best practice suggests (the general reserve) should be something between 0.5 and 2 times the annual precept*'.

Mr Kemp confirmed that the Practitioner's Guide advises that the appropriate minimum level of a smaller authority's general reserve should be between $\frac{1}{4}$ and 1 times (3 – 12 months) of the net revenue expenditure, which is less than the precept and recommended that the Town Council write to the External Auditor and ask them to correct this inaccuracy.

Mr Kemp then went on to explain that the Medium-Term Finance Plan (MTFP) is not a budget. It is a document that tabulates the expected direction of travel of the budget over the next five years. To do this we will quantify what we know and take an educated estimate on what we do not know in order to arrive at some practical budget figures. For example, 6% was factored into staffing costs in 2023-2024 due to the pending Local Government Pay negotiations. However we not actually know this year's pay award at the time we set the 2024-2025 budget. Other years the sum of 3% has been allowed for future pay awards.

Other cost centres will have a 2% increase factored in as Town and Parish Councils tend to remain on a fairly even keel and do not tend to respond to headline inflationary figures. There was also a proposal to put away £100,000 a year from 2026 – 2027 onwards towards building maintenance -in addition to existing maintenance budgets. Ear-marked reserves should cover expenditure up to the end of 2025 –2026.

Provisions for elections should be factored in for each year moving forward.

The figures in the MTFP were created in July 2023 and will be adjusted once the 2024-2025 budget is agreed. The plan would be reviewed annually. Mr Kemp said that there would always be unexpected expenditure to challenge the figures but also unexpected income. The auditors want to see that the Town Council displays a good awareness of forecasting and managing the finances.

Members were given time to ask questions. The Committee then thanked Mr Kemp for his advice.

The Finance and General Purposes Committee meeting started at 7.40pm.

64. Apologies

Apologies were received from Cllr J Loder.

65. Declarations of interests

No declarations were made.

66. To approve the Minutes of the Finance & General Purposes Committee meeting held on 21st August 2023

The Chair paged through the minutes. It was proposed by Cllr G Roberts, seconded by Cllr G Ryall, and RESOLVED to approve the minutes as an accurate record, and note them as such. The vote was unanimous.

67. Questions on the minutes as to the progress of any item

There were no questions.

68. To note the grant report from the Baptist Church

The Committee noted the report detailing the purchase of a cabinet in which to house a public defibrillator. Cllr T Worgan asked that grant reports be displayed on the Town Council's website.

69. To approve the monthly reports for July 2023

It was proposed by Cllr J Broadbent, seconded by Cllr D Aragao, and RESOLVED to approve the monthly accounts for July 2023. All members agreed.

70. To receive the budget figures for August 2023

The Committee noted the budget figures for August 2023. The Town Clerk informed the Committee that the figures did include most of August and some of September. There were some queries which were answered such as the Mayor's fund which had transferred in full over to the Mayoral bank account; questions regarding how the Fleet Meadow accounts which are separate to DTC but there are charges made for labour from DTC staff; and the balance of the finances for the Town Fayre (Edfest) which the Town Clerk was still managing the refunds.

71. To note the completed AGAR and to review the comments regarding the general reserve

The Committee noted the completed AGAR and reviewed the auditor's comments. It was proposed by Cllr T Worgan, seconded by Cllr G Ryall, and RESOLVED to formally request an amendment of the general reserve figures in line with the Practitioner's Guide issued by the Joint Panel on Accountability and Governance (JPAG). All members agreed.

The suggested request would be written as follows:

Didcot Town Council do not accept the other matter referred to in the External Auditors' report on their 2022/23 AGAR viz "an element of general reserve is a practical necessity. Best practice suggests this should be something between 0.5 and 2.0 times the annual precept."

*Recommended practice is set out at paragraph 5.33 of "The Practitioners' Guide ('the guide') (....) issued by the Joint Panel on Accountability and Governance (JPAG) to support the preparation by smaller authorities in England of statutory annual accounting and governance statements found in the Annual Governance and Accountability Return". This states that "The generally accepted recommendation with regard to the appropriate minimum level of a smaller authority's general reserve is that this should be maintained at between **three and twelve months of net revenue expenditure**". This is at variance with the Auditor's assertion above. The Council therefore proposes to be guided by JPAG in the adoption of its minimum General Reserve Policy.*

The Council is aware that, due to a number of unforeseen adverse factors its General Reserve fell to significantly below this level during 2022/23. The Council has already incorporated, in its Medium-Term Financial Strategy (recently adopted), and hence in future Budgets, measures to correct this decline over the medium term (i.e., by

2028/29 at the latest). This process will be augmented by rigorous budgetary control and any savings achieved thereby will accelerate the recovery process.

72. To suggest any major projects for the next financial year 2024-2025 and projects to save towards over several years

The Committee considered future projects as part of the budgetary process. The construction of a Splash Park in Edmonds Park was the main project discussed. The Committee were keen to progress this and asked Officers to obtain more up to date quotations and estimates for running costs.

The Town Clerk confirmed that there was £200,000 in the Town Council's earmarked reserves for the Splash Park, £94,443 reserved of the S106 monies, and a further £121,000 reserved in the Town Council's CIL reserves for the Splash Park. She also stated that there was a further £110,000 unallocated CIL monies but if this was spent, there would be nothing left for further projects.

The Committee asked Officers to prepare the tender document so that it would be ready to go on Contracts Finder after the Full Council meeting in November. It may be possible to get this project on to the portal before the Full Council meeting.

Other items were noted including a series of 'quick win' projects from the Ladygrove Management Working Group and possible teen play provision and shelters from the Environment & Climate Committee.

73. Edmonds Park Community & Sports Pavilion – cost report 4

The Committee noted the document from Ridge. The estimate of the construction costs is £2,196,284 and the overall project cost is £2,305,634. There is a contingency balance of £94,366 out of the total authorized expenditure of £2.4m.

The Town Clerk was continuing to transfer the remainder of the loan into the Town Council's CCLA investment account, in multiples of £150,000 where it would gain interest. Ex-Councillor Bill Service was signing paperwork as he is still a recognized signatory. Once this project is complete, the Town Clerk will seek to sign up current Councillors as new signatories. The F&GP Committee recorded their thanks to Mr Service for his help in this matter.

74. To note the investment report fact sheet for the CCLA Investment Bond

The Committee noted the fact sheet. The Town Clerk confirmed that the interest rate was 5.1% as at August 2023.

75. To review the grant policy amendments

The Committee considered the amendments and suggested the following changes:

Policy and Guidance for Awarding Grant Aid to Local Organisation

1.3a – To read: 'Publicise Grant Aid availability widely throughout the Town, including the use of Social Media'

4.1 – Remove the word ‘may’ to read: ‘The Council may identify particular sections of Didcot Parish where they feel residents have particular needs for assistance..’

5.2 – Add the word primarily, to read: ‘Successful grants should primarily benefit residents of Didcot’.

5.4 – Include the local press. This will read: ‘The report may also be included on Didcot Town Council’s website and Social Media pages and passed to the local press where appropriate’.

It was proposed by Cllr G Ryall, seconded by Cllr T Worgan, and RESOLVED to approve the documents with the suggested amendments. All members agreed.

76. To review the football suggestions from the Deputy Town Clerk

There was an error in the report regarding the payment received for the hire of pitches at Loyd Recreation Ground. It was stated the income received was £3,940, when in fact £2,920 had been paid. The original figure incorrectly included a payment for some pitch usage from the previous season.

The Committee considered the report and discussed the options at length for the hire of the Town Council’s pitches, for both local Football Clubs. Whilst Members were sympathetic with the clubs in regard to costs associated with the hire fees, Members realised that the Council needs to cover Officer time, maintenance, and other costs associated with each hire.

The Committee considered the draft usage agreements and agreed that each club should overmark their pitches throughout the football season – the hire charge will include the initial measuring and marking of the pitches by the outdoor team.

The clubs could use the Town Council’s line marking machine throughout the season, if a returnable deposit was paid. Deductions would be made at the end of each season for any repairs or cleaning of the equipment.

It was proposed by Cllr T Worgan, seconded by Cllr G Ryall, and RESOLVED to charge each club the same as last season’s charges, with an addition for the hire of the welfare units (at Edmonds Park) and the pavilion (at Loyd Recreation Ground) and ensure the clubs are aware this charge excludes the over marking of the pitches. All members agreed.

The Deputy Town Clerk would liaise with both Football Clubs and members of the Committee.

77. To note the managed disc encryption expenditure of £1499.00 + vat

Air IT had been slow to inform the Town Council of the need to upgrade the encryption on their devices. The level of the customer service and support received by DTC from the company had been noted as decreasing since MFG and Air IT had merged. The quotations for work was also unreliable and not necessarily best value. The Committee noted the expenditure of £1499.00 plus VAT and asked the Town Clerk to look at alternative providers.

78. To discuss the verges grass cutting for 2024-2025

The Committee considered the report in detail.

The County Council had taken back responsibility of cutting the verges in Didcot, and it was confirmed that this would be just one cut a year using a strimmer.

It was also confirmed that should DTC enter a new agreement with OCC, the financial income for this would remain at £13,424.43 (calculated at 10.25 pence per square metre). In 2022-2023, DTC's contractor had carried out eight cuts per year totalling £34,960 per annum. This meant that DTC had to cover the remaining £21,535.57.

Cllr N Hards informed members that there were a number of verges in Didcot which could pose safety concerns should they not be cut back.

The Town Clerk explained that there were many maps showing all the OCC verges in Didcot, which could be shown to Committee members at a separate meeting and discussed with the Outdoor Services Manager.

It may be possible to cut some of the verges 'in house' should the Council purchase a machine capable of carrying out the work – a report on this would be presented to the Environment and Climate Committee.

Cllr T Worgan suggested that a report be presented at the next Finance and General Purposes Committee detailing various options for the Town Council; cost of less cuts, intermediate cutting (leaving part of the verges 'wild' and costs associated with taking some verges 'in house'). The Town Council's insurers would need to be consulted on this. All members agreed.

79. To review the progress report

The Committee discussed the items on the progress report. Cllr T Worgan asked the Town Clerk to invite the Didcot Foodbank to the next meeting and to find out what they need.

The Town Clerk was also pleased to confirm the following relief on the business rates of the Civic Hall and the Willowbrook Leisure Centre:

Civic Hall and premises 2022-2023	£22,400
Civic Hall and premises 2023-2024	£14,424
Willowbrook Centre and premises 2022-2023	£18,304
Willowbrook Centre and premises 2023-2024	£13,888

Meeting closed at 9.15pm.

Signed: _____(Chair)

Date: _____



Executive Summary

I would like to start by thanking Didcot Town Council for their consistent support of Didcot TRAIN. And our approaches to supporting young people within the town and surrounding areas. Young people in Didcot, face a range of challenges, including youth-related crime, mental health and well-being concerns, and economic hardships. Like many communities, youth-related crime can pose safety concerns and affect their overall quality of life. Mental health issues are a pressing concern, with academic pressures and limited access to support services contributing to stress and anxiety. Additionally, economic challenges, such as the high cost of living and limited job opportunities, can create financial instability for young people and their families. These challenges underscore the need for robust community support systems, mental health resources, and initiatives to provide opportunities and guidance for young people in Didcot. This is where Didcot TRAIN can use their expertise to reduce these challenges with early interventions. And collaborative work within our network of professionals.

Youth work Update

Firstly, Didcot TRAIN have seen some changes to the team. Our long time and hard-working Chair of trustees Brian McNamee stepped down. Which has seen our also long time and hardworking, treasurer Nicole Guest step into the Chair role. Brian has been a great advocate for TRAIN and its services. He will continue to support TRAIN in his new ambassador role. With change in Chair this has required the need for new trustees, so far, we have added two new trustees. And likely to have another two joining shortly. These additions have strengthened the organisation greatly. Also, within the last few months, we have welcomed back Lisa Harold as Senior Youth worker. Lisa had previously worked with TRAIN whilst doing her youth work degree. She rejoins TRAIN bringing a wealth of experience and expertise.

Throughout the last year, we have worked tirelessly with young people and the local community to providing meaningful and impactful interventions. Ensuring the basis of this work is youth led, and young people feel ownership within Didcot TRAIN's offer. So how have we achieved this?

Schools/ Mentoring

Didcot TRAIN takes pride in it's positive relationships with the schools within its catchment area. And supports with our offer of group and 1:1 mentoring.

Both group mentoring and one-on-one mentoring offer invaluable benefits to young people in their personal and social growth. Group mentoring provides a supportive space where young individuals can connect with peers facing similar challenges. It encourages the exchange of diverse ideas, the development of teamwork skills, and the building of a network that can last well beyond the mentorship program. On the other hand, one-on-one mentoring offers tailored guidance and a focused mentor-mentee relationship. This personalized attention allows for in-depth discussions, targeted skill development, and the opportunity to receive advice specific to one's unique circumstances and goals. Both forms of mentoring provide young people with role models, skill enhancement, and a safe space for personal exploration, contributing significantly to their confidence, self-awareness, and overall development. This offer has been significant in supporting a diverse range of young people. And something the schools and parents do value. The offer to schools does not end there. We have been key in developing a project with the local council. To promote healthy relationships and raise awareness of violence against women. This has been a positive project and one we aim to share informational videos, that have been created by the young people we have engaged with at Aureus Secondary school. We have also played a key role in the delivery of mental health carousel days at Didcot Girls School. These have been an excellent opportunity to share impactful information with young people. To promote the supporting of their mental health and well-being



Youth work apprentice Yasmin supporting a mentoring young person on a team building day out.

Youth Club

Twice a week we offer youth club sessions for young people from 11-18years old. This is a popular provision of ours. With high numbers attending. The most seen on a youth club evening was 100, split across our older and younger sessions.

This open-access youth club offers a multitude of benefits that positively impact the lives of young individuals and their communities. By providing a safe and welcoming environment, it becomes a space where youths can gather and engage in constructive activities, thereby reducing instances of antisocial behaviour and substance misuse. The club serves as a haven for young people, fostering a sense of belonging and security while minimizing their exposure to risky situations. Through organized programs and interactions, positive relationships are cultivated between youths and supportive mentors or peers. These relationships empower young individuals, nurturing their personal growth, social skills, and emotional well-being. Ultimately, our open-access youth club contributes to the overall development of responsible, resilient, and connected young members of society.



Detached and Outreach

Didcot TRAIN roots go back to our first youth workers meeting young people through detached and outreach youth work. This is something we continue today.

Detached and outreach youth work offers unique advantages by meeting young people in their own environments. This approach builds trust and rapport by engaging with youths on their terms, whether in local parks, streets, or community spaces. It bridges gaps between young people and Didcot TRAIN youth workers, providing a non-intrusive platform for guidance and assistance. Through these interactions, detached and outreach youth work enables the identification of specific needs and concerns that might otherwise go unnoticed. This approach is particularly effective for reaching marginalized or disengaged youth. By meeting young people where they naturally congregate, detached and outreach youth work fosters authentic connections, empowering youths to access resources, develop life skills, and make positive choices in their lives. Didcot TRAIN staff are currently out within the local community on detached and outreach sessions at 9 hours week. With additional hours provided during school half terms and summer holidays.

Currently we have been using this style of work to engage those hanging around the Cornerstone building. These young people use this space regularly, detached has supported us in building a rapport. Which recently has seen them now attending youth club and other sessions/ activities. This can be a slow process, but once we have these relationships, we can see the benefits to the local community and young people.

School non term time trips and workshops

School holiday trips and workshops are crucial for young people as they provide a constructive and engaging way to spend their free time. These activities serve as diversionary tools by offering exciting opportunities for exploration, learning, and skill development during school holidays. They keep young minds occupied, reducing the chances of getting involved in negative or risky behaviours. Furthermore, these experiences expose youth to new ideas, cultures, and interests, broadening their horizons and fostering personal growth. Overall, school holiday trips and workshops not only offer a break from routine but also serve as powerful tools for keeping young people motivated, engaged, and on a positive life path. Examples of trips and workshops provided have been:

- Water park trips
- Crazy golf
- Bowling
- Trip to Oxford Castle
- Fire station visit
- Sport in local leisure centre
- CV workshops
- Smoothie and healthy living workshops

Group sessions (Dinner and debate/ Shout! LGBTQ+)



We have found that our Dinner and Debate/ Shout! group sessions offer distinct advantages by tailoring sessions to specific needs while utilizing strategic engagement methods. These sessions create a focused platform for addressing shared challenges or interests among young people, promoting a sense of belonging and shared identity. Through targeted discussions and activities, youths can exchange ideas, learn from one another's experiences, and develop vital social skills. Incorporating food into these sessions serves as a powerful incentive, as it creates a relaxed and inclusive atmosphere that encourages participation. Sharing a meal breaks down barriers and fosters a comfortable space for open dialogue, enabling young individuals to express themselves more freely. This is why we find our relationship with our local Greggs to be vital to this process. As they provide us with the warm food for those young people to eat, up to 3 times a week. This approach not only promotes engagement but also nurtures a supportive and informal educational environment where lasting friendships can flourish, ultimately enhancing the personal growth and well-being of participating youths.



Our Shout! youth work sessions provide crucial support and empowerment for LGBTQ+ young people. By focusing on their unique needs and experiences, these sessions create a safe and affirming space where participants can openly discuss challenges, share stories, and find solidarity among peers who understand their journey. Engaging young LGBTQ+ individuals in this way fosters a sense of belonging, helping them navigate issues such as identity, acceptance, and mental health. Through tailored activities and discussions, these sessions build self-confidence, interpersonal skills, and a stronger sense of self. Additionally, they can serve as a gateway to community resources, mentorship, and advocacy opportunities, empowering LGBTQ+ youths to thrive in a supportive environment that recognizes and celebrates their identities.

Participation Pathway and Base Council

Our youth participation work plays a pivotal role in both empowering young people and strengthening their links with the local community. By actively involving young individuals in decision-making processes, community initiatives, and social projects, it not only gives them a voice but also fosters a sense of ownership and responsibility for their surroundings. This engagement provides opportunities for personal growth, skill development, and civic education, equipping young people with the tools they need to become responsible and active citizens. At the same time, it brings together fresh perspectives, innovative ideas, and energy into community development efforts, ensuring that programs are more inclusive and responsive to the needs of all residents, ultimately fostering a stronger and more vibrant local community. Ways in which we have already supported the local community are:

- Inter generation activities such as, organised bingo and games afternoons at a local care home.
- Providing lunches for young people in post16 supported living.
- Providing drinks at a local community centre open event.
- Organised fundraising quiz night in the Berro Lounge
- Read stories with younger young people at the local library.

Participation work has been important work for Didcot TRAIN for a number of years. And it's importance of providing a youth voice especially. With that in mind Didcot TRAIN now has a youth

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council, that we call the "Base Council" named after our youth space. The Base council is a dedicated group of young people who collaborate with their peers and youth workers to represent the voices and interests of our young people. This engagement offers several benefits to the charity, including gaining valuable insights into the needs and aspirations of the young people, ensuring the programs/ interventions are relevant and effective. Additionally, the council can contribute fresh ideas and perspectives, infusing creativity and innovation into the charity's projects. Furthermore, involving young people in decision-making processes is fostering leadership skills, empowering them to become active contributors to their community and the charity's mission. Ultimately, the Base council strengthens the charity's impact and inclusivity, creating a more dynamic and responsive organisation. This has now been in action for several months and is also providing young people a better understand of the work that goes on in the background, even at trustee level.

Explore More

At the beginning of September 2022, we embarked on our first Explore More programme since 2019. This amazing experience saw 7 young people travelling to Querubi. Querubi is an active Olive farm, that also doubles as an outward bound's residential venue. Explore More is an extraordinary and inspirational week-long, which thanks to the support and generosity of philanthropist Willem Van Voort. Willem provides the flights, accommodation and food. So that TRAIN can take a group of young people who on this intensive personal development programme. The programme started in the summer to begin preparing 8 young people for the trip of a lifetime. This amazing experience would consist of hiking mountains, farm work, high diving, coast steering, abseiling and canyoning. With such physical and mentally exhausting challenges it was important to prepare young people and staff for this experience. During the summer the young people attended 2 Saturdays of walking across the Ridgeway (9miles) and Didcot to Wittenham Clumps and back. Swimming lessons, that

the costs were covered by Emma Freeman and the Get Active team with SODC. These lessons were hosted and led by the staff at Didcot Wave and gave young people the skills and confidence for open water swimming. We also worked with the Fitness and Wellbeing hub, who provided the space and personal trainers to improve the young people's physical fitness. And a day trip to Youlbury Scout centre, to help young people get use to heights on the Jacobs ladder. This trip also consisted of team building activities such as night rope, orienteering etc. 7 out of the originally selected 8 completed the activities. Meaning sadly, one was unable to travel, due not being prepared and having lots of issues at home making them very distracted and unable

to go. With these activities complete it was onto France and the group took an early morning flight from Birmingham to Perpignan. Whilst in France the young people became involved with the running of the olive farm, doing activities such stone picking, manure spreading etc. These activities provided an opportunity of grounding young people and having important conversations around their aspirations, worries and plans when they get back to normal life. Along with these important conversations were the opportunities to push themselves and overcome fears, as the afternoons consisted of physical challenges. All that lead towards the completion of an overnight stay on a mountain with a hike to the summit. 6 out of the 7 that travelled to France made the peak. All the



The above photo is from the summit of the mountain. This is our young people and Matteo the Querubi outward bounds lead.

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young people had a great sense of achievement. We would like to thank Willem and his team at Querubi for providing this amazing opportunity. Willem's generosity has made a massive difference to the lives of our young people.

Performance indicators

Throughout the year, Didcot TRAIN measure all these important interventions against key impact indicators. Below, you can see the data demonstrating all this positive work in the last year.

Targets	
No. of young people engaged	857
No. of improved mental health interaction	1892
No. of interactions that substance misuse has been reduced	1693
No. of interaction that have improved confidence	2302
No. of interactions that anti-social behaviour has been reduced	1459
No. of young people supported with Group/ 1:1 mentoring	157

Using these numbers, we have been able to work out the average number of times our performance indicators have been achieved per young person.

Target	Average number of times this target has been achieved per young person.
Improved Mental Health	2.2
Reduced Substance Misuse	2
Improved Confidence	2.7
Reduced ASB	1.7

Next Steps

Over the summer Didcot TRAIN has extended its reach, by replicating our detached and outreach offer to the neighbouring town of Wallingford. And we plan to add our mentoring services there shortly too. There has been an ask for several years from the community in Wallingford. And we feel with the stable structure of a base for TRAIN and proven interventions. We can successful make that step forward.

Case studies

1:1 CASE STUDY- YP X

Didcot TRAIN received a referral for a young person named X who presented themselves as having little social skills, impulsive behaviour, and low confidence. It was suggested by a parent that X may have autism and is waiting on a referral for X to be diagnosed. A time to meet was agreed.

Initial meeting:

During the initial meeting, X come across as anxious, breathing heavily in between sentences and fidgeting. X begun to feel more comfortable as the conversation developed and it was agreed that the plan going forward will be to provide X with support around combatting their impulsive behaviours.

1:1s

Initially the conversation in the 1:1s begun with talking about 4 segments of Xs life – social, home, school, personal. These were explored to identify where the problems of impulsive and dysregulated behaviour may occur more frequently.

X engaged well from the beginning and was always eager to both ask and answer questions about their behaviours and why they may do something, or why they may feel something.

As the sessions become more intense, speaking openly about Xs problems at home and socially, the work begun to be more directed at Xs actions. This was to enable X time to reflect, and to also allow space for X to correct themselves and challenge their own behaviours.

X begun to make progress coming into week 3 and made the claim that they had stopped shoplifting since having it explained to them that the small, local shops are owned by families. X was able to understand that the families will have people to look after and can see why stealing from them can be detrimental. This showed X had developed their ability to self-reflect.

The work being done with X was visual and tangible. It was discovered that X responds very well to things they can see and feel. On one occasion, X was presented with balancing scales and some objects to place into them. One bowl on the scales would represent positive, the other bowl would represent negative. X was asked to explain their week, and when they shared a story, they were asked to put an item into the bowl to recognise whether their story was positive or negative. X did this and once they had explained their week, they were able to identify that their week had been more positive, and better than they had initially thought.

X has developed well with their ability to think before they act and has mentioned how they have been able to articulate to children's parents at the Skate Park that their child is annoying them, as opposed to just lashing out and starting a fight with the young person. Towards the end of sessions, leading into week 5, X had become a little more comfortable when engaging with staff.

On one occasion X had spoken about how the night before they had grabbed their belt with the intention of harming themselves but was able to think and hand the belt over to a parent. This was received with further news that X had recently put a knife to their sibling's throat. In response to this, it was explored what could have been done to prevent that incident from happening. It was identified that at some point in the day, X had been aggravated and did nothing to fix this. It is likely that this earlier problem could have influenced the later annoyances. With this, X was aware that challenging frustrations when they arise, can and does prevent them from escalating.

attending SHOUT! from the very beginning, engaging, contributing, and thriving every week. Their confidence has grown immensely from a young person who was frightened to say who they truly are, to a young woman who is dressing how she wants, saying who she is and standing up for what she believes in. She finds SHOUT! not only a supportive, friendly group network, where she is able to explore her worries and stresses, gender expression, questions, and passions but a place that she "deserves" and belongs in. From the support of the group, she now goes to school wearing a skirt, has 'come out' to all her family and goes by the name she has chosen for herself.

LGBT+ youth groups like SHOUT! are a vital part of our communities. While the experiences of LGBT+ young people in Britain have improved significantly in recent years, youth groups continue to provide a lifeline for those who cannot access the support, understanding or information that they need at home or at school. For many, an LGBT+ youth group will be the first place they truly feel that they can be themselves. That in itself is no small achievement. Young person S should be extremely proud of themselves with how far they have come to be their true self.

Testimonies

Below is testimony from young people attending Shout!

"I started coming to SHOUT so I had a safe space to feel welcomed and express myself with people that understand. I like SHOUT because I have many friends there and I can be myself, everyone is really loving, and it allows me to be myself. I think it's important so other individuals like me can express themselves and that's why SHOUT is amazing".

Parent Testimony of young person who attended group mentoring.

*"***** really enjoyed her time with TRAIN. Her self-esteem has improved, and she is happier and more confident. Making new friends and now looking forward to going to the girl's school. Whereas before she was really worried."*



Monday 2nd October 2023

Sent via email to: council@didcot.gov.uk

Dear Councillor Macdonald

Thank you so much for your very generous donation of £1,920 to All Saints Church of England Primary School, Didcot.

Your kind donation has enabled us to provide sixteen keyboards and headphones and contributed towards the improvement of the quality of music education throughout the school.

As requested, a brief report and some photographs will be sent to you before the end of the Christmas term.

With thanks again for your generosity, it is gratefully appreciated.

Yours sincerely,

John Myers
Headteacher
All Saints CofE Primary School

Rachael Warwick
CEO
Ridgeway Education Trust

*cc: Elisabeth Anderson, Chair of Governors, All Saints CofE Primary School
Ruth Elliot, Chair of Trust Board, Ridgeway Education Trust*



St Birinus School



Sutton Courtenay C of E Primary School

Ridgeway Education Trust is an exempt charity and a company limited by guarantee Registered Office: Didcot Girls' School, Manor Crescent, Didcot, Oxon OX11 7AJ
Registered in England and Wales Company No. 8104201

Didcot Girls' School



VAT No. 138 005 37

Finance and General Purposes Committee

23rd October 2023

Report author: Janet Wheeler



Grant Aid application

Introduction

1. The Chair of the Finance & General Purposes Committee has asked for an update as to how many grants have been awarded this year and the balance in the cost centre.

For information

2. The grant cost centre 201/3188 has the sum of £45,000 at the start of the financial year. Note that the start of the financial year is April whereas the Civic year begins in May after Mayor Making and the Annual Meeting. Therefore the awards made in April were awarded before the local elections. The awards made are:

Grant recipients	£45,000	Resolved at F&GP Meeting
Home Start	£7,000	April 2023
Baptist Church Toddler Group	£1,884	April 2023
	£36,116	
Baptist Church defib cabinet	£1770	June 2023
Didcot Library garden project	£1,000	June 2023
	£33,346	
Ridgeway Education Trust	1,920	July 2023
	£31,426	
Whispering Jungle show	£3,100	August 2023
Be Free Young Carers	£5,000	August 2023
Clean Slate	£500	August 2023
	£22,826	
No further grants so far		September 2023

Financial Implications

3. A total of £22,826 (FY 23/24) is in the grant aid budget (201/ 3188).

Legal Implications

4. The Council can give grants to organisations and the Council sets out its rules within its grants policy.

Risk Implications

5. The Council has a grant aid policy with which application(s) should comply.

Finance and General Purposes Committee

23rd October 2023

Report author: Janet Wheeler



Financial Statements

Introduction

1. This report presents a summary of the Council's financial activities throughout the months of August and September 2023.

Recommendation

2. That the Committee formally notes and approves the financial statements for August and September 2023.

Background

3. Attached are monthly reports that present a summary of the Council's financial activities at 31st August and 30th September 2023:
 - (a) the Cash and Investment reconciliations at 31st August and 30th September 2023
 - (b) the detailed income and expenditure report by budget heading for 31st August and 30th September 2023
 - (c) detailed balance sheet (excluding stock movement)
 - (d) detailed profit and loss (excluding stock movement)
 - (e) Purchase Ledger aged account balances at 31st August and 30th September 2023
 - (f) Sales Ledger aged account balances at 31st August and 30th September 2023
 - (g) List of payments made between 1/08/23 and 31/08/23 and payments made between 1/09/23 and 30/09/23.

Delegated authority

- (a) Under Standing Order 100, the administration of the Finance and General Purposes budget is delegated to this Committee.

Legal and risk implications

- (b) The Council is required to arrange for the proper administration of its financial affairs: this will include regular reporting.
- (c) The Accounts and Audit Regulations require local councils to ensure that financial management is adequate and effective and have a sound system of internal control.

Janet Wheeler
Town Clerk

Didcot Town Council

Bank - Cash and Investment Reconciliation as at 31 August 2023

	<u>Account Description</u>	<u>Balance</u>
<u>Bank Statement Balances</u>		
1	31/08/2023 Unity Trust Current Account	1,862,654.32
2	30/09/2022 Santander	0.00
3	31/03/2023 Income Cash Book	0.00
4	31/08/2023 Unity Bank Civic Hall Account	103,345.73
5	31/08/2023 CCLA Public Sector Deposit Fun	839,633.97
6	31/03/2021 NOT IN USE	0.00
7	31/08/2023 Barclaycard Commercial	-4,357.51
		2,801,276.51
<u>Other Cash & Bank Balances</u>		
	Civic Hall Bar Floats	260.00
	Petty Cash	10.47
		270.47
		2,801,546.98
<u>Receipts not on Bank Statement</u>		
0	31/08/2023 All Receipts Cleared	0.00
		0.00
Closing Balance		2,801,546.98
<u>All Cash & Bank Accounts</u>		
1	Unity Current Account	1,862,654.32
2	Santander	0.00
3	Income Cash Book	0.00
4	Civic Hall Current Account	103,345.73
5	CCLA Deposit Fund	839,633.97
6	Barclaycard - NOT IN USE	0.00
7	Barclaycard Account	-4,357.51
	Other Cash & Bank Balances	270.47
	Total Cash & Bank Balances	2,801,546.98

Bank Reconciliation Statement as at 31/08/2023
for Cashbook 1 - Unity Current Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current Account	31/08/2023	21	1,862,654.32
			<u>1,862,654.32</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			1,862,654.32
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			1,862,654.32
		Balance per Cash Book is :-	1,862,654.32
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
 PO Box 7193
 Planetary Road
 Willenhall
 WV1 9DG

Mrs Janet Wheeler
 Didcot Town Council
 Civic Hall Britwell Road
 Didcot
 OX11 7HN

Date: 31/08/2023

Account Name: Didcot Town Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20459521

Your arranged overdraft limit is £0.00

Our new Online Banking is now available for everyone to use, giving you benefits like a refreshed new look, with simpler navigation. Finding your way around on a desktop or mobile phone is easier than ever.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

Contact Us

- Call us: 0345 140 1000
- Email us: us@unity.co.uk
- Visit us: [unity.co.uk](https://www.unity.co.uk)

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
31/07/2023		Balance brought forward	£0.00	£0.00	£527,209.98
01/08/2023	Direct Debit	Direct Debit (SOUTH OXFORDSHIRE)	£181.00	£0.00	£527,028.98
01/08/2023	Direct Debit	Direct Debit (SOUTH OXFORDSHIRE)	£720.00	£0.00	£526,308.98
01/08/2023	Direct Debit	Direct Debit (LEX AUTOLEASE)	£318.94	£0.00	£525,990.04

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
01/08/2023	Credit	HMRC VAT	£0.00	£45,796.52	£571,786.56
03/08/2023	Credit	Didcot Town Youth	£0.00	£50.00	£571,836.56
04/08/2023	Credit	BCARD8276784030823 BCARD	£0.00	£87.84	£571,924.40
07/08/2023	Direct Debit	Direct Debit (CASTLE WATER LTD)	£28.79	£0.00	£571,895.61
07/08/2023	Direct Debit	Direct Debit (BRITISH GAS BUSINE)	£372.88	£0.00	£571,522.73
07/08/2023	Credit	BCARD8276784040823 BCARD	£0.00	£88.58	£571,611.31
08/08/2023	Direct Debit	Direct Debit (PUBLIC WORKS LOANS)	£11,106.45	£0.00	£560,504.86
08/08/2023	Credit	Letcher James	£0.00	£90.00	£560,594.86
09/08/2023	Credit	Inward Payment UNITED KINGDOM DEBT MANAGEMENT	£0.00	£1,649,422.50	£2,210,017.36
09/08/2023	Transfer	FLEET MEADOW COMMU	£0.00	£348.00	£2,210,365.36
09/08/2023	Transfer	FLEET MEADOW COMMU	£0.00	£20.40	£2,210,385.76
09/08/2023	Credit	M J DIDCOCK FUNE	£0.00	£745.00	£2,211,130.76
09/08/2023	Credit	M Ryder	£0.00	£90.00	£2,211,220.76
10/08/2023	Direct Debit	Direct Debit (BARCLAYCARD)	£63.01	£0.00	£2,211,157.75
10/08/2023	Transfer	B/P to: SLCC Enterprises	£452.00	£0.00	£2,210,705.75
11/08/2023	Credit	SODC ACCOUNTS PAYA	£0.00	£1,000.00	£2,211,705.75
11/08/2023	Credit	BCARD8276784100823 BCARD	£0.00	£43.92	£2,211,749.67
14/08/2023	Credit	BCARD8276784110823 BCARD	£0.00	£30.00	£2,211,779.67
15/08/2023	Direct Debit	Direct Debit (PUBLIC WORKS LOANS)	£15,562.42	£0.00	£2,196,217.25
15/08/2023	Faster Payment Debit	B/P to: DCK Payroll Solut	£37,749.24	£0.00	£2,158,468.01
16/08/2023	Transfer	B/P to: FMCHT	£1,612.12	£0.00	£2,156,855.89
16/08/2023	Transfer	B/P to: Auditing Solutions	£576.00	£0.00	£2,156,279.89
16/08/2023	Faster Payment Debit	B/P to: Spaldings Limited	£2,076.04	£0.00	£2,154,203.85

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
16/08/2023	Faster Payment Debit	B/P to: Collard Environmen	£249.60	£0.00	£2,153,954.25
16/08/2023	Faster Payment Debit	B/P to: Total Pest Envir	£288.00	£0.00	£2,153,666.25
16/08/2023	Faster Payment Debit	B/P to: Pear Technology	£3,450.00	£0.00	£2,150,216.25
16/08/2023	Faster Payment Debit	B/P to: Ridge Partners	£9,113.80	£0.00	£2,141,102.45
16/08/2023	Faster Payment Debit	B/P to: Millbrook Property	£648.00	£0.00	£2,140,454.45
16/08/2023	Faster Payment Debit	B/P to: Trade UK	£67.36	£0.00	£2,140,387.09
16/08/2023	Faster Payment Debit	B/P to: Rochester Midland	£657.04	£0.00	£2,139,730.05
16/08/2023	Faster Payment Debit	B/P to: Fleet Line Markers	£1,137.00	£0.00	£2,138,593.05
16/08/2023	Faster Payment Debit	B/P to: Didcot Plant Ltd	£190.68	£0.00	£2,138,402.37
16/08/2023	Faster Payment Debit	B/P to: Seldram Supplies	£438.00	£0.00	£2,137,964.37
16/08/2023	Faster Payment Debit	B/P to: Executive Alarms L	£378.00	£0.00	£2,137,586.37
16/08/2023	Faster Payment Debit	B/P to: SSE Energy	£426.95	£0.00	£2,137,159.42
16/08/2023	Faster Payment Debit	B/P to: Rialtas Business S	£1,320.00	£0.00	£2,135,839.42
16/08/2023	Faster Payment Debit	B/P to: SSE Energy	£347.97	£0.00	£2,135,491.45
16/08/2023	Faster Payment Debit	B/P to: OALC	£288.00	£0.00	£2,135,203.45
16/08/2023	Faster Payment Debit	B/P to: Polar Cooling Serv	£198.00	£0.00	£2,135,005.45
16/08/2023	Faster Payment Debit	B/P to: Prysebros Ltd	£702.00	£0.00	£2,134,303.45
16/08/2023	Faster Payment Debit	B/P to: SSE Energy	£749.52	£0.00	£2,133,553.93
16/08/2023	Credit	SET IN STONE DIDCO	£0.00	£60.00	£2,133,613.93
17/08/2023	Faster Payment Debit	B/P to: OCC Pension Fund	£11,425.86	£0.00	£2,122,188.07
17/08/2023	Faster Payment Debit	B/P to: LIFE Build Solutio	£133,672.80	£0.00	£1,988,515.27
17/08/2023	Faster Payment Debit	B/P to: HMRC Shipley	£10,939.97	£0.00	£1,977,575.30
18/08/2023	Direct Debit	Direct Debit (THE MIDCOUNTRIES CO)	£740.12	£0.00	£1,976,835.18
18/08/2023	Faster Payment Debit	B/P to: LIFE Build Solutio	£133,672.80	£0.00	£1,843,162.38

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
18/08/2023	Credit	Solek Monika	£0.00	£99.25	£1,843,261.63
18/08/2023	Credit	M J DIDCOCK FUNE	£0.00	£720.00	£1,843,981.63
18/08/2023	Credit	BCARD8276784170823 BCARD	£0.00	£43.92	£1,844,025.55
21/08/2023	Direct Debit	Direct Debit (GOCARDLESS)	£137.46	£0.00	£1,843,888.09
21/08/2023	Direct Debit	Direct Debit (SWALEC)	£1,046.32	£0.00	£1,842,841.77
21/08/2023	Credit	A Witczak	£0.00	£90.00	£1,842,931.77
21/08/2023	Credit	BCARD8276784180823 BCARD	£0.00	£1,344.00	£1,844,275.77
21/08/2023	Credit	C Selby	£0.00	£45.00	£1,844,320.77
21/08/2023	Credit	CLAIRE WELLS	£0.00	£90.00	£1,844,410.77
22/08/2023	Direct Debit	Direct Debit (BCARD COMMERCIAL)	£2,992.02	£0.00	£1,841,418.75
22/08/2023	Credit	BCARD8276784210823 BCARD	£0.00	£97.20	£1,841,515.95
22/08/2023	Credit	M J DIDCOCK FUNE	£0.00	£745.00	£1,842,260.95
23/08/2023	Transfer	FLEET MEADOW COMMU	£0.00	£108.01	£1,842,368.96
24/08/2023	Credit	BCARD8276784230823 BCARD	£0.00	£18.00	£1,842,386.96
25/08/2023	Direct Debit	Direct Debit (BOC MANCHESTER ACC)	£34.02	£0.00	£1,842,352.94
25/08/2023	Faster Payment Debit	B/P to: Shaun Roberts	£150.00	£0.00	£1,842,202.94
25/08/2023	Credit	BCARD8276784240823 BCARD	£0.00	£43.92	£1,842,246.86
29/08/2023	Direct Debit	Direct Debit (CNH INDUSTRIAL CAP)	£425.77	£0.00	£1,841,821.09
29/08/2023	Faster Payment Debit	B/P to: SODC Rates	£3,968.00	£0.00	£1,837,853.09
29/08/2023	Faster Payment Debit	B/P to: Ever Brite Cleanin	£2,535.54	£0.00	£1,835,317.55
29/08/2023	Faster Payment Debit	B/P to: Table Football Plu	£900.00	£0.00	£1,834,417.55
29/08/2023	Faster Payment Debit	B/P to: Polar Cooling Serv	£1,089.00	£0.00	£1,833,328.55
29/08/2023	Faster Payment Debit	B/P to: Trade UK	£70.97	£0.00	£1,833,257.58
29/08/2023	Faster Payment Debit	B/P to: Shire Pest Solutio	£386.00	£0.00	£1,832,871.58

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
29/08/2023	Faster Payment Debit	B/P to: Shield Maintenance	£523.10	£0.00	£1,832,348.48
29/08/2023	Faster Payment Debit	B/P to: Heathland Group	£2,000.24	£0.00	£1,830,348.24
29/08/2023	Faster Payment Debit	B/P to: Prysebros Ltd	£468.00	£0.00	£1,829,880.24
29/08/2023	Faster Payment Debit	B/P to: Travis Perkins	£52.32	£0.00	£1,829,827.92
29/08/2023	Faster Payment Debit	B/P to: SSE Energy	£207.39	£0.00	£1,829,620.53
29/08/2023	Faster Payment Debit	B/P to: Sun Water Coolers	£13.80	£0.00	£1,829,606.73
29/08/2023	Faster Payment Debit	B/P to: Lyreco UK Ltd	£957.73	£0.00	£1,828,649.00
29/08/2023	Faster Payment Debit	B/P to: Pear Technology	£2,700.00	£0.00	£1,825,949.00
29/08/2023	Faster Payment Debit	B/P to: SODC	£295.00	£0.00	£1,825,654.00
29/08/2023	Faster Payment Debit	B/P to: Playsafety Limited	£1,053.00	£0.00	£1,824,601.00
29/08/2023	Faster Payment Debit	B/P to: EE Limited	£141.54	£0.00	£1,824,459.46
29/08/2023	Faster Payment Debit	B/P to: Harris Shayler	£375.00	£0.00	£1,824,084.46
29/08/2023	Faster Payment Debit	B/P to: SSE Energy	£126.58	£0.00	£1,823,957.88
29/08/2023	Faster Payment Debit	B/P to: Ridgeway Education	£1,920.00	£0.00	£1,822,037.88
29/08/2023	Faster Payment Debit	B/P to: AV Events	£4,200.00	£0.00	£1,817,837.88
29/08/2023	Faster Payment Debit	B/P to: DCK Accounting Sol	£2,604.72	£0.00	£1,815,233.16
29/08/2023	Faster Payment Debit	B/P to: Castle Water	£10.79	£0.00	£1,815,222.37
29/08/2023	Faster Payment Debit	B/P to: SSE Energy	£1,501.44	£0.00	£1,813,720.93
29/08/2023	Faster Payment Debit	B/P to: Calber Facilities	£1,056.00	£0.00	£1,812,664.93
29/08/2023	Faster Payment Debit	B/P to: Farol Ltd	£920.40	£0.00	£1,811,744.53
29/08/2023	Faster Payment Debit	B/P to: Lift Safe Ltd	£342.00	£0.00	£1,811,402.53
29/08/2023	Faster Payment Debit	B/P to: Scorpion Signs Ltd	£72.00	£0.00	£1,811,330.53
29/08/2023	Faster Payment Debit	B/P to: SSE Energy	£148.36	£0.00	£1,811,182.17
29/08/2023	Faster Payment Debit	B/P to: DCK Payroll Soluti	£332.40	£0.00	£1,810,849.77

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
29/08/2023	Faster Payment Debit	B/P to: Clyde Co Claims	£129.60	£0.00	£1,810,720.17
29/08/2023	Faster Payment Debit	B/P to: Grundon Waste Mana	£586.68	£0.00	£1,810,133.49
29/08/2023	Credit	HMRC VAT	£0.00	£53,734.18	£1,863,867.67
29/08/2023	Credit	BCARD8276784250823 BCARD	£0.00	£10.80	£1,863,878.47
30/08/2023	Direct Debit	Direct Debit (JOHN DEERE BANK)	£328.01	£0.00	£1,863,550.46
30/08/2023	Credit	Ashley Edwards	£0.00	£90.00	£1,863,640.46
31/08/2023	Standing Order	S/O to: Personnel Advice	£120.00	£0.00	£1,863,520.46
31/08/2023	Faster Payment Debit	B/P to: Shirley Appleton	£66.67	£0.00	£1,863,453.79
31/08/2023	Faster Payment Debit	B/P to: Westgarth Enterpri	£20.00	£0.00	£1,863,433.79
31/08/2023	Faster Payment Debit	B/P to: NKS Simmonds	£40.00	£0.00	£1,863,393.79
31/08/2023	Faster Payment Debit	B/P to: Sara Warwick	£40.00	£0.00	£1,863,353.79
31/08/2023	Faster Payment Debit	B/P to: Glory Bee UK Ltd	£40.00	£0.00	£1,863,313.79
31/08/2023	Faster Payment Debit	B/P to: Nathan Cleal	£40.00	£0.00	£1,863,273.79
31/08/2023	Faster Payment Debit	B/P to: SOFEA	£16.67	£0.00	£1,863,257.12
31/08/2023	Faster Payment Debit	B/P to: Mr J Barresi	£40.00	£0.00	£1,863,217.12
31/08/2023	Faster Payment Debit	B/P to: Sarah Thompson	£40.00	£0.00	£1,863,177.12
31/08/2023	Faster Payment Debit	B/P to: Jane Bartlett	£40.00	£0.00	£1,863,137.12
31/08/2023	Faster Payment Debit	B/P to: Abingdon Distiller	£40.00	£0.00	£1,863,097.12
31/08/2023	Faster Payment Debit	B/P to: AJ RM Snell	£20.00	£0.00	£1,863,077.12
31/08/2023	Faster Payment Debit	B/P to: Mr A Hall	£40.00	£0.00	£1,863,037.12
31/08/2023	Faster Payment Debit	B/P to: Didcot Barramundi	£40.00	£0.00	£1,862,997.12
31/08/2023	Faster Payment Debit	B/P to: Payalben Patel	£40.00	£0.00	£1,862,957.12
31/08/2023	Faster Payment Debit	B/P to: Lauren Slack	£16.67	£0.00	£1,862,940.45
31/08/2023	Faster Payment Debit	B/P to: Mr J Cannon	£40.00	£0.00	£1,862,900.45

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
31/08/2023	Faster Payment Debit	B/P to: Maren Orth	£33.33	£0.00	£1,862,867.12
31/08/2023	Faster Payment Debit	B/P to: Didcot APUK	£20.00	£0.00	£1,862,847.12
31/08/2023	Faster Payment Debit	B/P to: Helen V Davidson	£40.00	£0.00	£1,862,807.12
31/08/2023	Faster Payment Debit	B/P to: BKB Food	£80.00	£0.00	£1,862,727.12
31/08/2023	Faster Payment Debit	B/P to: Nichola Hewlett	£40.00	£0.00	£1,862,687.12
31/08/2023	Faster Payment Debit	B/P to: Results Align	£40.00	£0.00	£1,862,647.12
31/08/2023	Faster Payment Debit	B/P to: 15th Didcot Scout	£20.00	£0.00	£1,862,627.12
31/08/2023	Faster Payment Debit	B/P to: Joanna Wojcik	£40.00	£0.00	£1,862,587.12
31/08/2023	Credit	BCARD8276784300823 BCARD	£0.00	£67.20	£1,862,654.32

Bank Reconciliation Statement as at 31/08/2023
for Cashbook 4 - Civic Hall Current Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Bank Civic Hall Account	31/08/2023	21	103,345.73
			<u>103,345.73</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			103,345.73
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			103,345.73
		Balance per Cash Book is :-	103,345.73
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Date: 21/09/2023

Didcot Town Council

Page: 212

Time: 10:40

Cashbook 4

User: RLB

Civic Hall Current Account

For Month No: 5

Payments for Month 5

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/08/2023	SODC Civic Hall Rates	Std Ord	4,122.00			4054	401	4,122.00	SODC Civic Hall Rates - 5406166
01/08/2023	Direct 365	DD1	133.10	133.10		500			4466/Hand dryers 12Jul-11Aug
25/08/2023	Matthew Clark	DD2	567.53	567.53		500			4493/Bar supplies
Total Payments for Month			4,822.63	700.63	0.00			4,122.00	
Balance Carried Fwd			103,345.73						
Cashbook Totals			108,168.36	700.63	0.00			107,467.73	

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
 PO Box 7193
 Planetary Road
 Willenhall
 WV1 9DG

Mrs Janet Wheeler
 Didcot Town Council
 Civic Hall Britwell Road
 Didcot
 OX11 7HN

Date: 31/08/2023

Account Name: Didcot Town Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20459534

Your arranged overdraft limit is £0.00

Our new Online Banking is now available for everyone to use, giving you benefits like a refreshed new look, with simpler navigation. Finding your way around on a desktop or mobile phone is easier than ever.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

Contact Us

- Call us: **0345 140 1000**
- Email us: **us@unity.co.uk**
- Visit us: **unity.co.uk**

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
31/07/2023		Balance brought forward	£0.00	£0.00	£89,632.86
01/08/2023	Direct Debit	Direct Debit (SOUTH OXFORDSHIRE)	£4,122.00	£0.00	£85,510.86
01/08/2023	Direct Debit	Direct Debit (DIRECT 365 ONLINE)	£133.10	£0.00	£85,377.76
01/08/2023	Credit	FROST GA	£0.00	£457.98	£85,835.74

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
01/08/2023	Credit	SOHA HOUSING LTD	£0.00	£29.38	£85,865.12
01/08/2023	Credit	S IN MIND	£0.00	£92.40	£85,957.52
01/08/2023	Credit	Elaine Bywaters	£0.00	£163.20	£86,120.72
02/08/2023	Credit	Adyen N.V.	£0.00	£2.95	£86,123.67
02/08/2023	Credit	HEADSTART SPEECH BEHAVIOUR CLINIC	£0.00	£195.60	£86,319.27
02/08/2023	Credit	MIDTHAMES AREA QUAKERS	£0.00	£22.94	£86,342.21
03/08/2023	Credit	Adyen N.V.	£0.00	£275.23	£86,617.44
03/08/2023	Credit	OXFORDSHIRE MIND	£0.00	£42.00	£86,659.44
03/08/2023	Credit	BRIGHT SPARKS EVENTS LTD	£0.00	£1,020.00	£87,679.44
03/08/2023	Credit	PHOENIX TAEKWOND	£0.00	£1,179.50	£88,858.94
04/08/2023	Credit	Adyen N.V.	£0.00	£4.43	£88,863.37
04/08/2023	Credit	AGE UK OXFORDSHIRE	£0.00	£360.36	£89,223.73
07/08/2023	Credit	Adyen N.V.	£0.00	£4.96	£89,228.69
07/08/2023	Credit	THERA MENT CRSE	£0.00	£306.58	£89,535.27
07/08/2023	Credit	Adyen N.V.	£0.00	£532.68	£90,067.95
07/08/2023	Credit	Wrestling services	£0.00	£60.00	£90,127.95
08/08/2023	Credit	Adyen N.V.	£0.00	£16.22	£90,144.17
08/08/2023	Credit	Qi Greens Ltd	£0.00	£40.00	£90,184.17
09/08/2023	Credit	Adyen N.V.	£0.00	£17.59	£90,201.76
10/08/2023	Credit	OXFORDDISTRICT	£0.00	£9.60	£90,211.36
10/08/2023	Credit	WARREN MA	£0.00	£113.40	£90,324.76
10/08/2023	Credit	C Andrews	£0.00	£240.00	£90,564.76
10/08/2023	Credit	SUSTAINABLE DIDCOT	£0.00	£32.76	£90,597.52
10/08/2023	Credit	CONNECTION SUPPORT	£0.00	£116.40	£90,713.92

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
11/08/2023	Credit	Adyen N.V.	£0.00	£2.46	£90,716.38
14/08/2023	Credit	Adyen N.V.	£0.00	£1.32	£90,717.70
14/08/2023	Credit	Adyen N.V.	£0.00	£1.42	£90,719.12
14/08/2023	Credit	BABY SENSOR T/AS	£0.00	£504.00	£91,223.12
14/08/2023	Credit	OCC AP	£0.00	£175.00	£91,398.12
14/08/2023	Credit	PHOENIX TAEKWOND	£0.00	£260.00	£91,658.12
15/08/2023	Credit	SILVER SLIPPER C	£0.00	£174.38	£91,832.50
16/08/2023	Credit	Adyen N.V.	£0.00	£2.95	£91,835.45
16/08/2023	Credit	Wrestling services	£0.00	£20.00	£91,855.45
17/08/2023	Credit	Adyen N.V.	£0.00	£1.66	£91,857.11
17/08/2023	Credit	OXFORD SECUR LTD	£0.00	£210.00	£92,067.11
17/08/2023	Credit	MY LOCAL PITCH LTD T A PLAYFINDER	£0.00	£7,648.10	£99,715.21
18/08/2023	Credit	Oak Tree Partnersh	£0.00	£583.13	£100,298.34
21/08/2023	Credit	Adyen N.V.	£0.00	£2.46	£100,300.80
21/08/2023	Credit	MASON S	£0.00	£187.28	£100,488.08
21/08/2023	Credit	ELITE YOUTH SPORTS LTD	£0.00	£24.00	£100,512.08
22/08/2023	Credit	SOHA HOUSING LTD	£0.00	£581.94	£101,094.02
23/08/2023	Credit	Adyen N.V.	£0.00	£4.42	£101,098.44
23/08/2023	Credit	OXFORDDISTRICT	£0.00	£9.60	£101,108.04
23/08/2023	Credit	OXFORDDISTRICT	£0.00	£9.60	£101,117.64
25/08/2023	Direct Debit	Direct Debit (MATTHEW CLARK BIBE)	£567.53	£0.00	£100,550.11
25/08/2023	Credit	SODC ACCOUNTS PAYA	£0.00	£336.00	£100,886.11
25/08/2023	Credit	WEIGHT WATCHERS UK	£0.00	£197.88	£101,083.99
29/08/2023	Credit	Adyen N.V.	£0.00	£2.26	£101,086.25

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
29/08/2023	Credit	Adyen N.V.	£0.00	£83.55	£101,169.80
29/08/2023	Credit	OXFORD HEALTH	£0.00	£428.40	£101,598.20
29/08/2023	Credit	OXFORDSHIRE MIND	£0.00	£42.00	£101,640.20
30/08/2023	Credit	ST JOHN AMBULANCE	£0.00	£975.42	£102,615.62
31/08/2023	Credit	Adyen N.V.	£0.00	£5.26	£102,620.88
31/08/2023	Credit	SALLY HOLLINGHAM	£0.00	£24.50	£102,645.38
31/08/2023	Credit	SALLY HOLLINGHAM	£0.00	£31.50	£102,676.88
31/08/2023	Credit	SALLY HOLLINGHAM	£0.00	£126.00	£102,802.88
31/08/2023	Credit	SALLY HOLLINGHAM	£0.00	£78.75	£102,881.63
31/08/2023	Credit	FROST GA	£0.00	£464.10	£103,345.73

**Bank Reconciliation Statement as at 31/08/2023
for Cashbook 5 - CCLA Deposit Fund**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Public Sector Deposit Fun	31/08/2023		839,633.97
			839,633.97
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			839,633.97
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			0.00
			839,633.97
		Balance per Cash Book is :-	839,633.97
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

STATEMENT

Mrs J Wheeler
Didcot Town Council
Civic Hall
Britwell Road
Didcot
Oxfordshire
OX11 7HN

11 SEP 2023

CLIENT: DIDCOT TOWN COUNCIL
ACCOUNT NAME: Didcot Town Council
ACCOUNT NUMBER: 0125830001PC

Statement at 31 August 2023

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/08/23	Brought Forward			836,171.60	
01/08/23	Dividend reinvested		3,462.37	839,633.97	4
31/08/23	Carried Forward			839,633.97	4

Statement of Dividends paid during the month to 31 August 2023

Date	Receiving Account	Amount Paid £
01-08-23	Dividend reinvested	3,462.37

Receipts for Month 5

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		836,171.60					836,171.60	
Bacs	Banked: 01/08/2023	3,462.37						
Bacs	CCLA PSDF Dividend	3,462.37			1196	120	3,462.37	CCLA PSDF Dividend
Total Receipts for Month		3,462.37	0.00	0.00			3,462.37	
Cashbook Totals		<u>839,633.97</u>	<u>0.00</u>	<u>0.00</u>			<u>839,633.97</u>	

Bank Reconciliation Statement as at 31/08/2023
for Cashbook 7 - Barclaycard Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclaycard Commercial	31/08/2023		-4,357.51
			<u>-4,357.51</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			-4,357.51
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			-4,357.51
		Balance per Cash Book is :-	-4,357.51
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

SUMMARY FOR DIDCOT TOWN COUNCIL

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
Fax: 0300 020 0184
Online: www.barclaycard.co.uk/commercial

Company reference: [REDACTED]
Statement date: 28 August 2023
Page number: 1 of 4
Monthly spend limit: £8,000.00

Date of previous statement: 28 July 2023
Previous balance: £2,992.02
Payment received: £2,992.02 CR
Total of charges and adjustments: £0.00
Total of new spending: £4,357.51
New balance: £4,357.51
Minimum payment: £43.57
Payment due by: 22 September 2023
Available to spend: £3,642.49

Payment instructions

Thank you for using Barclaycard Commercial. Your bank account [REDACTED] will be debited with the agreed payment or the minimum payment (whichever is greater) on or immediately after 22 September 2023. If your balance is lower than your agreed payment, we will debit the full balance. If you are unable to make the minimum payment please contact us as soon as possible by calling the telephone number listed above.

If you wish to pay any additional amount, please allow sufficient time for your payment to reach us.

- By Debit Card: Payments can be made over the phone by the payment due date shown on your statement. Please make the payment before 6.00 pm on this date.

- By Bank Transfer: From a Barclays UK account using telephone /online banking, please make the payment before 6.00pm on the payment due date shown on your statement. From a non-Barclays UK account, allow 2 working days before the payment due date and we will process the payment when received. Please refer to your bank for specific payment timescales as they will usually be shorter. Barclaycard details are: Sort code: [REDACTED], Account Number: [REDACTED]. Please use your card number/account number as the reference.

- At a Branch: Payments in cash can be made at a Barclays Branch and must be made on or before the payment due date shown on your statement.

If paying by cheque at Barclays Branch allow 2 working days. At other banks, allow 2 working days before the payment due date, for both cash and cheque payments.

- By Post: Payments by cheque (made payable to Barclaycard Commercial) must be received 4 working days before the payment due date shown on your statement. Send your cheque and giro to Barclaycard Commercial, Po Box 291, Sheffield, S98 1SB. Please write your name, account number and post code on the back of the cheque.

Additional payments received will not be deducted from the direct debit amount to be taken.

Interest information

Total of next months estimated interest : £146.61

Balance	Value	Monthly Rate	Estimated Interest*	Expiry Date
PURCHASE	4,357.51	2.224%	146.61	
CASH	0.00	2.429%	0.00	
Totals	£4,357.51		£146.61	

Simple Standard Rate p.a: 26.69% (30.2% compound equivalent)

Simple Cash Rate p.a: 29.15% (33.4% compound equivalent)

* See reverse for details

Paid in by and date

bank giro credit ABC

4357.51

43.57

22 September 2023

Please make your cheque payable to Barclaycard Commercial and include your company reference number on the payee line.

Cashier's Stamp and Initials

[REDACTED]
MRS WHEELER
DIDCOT TOWN COUNCIL
CIVIC HALL
BRITWELL ROAD
DIDCOT
OX11 7HN



Barclays Bank PLC
Automated Bulk Credit Clearing
Barclaycard
Commercial

Total Cash *

Cheques +

£

Please do not write or mark below this line - Please enclose this with your payment

7-22

Payments for Month 5

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :			2,992.02					2,992.02	
28/07/2023	OJM Farm Contractors	79/24	170.00			2187	201	170.00	OJM Farm -Straw Bales
28/07/2023	Travis Perkins Trading Company	C/C 80/24	32.45	32.45		500			4405/Drill bits, bolts
31/07/2023	S C Tyres	81/24	20.00		3.33	9034	301	16.67	S C Tyres -Puncture Repair
02/08/2023	B&M Stores	82/24	17.94		2.99	2165	201	14.95	B&M Stores -Dias Carpet Tiles
02/08/2023	Waitrose	83/24	93.45		15.58	3000	402	77.87	Waitrose -Bar Supplies
02/08/2023	Digital Printing	84/24	164.05			2187	201	164.05	Digital Printing -Leaflets
02/08/2023	Booker Ltd	85/24	229.40		34.90	3000	402	159.93	Booker Ltd -Bar Supplies
						3100	403	34.57	Booker Ltd -Catering Supplies
03/08/2023	Notcutts Garden Centre	86/24	16.49		2.75	3144	301	13.74	Notcutts G C -Secateurs
04/08/2023	Milton Garden Machinery	87/24	179.37		29.88	3145	301	149.49	MGM -Strimmer Repairs
04/08/2023	Lighting Electrical Distributi	88/24	16.70		2.78	3154	402	13.92	Lighting Electrical -Bar Light
07/08/2023	Speedy Services	89/24	750.04		125.01	4043	401	625.03	Speedy Services - Scaffolding
08/08/2023	EposNow	90/24	70.80		11.80	3154	402	59.00	EposNow -Bar Till Software
10/08/2023	Lighting Electrical Distributi	91/24	86.16		14.36	4043	401	71.80	Lighting Electrical -Lights
11/08/2023	Phone Master	92/24	60.00			1121	101	60.00	Phone Master -Repairs
17/08/2023	Earth Anchors	93/24	531.60		88.60	3168	310	443.00	Earth Anchors -Dog Waste Bins
20/08/2023	Amazon	94/24	37.53		6.25	1123	101	14.16	Amazon -Letter Trays
						1123	101	17.12	Amazon -Labels
21/08/2023	First Tunnels	95/24	2,159.85		359.98	3250	302	1,799.87	First Tunnels -Polytunnel
21/08/2023	Three Business Services	C/C 96/24	33.05	33.05		500			4429/Mobile phones Aug23
22/08/2023	Amazon	97/24	29.88		4.98	1123	101	24.90	Amazon -Labels
23/08/2023	Amazon	98/24	124.95		20.84	1730	108	104.11	Amazon -Badminton Rackets
24/08/2023	EposNow	99/24	22.80		3.80	3154	402	19.00	EposNow -Bar Till Software
25/08/2023	Johnson Cleaners	100/24	96.00			1767	108	96.00	Johnson Cleaners -Door Keys
25/08/2023	Speedy Services	101/24	-585.00		-97.50	4043	401	-487.50	Speedy Services - Scaffolding
Total Payments for Month			4,357.51	65.50	630.33			3,661.68	
Cashbook Totals			7,349.53	65.50	630.33			6,653.70	

Receipts for Month 5

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 22/08/2023	2,992.02						
DD	Unity Current Account	2,992.02			200		2,992.02	Barclaycard Commercial
Total Receipts for Month		2,992.02	0.00	0.00			2,992.02	
Balance Carried Fwd		4,357.51						
Cashbook Totals		<u>7,349.53</u>	<u>0.00</u>	<u>0.00</u>			<u>7,349.53</u>	

Detailed Income & Expenditure by Budget Heading 31/08/2023

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>101 Central Administration</u>							
1195 Miscellaneous Income	0	11	0	(11)			0.0%
Central Administration :- Income	<u>0</u>	<u>11</u>	<u>0</u>	<u>(11)</u>			
1101 Salaries - Admin	20,246	98,262	242,500	144,238		144,238	40.5%
1102 Salaries - Admin Er's NI	2,105	10,114	16,699	6,585		6,585	60.6%
1103 Salaries - Admin Er's Superann	4,393	21,323	33,427	12,104		12,104	63.8%
1104 Agency Staffing	1,168	5,157	12,000	6,843		6,843	43.0%
1108 Training and Conferences	765	3,611	8,000	4,389		4,389	45.1%
1109 Staff Travel	310	1,763	3,500	1,737		1,737	50.4%
1111 Rate Admin Offices	720	3,604	7,000	3,396		3,396	51.5%
1121 Telephone/Fax/Internet	294	1,418	3,000	1,582		1,582	47.3%
1123 Stationery	171	917	2,300	1,383		1,383	39.9%
1124 Subscriptions	0	4,127	4,000	(127)		(127)	103.2%
1125 Insurance	0	0	23,000	23,000		23,000	0.0%
1126 Photocopier	693	1,017	2,500	1,483		1,483	40.7%
1128 Postage-Franking	0	130	2,000	1,870		1,870	6.5%
1129 Miscellaneous Admin Costs	0	195	500	305		305	39.1%
1130 Recruitment Advertising	0	0	2,000	2,000		2,000	0.0%
1132 Outside Service Provider HR/HS	0	800	3,000	2,200		2,200	26.7%
1160 IT Maintenance/Website	1,425	16,103	20,000	3,897		3,897	80.5%
1171 Contingency	0	0	20,000	20,000		20,000	0.0%
1173 Green Projects	0	1,095	10,000	8,905		8,905	10.9%
1197 Office water cooler	17	98	250	152		152	39.2%
3152 Electricity	0	134	0	(134)		(134)	0.0%
3155 Security	0	(300)	0	300		300	0.0%
Central Administration :- Indirect Expenditure	<u>32,306</u>	<u>169,568</u>	<u>415,676</u>	<u>246,108</u>	<u>0</u>	<u>246,108</u>	<u>40.8%</u>
Net Income over Expenditure	<u>(32,306)</u>	<u>(169,558)</u>	<u>(415,676)</u>	<u>(246,118)</u>			
<u>102 Civic and Democratic</u>							
1205 Members Training	90	725	800	75		75	90.6%
1206 Mayors Allowance	0	3,250	3,520	270		270	92.3%
1235 Civic Functions	12	12	3,000	2,988		2,988	0.4%
Civic and Democratic :- Indirect Expenditure	<u>102</u>	<u>3,987</u>	<u>7,320</u>	<u>3,333</u>	<u>0</u>	<u>3,333</u>	<u>54.5%</u>
Net Expenditure	<u>(102)</u>	<u>(3,987)</u>	<u>(7,320)</u>	<u>(3,333)</u>			
<u>104 Community Services</u>							
1271 CCTV Contribution	1,253	1,730	10,000	8,270		8,270	17.3%
1272 Speed Surveys	0	0	750	750		750	0.0%
Community Services :- Indirect Expenditure	<u>1,253</u>	<u>1,730</u>	<u>10,750</u>	<u>9,020</u>	<u>0</u>	<u>9,020</u>	<u>16.1%</u>
Net Expenditure	<u>(1,253)</u>	<u>(1,730)</u>	<u>(10,750)</u>	<u>(9,020)</u>			

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
105 Corporate Management							
1152 Bank Charges	634	1,276	700	(576)		(576)	182.3%
1155 Internal Audit	0	0	1,680	1,680		1,680	0.0%
1157 External Audit	0	(2,000)	2,200	4,200		4,200	(90.9%)
1158 Legal & Professional Fees	0	150	5,000	4,850		4,850	3.0%
1159 Accounting Support	450	2,165	1,000	(1,165)		(1,165)	216.5%
Corporate Management :- Indirect Expenditure	1,084	1,591	10,580	8,989	0	8,989	15.0%
Net Expenditure	(1,084)	(1,591)	(10,580)	(8,989)			
108 Willowbrook Community Centre							
1769 Willowbrook Income	8,636	40,625	60,000	19,375			67.7%
32580 S 106 Devel's Cont's Received	0	1,833	0	(1,833)			0.0%
32587 CIL Income	0	0	6,000	6,000			0.0%
Willowbrook Community Centre :- Income	8,636	42,458	66,000	23,542			64.3%
1701 Salaries Willowbrook	3,638	15,794	40,000	24,206		24,206	39.5%
1710 Willowbrook Business Rates	3,968	23,808	38,000	14,192		14,192	62.7%
1720 Willowbrook Contracts	2,834	5,425	10,000	4,575		4,575	54.2%
1725 Willowbrook ICT/Internet	275	799	3,000	2,201		2,201	26.6%
1730 Willowbrook Equipment	394	444	5,000	4,556		4,556	8.9%
1766 Willowbrook Utilities	1,429	32,493	40,000	7,507		7,507	81.2%
1767 Willowbrook Site Maintenance	2,011	5,373	0	(5,373)		(5,373)	0.0%
Willowbrook Community Centre :- Indirect Expenditure	14,549	84,136	136,000	51,864	0	51,864	61.9%
Net Income over Expenditure	(5,914)	(41,678)	(70,000)	(28,322)			
109 Capital and Projects							
1999 Loan Proceeds	1,650,000	2,400,000	0	(2,400,000)			0.0%
Capital and Projects :- Income	1,650,000	2,400,000	0	(2,400,000)			
1944 Christmas Lights	0	121	15,000	14,879		14,879	0.8%
1947 Office Equipment & Furniture	0	395	1,000	605		605	39.5%
1948 PWLB-Repayments	15,259	15,259	242,604	227,345		227,345	6.3%
1949 PWLB-Interest	11,410	11,410	0	(11,410)		(11,410)	0.0%
1952 Groundskeeping Equipment	104	1,798	0	(1,798)		(1,798)	0.0%
1953 CAP - Solar Panels	0	48,896	0	(48,896)		(48,896)	0.0%
1955 CAP - Edmonds Park Pavilion	112,572	796,292	0	(796,292)		(796,292)	0.0%
99029 Tfr to EMR Elections	0	34,260	0	(34,260)		(34,260)	0.0%
99127 Tfr from EMR Building Proj Fee	0	(34,260)	0	34,260		34,260	0.0%
99128 Tfr from EMR CiL	0	(48,896)	0	48,896		48,896	0.0%

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
99160 Tfr from EMR Grounds Equip	(104)	(1,798)	0	1,798		1,798	0.0%
Capital and Projects :- Indirect Expenditure	<u>139,241</u>	<u>823,477</u>	<u>258,604</u>	<u>(564,873)</u>	<u>0</u>	<u>(564,873)</u>	<u>318.4%</u>
Net Income over Expenditure	<u>1,510,759</u>	<u>1,576,523</u>	<u>(258,604)</u>	<u>(1,835,127)</u>			
<u>111 Services to Others</u>							
1805 Income -Materials Fleet Meadow	0	98	0	(98)			0.0%
1806 Income -Labour Fleet Meadow	290	1,414	0	(1,414)			0.0%
Services to Others :- Income	<u>290</u>	<u>1,512</u>	<u>0</u>	<u>(1,512)</u>			
1866 Materials - Fleet Meadow	0	33	0	(33)		(33)	0.0%
Services to Others :- Indirect Expenditure	<u>0</u>	<u>33</u>	<u>0</u>	<u>(33)</u>	<u>0</u>	<u>(33)</u>	
Net Income over Expenditure	<u>290</u>	<u>1,480</u>	<u>0</u>	<u>(1,480)</u>			
<u>120 Other Costs & Income</u>							
1176 Precept	0	665,928	1,331,855	665,928			50.0%
1196 Interest Received	3,462	15,303	5,000	(10,303)			306.1%
Other Costs & Income :- Income	<u>3,462</u>	<u>681,230</u>	<u>1,336,855</u>	<u>655,625</u>			<u>51.0%</u>
Net Income	<u>3,462</u>	<u>681,230</u>	<u>1,336,855</u>	<u>655,625</u>			
<u>201 Arts & Grants-Empowered</u>							
9041 Summer Fayre - Income	(800)	307	0	(307)			0.0%
Arts & Grants-Empowered :- Income	<u>(800)</u>	<u>307</u>	<u>0</u>	<u>(307)</u>			
2165 Remembrance Parade & Service	104	104	4,000	3,896		3,896	2.6%
2187 Summer Fayre	3,873	8,726	4,000	(4,726)		(4,726)	218.2%
3188 Grant Aid Fund	8,600	22,174	45,000	22,826		22,826	49.3%
Arts & Grants-Empowered :- Indirect Expenditure	<u>12,577</u>	<u>31,005</u>	<u>53,000</u>	<u>21,995</u>	<u>0</u>	<u>21,995</u>	<u>58.5%</u>
Net Income over Expenditure	<u>(13,377)</u>	<u>(30,698)</u>	<u>(53,000)</u>	<u>(22,302)</u>			
<u>301 External Works-Central Costs</u>							
3101 Salaries - Works	18,319	86,584	232,000	145,416		145,416	37.3%
3102 Salaries - Works Er's NI	1,728	7,948	16,800	8,852		8,852	47.3%
3103 Salaries - Works Er's Superann	3,975	18,789	36,100	17,311		17,311	52.0%
3104 Events Staffing	0	0	2,200	2,200		2,200	0.0%
3105 Agency Staffing	0	0	1,000	1,000		1,000	0.0%
3108 Staff Travel	132	672	2,370	1,698		1,698	28.4%
3120 Protective Clothing	268	773	2,000	1,227		1,227	38.7%
3124 Telephone-Works	0	0	1,000	1,000		1,000	0.0%

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
3127 Subscriptions	55	55	150	95		95	36.7%
3140 Vehicle Insurance	0	0	2,932	2,932		2,932	0.0%
3141 Vehicle Fuel	617	2,073	6,000	3,927		3,927	34.6%
3144 Equipment & Small Tools	14	14	0	(14)		(14)	0.0%
3145 Machinery Costs	219	2,964	10,000	7,036		7,036	29.6%
3154 Maintenance	209	944	2,000	1,056		1,056	47.2%
9034 Ford Ranger Pick Up	282	1,611	3,863	2,252		2,252	41.7%
9039 Ransomes HR300 Rotary	645	2,803	5,110	2,307		2,307	54.9%
9045 Ransomes Parkway 3	0	1,539	1,200	(339)		(339)	128.3%
9062 John Deere Gator	328	2,315	2,000	(315)		(315)	115.8%
9063 ALKE ATX 340 ED	0	285	1,000	715		715	28.5%
External Works-Central Costs :- Indirect Expenditure	<u>26,791</u>	<u>129,370</u>	<u>327,725</u>	<u>198,355</u>	<u>0</u>	<u>198,355</u>	<u>39.5%</u>
Net Expenditure	<u>(26,791)</u>	<u>(129,370)</u>	<u>(327,725)</u>	<u>(198,355)</u>			
<u>302 Allotments</u>							
3282 Allotment Rents	(9)	7,882	14,500	6,618			54.4%
32581 Grant Received	1,000	1,000	0	(1,000)			0.0%
Allotments :- Income	<u>991</u>	<u>8,882</u>	<u>14,500</u>	<u>5,618</u>			<u>61.3%</u>
3151 Water Charges	(34)	1,462	2,500	1,038		1,038	58.5%
3233 Allotment Competition	0	0	350	350		350	0.0%
3244 Allotment Maintenance	36	209	4,000	3,791		3,791	5.2%
3250 Allotment -Polytunnel	1,800	1,800	0	(1,800)		(1,800)	0.0%
Allotments :- Indirect Expenditure	<u>1,802</u>	<u>3,471</u>	<u>6,850</u>	<u>3,379</u>	<u>0</u>	<u>3,379</u>	<u>50.7%</u>
Net Income over Expenditure	<u>(811)</u>	<u>5,411</u>	<u>7,650</u>	<u>2,239</u>			
<u>303 Cemetery</u>							
3383 Cemetery Fees	3,240	10,040	18,000	7,960			55.8%
Cemetery :- Income	<u>3,240</u>	<u>10,040</u>	<u>18,000</u>	<u>7,960</u>			<u>55.8%</u>
3151 Water Charges	0	9	1,000	991		991	0.9%
3154 Maintenance	530	590	0	(590)		(590)	0.0%
3340 Rates - Cemetery	181	543	600	57		57	90.6%
Cemetery :- Indirect Expenditure	<u>711</u>	<u>1,141</u>	<u>1,600</u>	<u>459</u>	<u>0</u>	<u>459</u>	<u>71.3%</u>
Net Income over Expenditure	<u>2,529</u>	<u>8,899</u>	<u>16,400</u>	<u>7,501</u>			
<u>304 Edmonds Park</u>							
3151 Water Charges	92	846	1,200	354		354	70.5%

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
3152 Electricity	98	676	1,800	1,124		1,124	37.6%
3154 Maintenance	2,487	5,115	10,000	4,885		4,885	51.2%
3155 Security	0	76	6,000	5,924		5,924	1.3%
3170 Waste Recycling	970	3,268	9,500	6,232		6,232	34.4%
Edmonds Park :- Indirect Expenditure	3,648	9,981	28,500	18,519	0	18,519	35.0%
Net Expenditure	(3,648)	(9,981)	(28,500)	(18,519)			
305 Ladygrove Park							
3183 Lady Grove Park Income	0	200	3,000	2,800			6.7%
3185 Ladygrove Lakes Income	0	0	3,000	3,000			0.0%
Ladygrove Park :- Income	0	200	6,000	5,800			3.3%
3152 Electricity	0	(43)	0	43		43	0.0%
3154 Maintenance	2,010	7,247	7,000	(247)		(247)	103.5%
3165 Ladygrove Lakes	3,467	5,291	0	(5,291)		(5,291)	0.0%
99124 Tfr from EMR Ladygrove Lakes	(1,667)	(1,826)	0	1,826		1,826	0.0%
99126 Tfr from EMR L'grove Staging	(1,800)	(1,800)	0	1,800		1,800	0.0%
Ladygrove Park :- Indirect Expenditure	2,010	8,868	7,000	(1,868)	0	(1,868)	126.7%
Net Income over Expenditure	(2,010)	(8,668)	(1,000)	7,668			
306 Loyd Park							
3151 Water Charges	0	(1,324)	550	1,874		1,874	(240.7%)
3152 Electricity	0	141	350	209		209	40.3%
3154 Maintenance	0	43,663	0	(43,663)		(43,663)	0.0%
99120 Tfr from EMR Building Repair	0	(43,450)	0	43,450		43,450	0.0%
Loyd Park :- Indirect Expenditure	0	(969)	900	1,869	0	1,869	(107.7%)
Net Expenditure	0	969	(900)	(1,869)			
308 Other Parks & Recreation Areas							
3179 Carbon Return Income	0	2	0	(2)			0.0%
Other Parks & Recreation Areas :- Income	0	2	0	(2)			
3154 Maintenance	2	1,216	5,500	4,284		4,284	22.1%
3166 Millennium Wood Upkeep	0	2,985	3,000	15		15	99.5%
Other Parks & Recreation Areas :- Indirect Expenditure	2	4,201	8,500	4,299	0	4,299	49.4%
Net Income over Expenditure	(2)	(4,199)	(8,500)	(4,301)			

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>309 Play Areas</u>							
3149 Bark Top-up	1,033	1,033	3,000	1,967		1,967	34.4%
3153 Play Equipment Maintenance	6,714	9,852	25,000	15,148		15,148	39.4%
Play Areas :- Indirect Expenditure	<u>7,747</u>	<u>10,885</u>	<u>28,000</u>	<u>17,116</u>	<u>0</u>	<u>17,116</u>	<u>38.9%</u>
Net Expenditure	<u>(7,747)</u>	<u>(10,885)</u>	<u>(28,000)</u>	<u>(17,116)</u>			
<u>310 Environmental Services</u>							
1183 Bowls Club Rent	0	0	50	50			0.0%
3180 Sports Hire	0	4,870	4,000	(870)			121.8%
3184 Funfair Hires	0	0	4,000	4,000			0.0%
3198 Bus Shelter Advertising Income	0	0	10,000	10,000			0.0%
Environmental Services :- Income	<u>0</u>	<u>4,870</u>	<u>18,050</u>	<u>13,180</u>			<u>27.0%</u>
3148 Bus Shelter Contract	0	0	10,000	10,000		10,000	0.0%
3150 Plants	0	5,253	1,000	(4,253)		(4,253)	525.3%
3157 Dog Fouling Clean-up Service	485	1,456	3,100	1,644		1,644	47.0%
3158 Trees	0	0	8,500	8,500		8,500	0.0%
3162 Football pitch maintenance	0	2,038	8,000	5,962		5,962	25.5%
3168 Street Furniture Maintenance	713	2,745	3,000	255		255	91.5%
99134 Tfr from EMR Community Project	0	(7,000)	0	7,000		7,000	0.0%
Environmental Services :- Indirect Expenditure	<u>1,198</u>	<u>4,492</u>	<u>33,600</u>	<u>29,108</u>	<u>0</u>	<u>29,108</u>	<u>13.4%</u>
Net Income over Expenditure	<u>(1,198)</u>	<u>378</u>	<u>(15,550)</u>	<u>(15,928)</u>			
<u>325 Projects</u>							
32587 CIL Income	0	3,751	0	(3,751)			0.0%
Projects :- Income	<u>0</u>	<u>3,751</u>	<u>0</u>	<u>(3,751)</u>			
9031 Tree Management - Contract	0	0	5,000	5,000		5,000	0.0%
9059 Bus shelters	0	0	5,000	5,000		5,000	0.0%
32518 Edmonds Park	0	(700)	0	700		700	0.0%
32525 Pavilion build	0	7,680	0	(7,680)		(7,680)	0.0%
99028 Tfr to EMR CIL	0	3,751	0	(3,751)		(3,751)	0.0%
99152 Tfr from EMR Pavilions	0	(1,953)	0	1,953		1,953	0.0%
Projects :- Indirect Expenditure	<u>0</u>	<u>8,778</u>	<u>10,000</u>	<u>1,222</u>	<u>0</u>	<u>1,222</u>	<u>87.8%</u>
Net Income over Expenditure	<u>0</u>	<u>(5,027)</u>	<u>(10,000)</u>	<u>(4,974)</u>			
<u>401 C H General Administration</u>							
1000 Main Hall	2,778	20,152	55,000	34,848			36.6%
1001 Northbourne Room	761	5,682	12,000	6,318			47.3%

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1002 Ladygrove Room	623	13,990	25,000	11,010			56.0%
1003 All Saints Room	889	3,886	10,000	6,114			38.9%
1004 Park Room	129	2,898	8,000	5,102			36.2%
1005 Weddings	0	592	0	(592)			0.0%
1009 Events Package Income	0	7,351	0	(7,351)			0.0%
1011 Millbrook Room	0	25	2,000	1,975			1.3%
1020 Other Income	229	1,160	1,000	(160)			116.0%
C H General Administration :- Income	5,409	55,736	113,000	57,264			49.3%
3155 Security	0	50	0	(50)		(50)	0.0%
4001 Salaries - Civic Hall	6,205	27,668	48,000	20,333		20,333	57.6%
4002 Salaries - Civic Hall Er's Ni	299	1,098	0	(1,098)		(1,098)	0.0%
4003 Salaries - C.Hall Er's Superan	1,089	4,830	0	(4,830)		(4,830)	0.0%
4012 Water Charges	0	1,987	12,000	10,013		10,013	16.6%
4014 Light & Heat	1,414	13,187	40,000	26,813		26,813	33.0%
4015 Cleaning and Hygiene	2,113	13,003	30,000	16,997		16,997	43.3%
4016 Uniform	0	0	1,000	1,000		1,000	0.0%
4018 Waste Disposal	272	2,037	3,500	1,463		1,463	58.2%
4022 Telephone	0	50	1,000	950		950	5.0%
4023 Licenses	295	1,845	4,000	2,155		2,155	46.1%
4024 Event Costs	150	150	0	(150)		(150)	0.0%
4027 Advertising/Marketing	0	0	1,000	1,000		1,000	0.0%
4042 Equipment	29	1,001	10,000	8,999		8,999	10.0%
4043 Repairs and Maintenance	805	8,880	10,000	1,120		1,120	88.8%
4044 Maintenance Contracts	2,527	14,712	15,000	288		288	98.1%
4045 Repair/Upgrade PA System	0	349	2,000	1,651		1,651	17.5%
4051 Stocktakers Fees	0	0	300	300		300	0.0%
4052 Accountancy Charges	17	821	500	(321)		(321)	164.2%
4054 NNDR	4,122	20,606	50,000	29,394		29,394	41.2%
4103 Sundry Expenses	0	0	1,000	1,000		1,000	0.0%
4104 Training & Prof Development	0	0	1,000	1,000		1,000	0.0%
4105 Stationery	0	(2)	0	2		2	0.0%
C H General Administration :- Indirect Expenditure	19,336	112,270	230,300	118,030	0	118,030	48.7%
Net Income over Expenditure	(13,928)	(56,534)	(117,300)	(60,766)			
402 C H Bar							
1050 Bar Sales	833	8,225	15,000	6,775			54.8%
C H Bar :- Income	833	8,225	15,000	6,775			54.8%
3000 Bar Purchases	1,262	5,754	7,500	1,746		1,746	76.7%
3020 Bar Sundries	0	106	500	394		394	21.2%

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
3154 Maintenance	92	721	3,000	2,279		2,279	24.0%
C H Bar :- Indirect Expenditure	<u>1,354</u>	<u>6,582</u>	<u>11,000</u>	<u>4,418</u>	<u>0</u>	<u>4,418</u>	<u>59.8%</u>
Net Income over Expenditure	<u>(521)</u>	<u>1,643</u>	<u>4,000</u>	<u>2,357</u>			
403 C H Catering							
1075 Food and Beverage Income	955	3,147	3,000	(147)			104.9%
1100 Catering Income - Food	0	3,010	6,000	2,990			50.2%
C H Catering :- Income	<u>955</u>	<u>6,156</u>	<u>9,000</u>	<u>2,844</u>			<u>68.4%</u>
3100 Food and Beverage Costs	35	531	4,500	3,969		3,969	11.8%
4350 CH Kitchen Maintenance	0	60	2,500	2,440		2,440	2.4%
C H Catering :- Indirect Expenditure	<u>35</u>	<u>591</u>	<u>7,000</u>	<u>6,409</u>	<u>0</u>	<u>6,409</u>	<u>8.4%</u>
Net Income over Expenditure	<u>920</u>	<u>5,565</u>	<u>2,000</u>	<u>(3,565)</u>			
Grand Totals:- Income	1,673,015	3,223,381	1,596,405	(1,626,976)			201.9%
Expenditure	265,744	1,415,186	1,592,905	177,719	0	177,719	88.8%
Net Income over Expenditure	<u>1,407,271</u>	<u>1,808,194</u>	<u>3,500</u>	<u>(1,804,694)</u>			
Movement to/(from) Gen Reserve	<u>1,407,271</u>	<u>1,808,194</u>					

Detailed Balance Sheet - Excluding Stock Movement

Month 5 Date 31/08/2023

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
<u>Current Assets</u>			
101	Bookings Debtors	9,326	
105	Vat Due	29,395	
114	Cycle to Work Scheme	292	
140	Bar Stock	4,415	
200	Unity Current Account	1,862,654	
201	Civic Hall Current Account	103,346	
202	CCLA Deposit Fund	839,634	
220	Petty Cash	10	
224	Civic Hall Bar Floats	260	
295	Barclaycard Account	(4,358)	
	Total Current Assets		2,844,976
<u>Current Liabilities</u>			
500	Creditors	198,101	
503	Allotment Holding Deposit	11,578	
505	Mayors Charity Account	(40)	
525	PAYE/NI Due	12,363	
526	Superannuation Due	12,255	
540	Oxfordshire PTC (NHS)	305	
565	CH Holding Deposits	1,623	
580	Retentions	37,975	
	Total Current Liabilities		274,159
	Net Current Assets		2,570,816
	Total Assets less Current Liabilities		2,570,816

Represented by :-

301	Current Year Fund	1,808,194
310	General Reserve	77,938
317	EMR CIL Splash Park	121,000
320	Building Repair Fund	75,267
321	Cemetery Fund	2,245
323	Skatepark Refurbishment	13,616
324	Ladygrove Lakes	3,420
325	Ladygrove Park	6,357
326	Ladygrove Lakes Staging Fund	18,200
328	CIL	110,730
329	EMR Election Fund	35,596
330	Planting	3,464
331	Arboriculture	8,989
332	Sports Pitches	11,001
333	Splash Park	200,000
334	EMR Community Projects	1,726
335	EMR Bus Shelters/Street Furnit	5,094
336	GDPR Fund	500
338	EMR Play Areas	688
339	EMR Summer Fayre	12,550
351	CCTV	13,405
352	Pavilions	32,747
360	EMR Groundskeeping Equipment	8,088

Detailed Balance Sheet - Excluding Stock Movement

Month 5 Date 31/08/2023

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
	Total Equity	<u>2,570,816</u>

Detailed Profit and Loss Account - Excluding Stock Movement

Month 5 Date 31/08/2023

<u>Account</u>	<u>Sales/Income</u>	<u>Month Actual</u>	<u>YTD Actual</u>
1000	Main Hall	2,778	20,152
1001	Northbourne Room	761	5,682
1002	Ladygrove Room	623	13,990
1003	All Saints Room	889	3,886
1004	Park Room	129	2,898
1005	Weddings	0	592
1009	Events Package Income	0	7,351
1011	Millbrook Room	0	25
1020	Other Income	229	1,160
1050	Bar Sales	833	8,225
1075	Food and Beverage Income	955	3,147
1100	Catering Income - Food	0	3,010
1176	Precept	0	665,928
1195	Miscellaneous Income	0	11
1196	Interest Received	3,462	15,303
1769	Willowbrook Income	8,636	40,625
1805	Income -Materials Fleet Meadow	0	98
1806	Income -Labour Fleet Meadow	290	1,414
1999	Loan Proceeds	1,650,000	2,400,000
3179	Carbon Return Income	0	2
3180	Sports Hire	0	4,870
3183	Lady Grove Park Income	0	200
3282	Allotment Rents	(9)	7,882
3383	Cemetery Fees	3,240	10,040
9041	Summer Fayre - Income	(800)	307
32580	S 106 Devel's Cont's Received	0	1,833
32581	Grant Received	1,000	1,000
32587	CIL Income	0	3,751

Total Sales/Income	1,673,015	3,223,381
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<u>Account</u>	<u>Indirect/Overhead Expenditure</u>		
1101	Salaries - Admin	20,246	98,262
1102	Salaries - Admin Er's NI	2,105	10,114
1103	Salaries - Admin Er's Superann	4,393	21,323
1104	Agency Staffing	1,168	5,157
1108	Training and Conferences	765	3,611
1109	Staff Travel	310	1,763
1111	Rate Admin Offices	720	3,604
1121	Telephone/Fax/Internet	294	1,418
1123	Stationery	171	917
1124	Subscriptions	0	4,127
1126	Photocopier	693	1,017
1128	Postage-Frinking	0	130
1129	Miscellaneous Admin Costs	0	195
1132	Outside Service Provider HR/HS	0	800
1152	Bank Charges	634	1,276
1157	External Audit	0	(2,000)
1158	Legal & Professional Fees	0	150
1159	Accounting Support	450	2,165
1160	IT Maintenance/Website	1,425	16,103
1173	Green Projects	0	1,095

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Detailed Profit and Loss Account - Excluding Stock Movement

Month 5 Date 31/08/2023

	<u>Month Actual</u>	<u>YTD Actual</u>	
1197	Office water cooler	17	98
1205	Members Training	90	725
1206	Mayors Allowance	0	3,250
1235	Civic Functions	12	12
1271	CCTV Contribution	1,253	1,730
1701	Salaries Willowbrook	3,638	15,794
1710	Willowbrook Business Rates	3,968	23,808
1720	Willowbrook Contracts	2,834	5,425
1725	Willowbrook ICT/Internet	275	799
1730	Willowbrook Equipment	394	444
1766	Willowbrook Utilities	1,429	32,493
1767	Willowbrook Site Maintenance	2,011	5,373
1866	Materials - Fleet Meadow	0	33
1944	Christmas Lights	0	121
1947	Office Equipment & Furniture	0	395
1948	PWLB-Repayments	15,259	15,259
1949	PWLB-Interest	11,410	11,410
1952	Groundskeeping Equipment	104	1,798
1953	CAP - Solar Panels	0	48,896
1955	CAP - Edmonds Park Pavilion	112,572	796,292
2165	Remembrance Parade & Service	104	104
2187	Summer Fayre	3,873	8,726
3000	Bar Purchases	1,262	5,754
3020	Bar Sundries	0	106
3100	Food and Beverage Costs	35	531
3101	Salaries - Works	18,319	86,584
3102	Salaries - Works Er's NI	1,728	7,948
3103	Salaries - Works Er's Superann	3,975	18,789
3108	Staff Travel	132	672
3120	Protective Clothing	268	773
3127	Subscriptions	55	55
3141	Vehicle Fuel	617	2,073
3144	Equipment & Small Tools	14	14
3145	Machinery Costs	219	2,964
3149	Bark Top-up	1,033	1,033
3150	Plants	0	5,253
3151	Water Charges	59	993
3152	Electricity	98	908
3153	Play Equipment Maintenance	6,714	9,852
3154	Maintenance	5,329	59,495
3155	Security	0	(174)
3157	Dog Fouling Clean-up Service	485	1,456
3162	Football pitch maintenance	0	2,038
3165	Ladygrove Lakes	3,467	5,291
3166	Millennium Wood Upkeep	0	2,985
3168	Street Furniture Maintenance	713	2,745
3170	Waste Recycling	970	3,268
3188	Grant Aid Fund	8,600	22,174
3244	Allotment Maintenance	36	209
3250	Allotment -Polytunnel	1,800	1,800
3340	Rates - Cemetery	181	543
4001	Salaries - Civic Hall	6,205	27,668

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Detailed Profit and Loss Account - Excluding Stock Movement

Month 5 Date 31/08/2023

	<u>Month Actual</u>	<u>YTD Actual</u>
4002 Salaries - Civic Hall Er's Ni	299	1,098
4003 Salaries - C.Hall Er's Superan	1,089	4,830
4012 Water Charges	0	1,987
4014 Light & Heat	1,414	13,187
4015 Cleaning and Hygiene	2,113	13,003
4018 Waste Disposal	272	2,037
4022 Telephone	0	50
4023 Licenses	295	1,845
4024 Event Costs	150	150
4042 Equipment	29	1,001
4043 Repairs and Maintenance	805	8,880
4044 Maintenance Contracts	2,527	14,712
4045 Repair/Upgrade PA System	0	349
4052 Accountancy Charges	17	821
4054 NNDR	4,122	20,606
4105 Stationery	0	(2)
4350 CH Kitchen Maintenance	0	60
9034 Ford Ranger Pick Up	282	1,611
9039 Ransomes HR300 Rotary	645	2,803
9045 Ransomes Parkway 3	0	1,539
9062 John Deere Gator	328	2,315
9063 ALKE ATX 340 ED	0	285
32518 Edmonds Park	0	(700)
32525 Pavilion build	0	7,680
99028 Tfr to EMR CIL	0	3,751
99029 Tfr to EMR Elections	0	34,260
99120 Tfr from EMR Building Repair	0	(43,450)
99124 Tfr from EMR Ladygrove Lakes	(1,667)	(1,826)
99126 Tfr from EMR L'grove Staging	(1,800)	(1,800)
99127 Tfr from EMR Building Proj Fee	0	(34,260)
99128 Tfr from EMR CIL	0	(48,896)
99134 Tfr from EMR Community Project	0	(7,000)
99152 Tfr from EMR Pavilions	0	(1,953)
99160 Tfr from EMR Grounds Equip	(104)	(1,798)
Total Indirect/Overhead Expenditure	265,744	1,415,186
Operating Profit	1,407,271	1,808,194
% Operating Profit	84.12%	56.10%
<u>Account</u> <u>Other Costs & Income</u>		
99999 Discounts	(0)	0
Total Other Costs & Income	(0)	0
Profit before Appropriations	1,407,271	1,808,194
% Profit before Appropriations	84.12%	56.10%

Outstanding Balances by Month as at 31/08/2023

A/C Code	Supplier Name	Balance	Aug 2023	Jul 2023	Jun 2023	Prior Months	On A/c Pymnts
Ledger No 1: Bought Ledger 1							
B05	BT 45763302	1,415.10	0.00	0.00	59.78	1,355.32	0.00
B56	BE FREE YOUNG CARER	5,000.00	5,000.00	0.00	0.00	0.00	0.00
BGAS-	BRIT GAS 603752622	584.49	584.49	0.00	0.00	0.00	0.00
BOC	BOC	34.02	34.02	0.00	0.00	0.00	0.00
BT	BT 46746208	-23.57	0.00	0.00	0.00	-23.57	0.00
CLEANSLAT	CLEAN SLATE	500.00	500.00	0.00	0.00	0.00	0.00
COLLARD	COLLARD ENVIRONMENTA	626.30	0.00	626.30	0.00	0.00	0.00
CONCRETEY	CONCRETE YOUTH	3,100.00	3,100.00	0.00	0.00	0.00	0.00
CORONA	CORONA ENERGY	4,551.57	0.00	0.00	4,551.57	0.00	0.00
CPAHORT	CPA HORTICULTURE	1,239.36	1,239.36	0.00	0.00	0.00	0.00
CW-ASR302	CASTLE WATER 2288227	-166.52	0.00	0.00	0.00	0.00	-166.52
CW-CH401	CASTLE WATER 2332129	-6,320.15	0.00	0.00	0.00	-6,320.15	0.00
CW-EP304	CASTLE WATER 2564747	8.55	0.00	0.00	0.00	0.00	0.00
CW-LP306	CASTLE WATER 2279303	-2,612.65	0.00	-1,588.68	0.00	-1,023.97	0.00
CW-TCEP304	CASTLE WATER 2374904	-876.69	100.19	0.00	0.00	-976.88	0.00
CW-WRA302	CASTLE WATER 2233060	-45.67	-40.67	0.00	0.00	0.00	-5.00
DCKAS	DCK ACCOUNTING	1,114.08	1,114.08	0.00	0.00	0.00	0.00
DIRECT	DIRECT 365	110.97	110.97	0.00	0.00	0.00	0.00
EVERBRITE	EVER BRITE	2,535.54	2,535.54	0.00	0.00	0.00	0.00
EXECALARM	EXECUTIVE ALARMS	387.60	0.00	0.00	0.00	0.00	0.00
F26	FAROL	84.00	84.00	0.00	0.00	0.00	0.00
GRUNDON	GRUNDON WASTE	468.87	468.87	0.00	0.00	0.00	0.00
GS MECHANIGS	MECHANICAL LTD	7,105.90	0.00	0.00	7,105.90	0.00	0.00
KKWAREHO	K K WAREHOUSE	200.40	200.40	0.00	0.00	0.00	0.00
L09	LYRECO	432.95	432.95	0.00	0.00	0.00	0.00
LEX	LEX AUTOLEASE	318.94	318.94	0.00	0.00	0.00	0.00
MOBILEMINI	MOBILE	83.42	0.00	83.42	0.00	0.00	0.00
O14	OPUS ENERGY	-8,679.39	103.10	-9,304.90	0.00	560.87	-38.46
P44	POLAR COOLING	138.00	138.00	0.00	0.00	0.00	0.00
PERSONNEL	PERSONNAL ADVICE	-120.00	0.00	0.00	0.00	0.00	-120.00
R02	REVAMP	14.00	14.00	0.00	0.00	0.00	0.00
R21	RED BOX	1,286.90	1,286.90	0.00	0.00	0.00	0.00
R52	RICOH	831.50	21.29	0.00	810.21	0.00	0.00
S04	SODC(RATES)	3,968.00	0.00	0.00	0.00	0.00	0.00
S44	SCORPION SIGNS	72.00	0.00	72.00	0.00	0.00	0.00
S71	SPALDINGS	354.36	354.36	0.00	0.00	0.00	0.00
S86	SUN WATER	19.80	19.80	0.00	0.00	0.00	0.00
SCOFELL	SCOFELL	2,340.00	2,340.00	0.00	0.00	0.00	0.00
SHIELD	SHIELD MAINTENANCE	523.10	523.10	0.00	0.00	0.00	0.00
SLOANECUR	SLOANE CURTIS	138.00	0.00	0.00	0.00	0.00	0.00
T01	TRAVIS PERKINS	64.48	64.48	0.00	0.00	0.00	0.00
T35	TOTAL PEST CONTROL	3,048.00	2,796.00	0.00	0.00	0.00	0.00
T52	TURNEY GROUND CARE	110.83	110.83	0.00	0.00	0.00	0.00
Total Purchase		23,966.39	23,555.00	-10,111.86	12,527.46	-6,428.38	-329.98
Sub Total C/Fwd		23,966.39	23,555.00	-10,111.86	12,527.46	-6,428.38	-329.98

Purchase Ledger Aged Account Balances

Outstanding Balances by Month as at 31/08/2023

A/C Code	Supplier Name	Balance	Aug 2023	Jul 2023	Jun 2023	Prior Months	On A/c Pymnts
	Sub Total B/Fwd	23,966.39	23,555.00	-10,111.86	12,527.46	-6,428.38	-329.98
Ledger No 1: Bought Ledger 1 (Continued)							
	TOTAL PURCHASE LEDGER BALANCES	23,966.39	23,555.00	-10,111.86	12,527.46	-6,428.38	-329.98

Outstanding Balances by Month as at 31/08/2023

A/C Code	Customer Name	Balance	Aug 2023	Jul 2023	Jun 2023	Prior Months	On A/c Pymnts
Ledger No 1: Bookings							
AALP	LAURA PEACOCK	3.60	0.00	0.00	0.00	3.60	0.00
AAOCFA	JANE HOSKINS	219.60	0.00	0.00	0.00	219.60	0.00
AAOD	OXFORD DIOCESE	-59.00	0.00	0.00	0.00	78.00	-137.00
AARC&TST	RAILWAYCORRESPONDENC	67.56	67.56	0.00	0.00	0.00	0.00
AARCOUNCI	RIVERSIDECOUNSELLING	-280.52	15.30	0.00	0.00	137.72	-433.54
AASA	STYLE ACRE	487.21	141.12	0.00	0.00	726.27	-380.18
AASSC	SILVERSLIPPERCLUB	267.65	129.98	174.38	0.00	0.00	-36.71
AATVI	THAMES VALLEY INITIA	-219.62	0.00	0.00	0.00	216.30	-435.92
AATVP	THAMES VALLEY POLICE	144.24	162.24	0.00	0.00	0.00	-18.00
AATWG	TWG	59.70	59.70	0.00	0.00	0.00	0.00
AAWI	WOMENS INSTITUTE	50.52	50.52	0.00	0.00	0.00	0.00
ACTIVEOXF	ACTIVE OXFORDSHIRE	-72.80	0.00	0.00	0.00	-72.80	0.00
ADOPT-TV	ADOPT THAMES VALLEY	678.95	192.60	0.00	0.00	578.75	-92.40
ANTON	ANTONOCC	208.00	0.00	0.00	0.00	208.00	0.00
BABYBRAIN	BBRAINS	90.00	0.00	0.00	0.00	90.00	0.00
BACKOCC	CLAIRE	-24.48	0.00	0.00	0.00	4.22	-28.70
BRANDONT	BRANDON	127.32	0.00	0.00	0.00	127.32	0.00
DID SPEAK	DIDCOT SPEAKERS	276.03	0.00	112.20	58.66	301.51	-196.34
DIDCOTCASJD	DIDCOT CASUALS JUN	-80.00	0.00	0.00	0.00	-80.00	0.00
DIDU3A	DIDCOT U3A	130.18	108.10	0.00	0.00	22.08	0.00
FLB	BELLO	682.64	0.00	448.64	234.00	0.00	0.00
JAMIEC	JAMIEOXCC	144.00	144.00	0.00	0.00	0.00	0.00
JERLLOYD	JERESAND VALE	429.63	0.00	0.00	0.00	429.63	0.00
JOALLMOND	JOALLMO	15.00	0.00	0.00	0.00	15.00	0.00
KEEP FIT	KEEP FIT AND MOBILE	43.92	43.92	0.00	0.00	0.00	0.00
KINGDOMPR	KINGDOM	112.00	0.00	0.00	0.00	112.00	0.00
MARSHOCC	TMARSH	151.88	0.00	0.00	0.00	151.88	0.00
MISC	MISCELLANEOUS RECEIP	-69.00	0.00	0.00	0.00	0.00	-69.00
OCCSEN	SEN TEAM OCC	194.20	0.00	0.00	0.00	194.20	0.00
OXFORDJES	OXFJESS	226.80	226.80	0.00	0.00	0.00	0.00
OXFORDMIN	OXFMIND	21.00	21.00	0.00	0.00	0.00	0.00
OXFWIMARY	OXFORD WI	105.00	0.00	0.00	0.00	214.98	-109.98
PAULLATHA	PLATHAM	19.20	9.60	0.00	9.60	0.00	0.00
PHOENIX	DIDCOT PHOENIX DRAMA	69.12	69.12	0.00	0.00	0.00	0.00
PINTSIZED	PINT SIZED PEOPLE	-40.00	0.00	0.00	0.00	0.00	-40.00
RGRIFFIN	ELVIS	97.80	0.00	0.00	0.00	226.80	-129.00
SECONDLIFE	SECONDLIFE	126.00	0.00	0.00	0.00	126.00	0.00
SEEABILITY	SEEABILITY	100.80	100.80	0.00	0.00	0.00	0.00
SEN	CHILDEDUOCC	714.80	0.00	0.00	0.00	714.80	0.00
SN1	SNAP	40.00	0.00	0.00	40.00	0.00	0.00
SODCCULLIF	CULLIFORD	64.50	0.00	0.00	0.00	64.50	0.00
SODCNEWC	NEWCOMB	362.98	362.98	0.00	0.00	0.00	0.00
SOHATERRY	SOHATERRY	678.55	678.55	0.00	0.00	0.00	0.00
SOMA	SOMA	140.00	0.00	0.00	0.00	140.00	0.00
STYLEEMMA	STYLEEMMA	222.60	0.00	0.00	222.60	0.00	0.00
THT	TERRENCE HIGGINS	7.00	0.00	0.00	0.00	7.00	0.00
WESTBERKS	WESTBERKS	201.60	0.00	0.00	21.60	180.00	0.00
Sub Total C/Fwd		6,936.16	2,583.89	735.22	586.46	5,137.36	-2,106.77

Outstanding Balances by Month as at 31/08/2023

A/C Code	Customer Name	Balance	Aug 2023	Jul 2023	Jun 2023	Prior Months	On A/c Pymnts
	Sub Total B/Fwd	6,936.16	2,583.89	735.22	586.46	5,137.36	-2,106.77
Ledger No 1: Bookings (Continued)							
WILLOWCR	WILLOW	518.40	518.40	0.00	0.00	0.00	0.00
WYNTERSWI	WYNTERS WISH	182.00	0.00	0.00	0.00	182.00	0.00
	Total Sales Led	7,636.56	3,102.29	735.22	586.46	5,319.36	-2,106.77
	TOTAL SALES LEDGER BALANCES	7,636.56	3,102.29	735.22	586.46	5,319.36	-2,106.77

List of Payments made between 01/08/2023 and 31/08/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/08/2023	SODC Cemetery Rates	Std Ord	181.00		SODC Cemetery Rates - 5025071
01/08/2023	SODC Office Rates	Std Ord	720.00		SODC Office Rates - 5335613
01/08/2023	Lex Autolease Limited	DD1	318.94		4346/BP68MHX 3Aug-2Sep
07/08/2023	Castle Water TW1488344306	DD2	28.79		Purchase Ledger Payment
07/08/2023	British Gas A/c 603752622	DD3	372.88		4354/Gas603752622 15Jun-14Jul
08/08/2023	Public Works Loan Board	DD	11,106.45		PWLB 498803 - Capital
10/08/2023	Barclaycard Charges July 2023	DD	63.01		Barclaycard Charges July 2023
10/08/2023	SLCC Enterprises	EBP	452.00		4428/SLCC Conference 11-12Oct
15/08/2023	Public Works Loan Board	DD	15,562.42		PWLB 499349 - Capital
15/08/2023	Salaries August 2023	EBP	37,749.24		Salaries August 2023
16/08/2023	Auditing Solutions	EBP1	576.00		4323/Internal Audit 2022-23
16/08/2023	Complete Weed Control	EBP2	702.00		4325/Hemlock spray
16/08/2023	Collard Environmental Ltd	EBP3	249.60		4339/Waste disposal
16/08/2023	DIDCOT PLANT LTD	EBP4	190.68		4340/Generator hire 3-20Jul
16/08/2023	Executive Alarms Ltd	EBP5	378.00		4343/Alarm call out 20Jul
16/08/2023	FLEET (LINEMARKERS) LTD	EBP6	1,137.00		4344/Kombi line marking machin
16/08/2023	Fleet Meadow Community Hall Tr	EBP7	1,612.12		4345/Bookteq income Jun2023
16/08/2023	Millbrook Property Services	EBP8	648.00		4347/Window cleaning 10Jul
16/08/2023	OALC	EBP9	288.00		4327/Play inspections course
16/08/2023	Polar Cooling Services Ltd	EBP10	198.00		4356/Plumbing maintenance
16/08/2023	Pear Technology Services Ltd	EBP11	3,450.00		4355/Software mapping
16/08/2023	Rialtas Business Solutions Ltd	EBP12	1,320.00		4328/Omega annual licence
16/08/2023	Rochester Midland Corporation	EBP13	657.04		4359/Water hygiene svc Jul-Sep
16/08/2023	SSE Energy Supply Ltd	EBP14	347.97		4363/Ac111906893 10May-29Jun
16/08/2023	Spaldings (UK) Limited	EBP15	2,076.04		4366/Stihl hedgetrimmer x3
16/08/2023	Seldram Supplies	EBP16	438.00		4361/Black refuse sacks
16/08/2023	Screwfix Direct Ltd T/As Trade	EBP17	67.36		4360/Pruning saw
16/08/2023	SSE Energy Supply Ltd	EBP18	749.52		4365/Ac41905777 1Jun-1Jul
16/08/2023	SSE Energy Supply Ltd	EBP19	426.95		4416/Ac531905020 8-31Jul23
16/08/2023	Total Pest Control (UK) Ltd	EBP20	288.00		4369/Quarterly pest control
16/08/2023	Ridge & Partners LLP	EBP21	9,113.80		4394/Prof fees pymnt 4
17/08/2023	HMRC PAYE/NI July 2023	EBP	10,939.97		HMRC PAYE/NI July 2023
17/08/2023	OCC Superann July 2023	EBP	11,425.86		OCC Superann July 2023
17/08/2023	LIFE Build Solutions Limited	EBP22	133,672.80		4425/Interim Application 3
18/08/2023	LIFE Build Solutions Limited	EBP23	133,672.80		4425/Interim Application 3
18/08/2023	Midcounties Co-Op	DD	740.12		Midcounties Co-Op Fuel Jun2023
21/08/2023	Sloane Curtis Solutions Ltd	DD4	137.46		4424/Phone charges
21/08/2023	SSE Energy Supply Ltd	DD5	1,046.32		4417/Ac201908289 1-31Jul23
22/08/2023	Barclaycard Account	DD	2,992.02		Barclaycard Commercial
25/08/2023	BOC	DD6	34.02		4375/Bar gas bottle
25/08/2023	Shaun Roberts	EBP	150.00		4450/Event security
28/08/2023	CNH Industrial	Std Ord	425.77		CNH Industrial - Rotary Mower
29/08/2023	Access First Aid	EBP1	375.00		4409/First aid course
29/08/2023	AV Events	EBP2	4,200.00		4423/PA System, Staging
29/08/2023	Complete Weed Control	EBP3	468.00		4378/Hemlock spray -Jul2023
29/08/2023	Calber Facilities Management L	EBP4	1,056.00		4376/Key holding service Jul23
29/08/2023	Clyde & Co Claims LLP	EBP5	129.60		4377/Prof fees -C Stephens
29/08/2023	Castle Water TW1589256343	EBP6	10.79		4410/Water2564747 1-31Jul23

Continued on Page 2

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List of Payments made between 01/08/2023 and 31/08/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
29/08/2023	DCK Accounting Solutions Ltd	EBP7	2,604.72		4380/Financial Planning svcs
29/08/2023	DCK Payroll Solutions Ltd	EBP8	332.40		4381/Payroll services Jul23
29/08/2023	EE Limited	EBP9	141.54		4408/Mobile phones Jul2023
29/08/2023	Ever Brite Cleaning Services L	EBP10	2,535.54		4382/Cleaning services Jul23
29/08/2023	Farol Limited	EBP11	920.40		4384/Puncture repair OU19CUA
29/08/2023	Grundon Waste Management Ltd	EBP12	586.68		4386/Waste disposal Jul2023
29/08/2023	Lyreco UK Limited	EBP13	957.73		4388/Stationery
29/08/2023	Lift Safe Ltd	EBP14	342.00		4387/Alke servicing
29/08/2023	Playsafety Ltd	EBP15	1,053.00		4413/Play area inspections
29/08/2023	Polar Cooling Services Ltd	EBP16	1,089.00		4393/Repair kitchen taps
29/08/2023	Pear Technology Services Ltd	EBP17	2,700.00		4389/Cemetery software
29/08/2023	Ridgeway Education Trust	EBP18	1,920.00		4395/Ridgeway Education Trust
29/08/2023	SOUTH OXFORDSHIRE DISTRICT	EBP19	295.00		4414/Premises licence
29/08/2023	SOUTH OXFORDSHIRE DISTRICT	EBP20	3,968.00		4415/SODC Rates 5432455 Sep23
29/08/2023	Scorpion Signs	EBP21	72.00		4396/Loyd Park Pavilion sign
29/08/2023	Sun Water Coolers Ltd	EBP22	13.80		4404/Office water cooler
29/08/2023	Shire Pest Solutions	EBP23	386.00		4422/Monthly pest control
29/08/2023	Screwfix Direct Ltd T/As Trade	EBP24	70.97		4397/Paintbrushes, padlock
29/08/2023	Shield Maintenance Ltd	EBP25	523.10		4399/Sanitary waste disposal
29/08/2023	SSE Energy Supply Ltd	EBP26	126.58		4403/Ac2814595677 21Jul2023
29/08/2023	Travis Perkins Trading Company	EBP27	52.32		4418/Fixings -fence repairs
29/08/2023	Table Football Plus	EBP28	900.00		Purchase Ledger Payment
29/08/2023	SSE Energy Supply Ltd	EBP29	1,501.44		4455/Ac41905777 2Jul-1Aug
29/08/2023	SSE Energy Supply Ltd	EBP30	207.39		4433/Ac321907170 10May-25Jul
29/08/2023	SSE Energy Supply Ltd	EBP31	148.36		4432/Ac21906220 1Apr-25Jul
29/08/2023	Heathland Group Ltd	EBP32	2,000.24		4471/SolarAir servicing
30/08/2023	John Deere	Std Ord	328.01		John Deere Gator
31/08/2023	Westgarth Enterprise	BACS	20.00		Westgarth Ent -Ed Fest Refund
31/08/2023	N Simmonds	BACS	40.00		N Simmonds -Ed Fest Refund
31/08/2023	Sara Warwick	BACS	40.00		Sara Warwick -Ed Fest Refund
31/08/2023	Glory Bee	BACS	40.00		Glory Bee -Ed Fest Refund
31/08/2023	Nathan Cleal	BACS	40.00		Nathan Cleal -Ed Fest Refund
31/08/2023	J Barresi	BACS	40.00		J Barresi -Ed Fest Refund
31/08/2023	S Thompson	BACS	40.00		S Thompson -Ed Fest Refund
31/08/2023	J Bartlett	BACS	40.00		J Bartlett -Ed Fest Refund
31/08/2023	Abingdon Distillery	BACS	40.00		Abingdon Distillery -Ed Fest
31/08/2023	A&R Snell	BACS	20.00		A&R Snell -Ed Fest Refund
31/08/2023	A Hall	BACS	40.00		A Hall -Ed Fest Refund
31/08/2023	Didcot Barramundi	BACS	40.00		Didcot Barramundi-Ed Fest Rfnd
31/08/2023	Palben Patel	BACS	40.00		Palben Patel -Ed Fest Refund
31/08/2023	J Cannon	BACS	40.00		J Cannon/Whippy -Ed Fest Rfnd
31/08/2023	Didcot APUK	BACS	20.00		Didcot APUK -Ed Fest Refund
31/08/2023	H Davidson	BACS	40.00		H Davidson -Ed Fest Refund
31/08/2023	BKB Food	BACS	80.00		BKB Food -Ed Fest Refund
31/08/2023	N Hewlett	BACS	40.00		N Hewlett -Ed Fest Refund
31/08/2023	Results Align	BACS	40.00		Results Align -Ed Fest Refund
31/08/2023	Didcot Scouts	BACS	20.00		Didcot Scouts -Ed Fest Refund
31/08/2023	J Woicik Dzimwasha	BACS	40.00		J Woicik Dzimwasha -Ed Fest Rfn

Continued on Page 3

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List of Payments made between 01/08/2023 and 31/08/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/08/2023	Personnel Advice & Solutions L	S/O	120.00		Purchase Ledger Payment
31/08/2023	S Appleton	BACS	66.67		S Appleton -Ed Fest Refund
31/08/2023	SOFEA	BACS	16.67		SOFEA -Ed Fest Refund
31/08/2023	Lauren Slack	BACS	16.67		Lauren Slack -Ed Fest Refund
31/08/2023	Maren Orth	BACS	33.33		Maren Orth -Ed Fest Refund
Total Payments			<u>419,774.90</u>		

Date: 21/09/2023

Didcot Town Council

Page 1

Time: 10:40

Civic Hall Current Account

List of Payments made between 01/08/2023 and 31/08/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/08/2023	SODC Civic Hall Rates	Std Ord	4,122.00		SODC Civic Hall Rates -5406166
01/08/2023	Direct 365	DD1	133.10		4466/Hand dryers 12Jul-11Aug
25/08/2023	Matthew Clark	DD2	567.53		4493/Bar supplies
Total Payments			<u>4,822.63</u>		

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Didcot Town Council

Bank - Cash and Investment Reconciliation as at 30 September 2023

	<u>Account Description</u>	<u>Balance</u>
<u>Bank Statement Balances</u>		
1	30/09/2023 Unity Trust Current Account	721,101.46
4	30/09/2023 Unity Bank Civic Hall Account	121,311.22
5	30/09/2023 CCLA Public Sector Deposit Fun	2,343,271.04
7	30/09/2023 Barclaycard Commercial	-1,298.34
		3,184,385.38
<u>Other Cash & Bank Balances</u>		
	Civic Hall Bar Floats	260.00
	Petty Cash	10.47
		270.47
		3,184,655.85
<u>Receipts not on Bank Statement</u>		
0	30/09/2023 All Receipts Cleared	0.00
		0.00
Closing Balance		3,184,655.85
<u>All Cash & Bank Accounts</u>		
1	Unity Current Account	721,101.46
2	Santander	0.00
3	Income Cash Book	0.00
4	Civic Hall Current Account	121,311.22
5	CCLA Deposit Fund	2,343,271.04
6	Barclaycard - NOT IN USE	0.00
7	Barclaycard Account	-1,298.34
	Other Cash & Bank Balances	270.47
	Total Cash & Bank Balances	3,184,655.85

Bank Reconciliation Statement as at 30/09/2023
for Cashbook 1 - Unity Current Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current Account	30/09/2023	23	721,101.46
			<u>721,101.46</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			721,101.46
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			721,101.46
		Balance per Cash Book is :-	721,101.46
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
 PO Box 7193
 Planetary Road
 Willenhall
 WV1 9DG

Mrs Janet Wheeler
 Didcot Town Council
 Civic Hall Britwell Road
 Didcot
 OX11 7HN

Date: 03/09/2023

Account Name: Didcot Town Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20459521

Your arranged overdraft limit is £0.00

Our new Online Banking is now available for everyone to use, giving you benefits like a refreshed new look, with simpler navigation. Finding your way around on a desktop or mobile phone is easier than ever.



Contact Us

- Call us: **0345 140 1000**
- Email us: **us@unity.co.uk**
- Visit us: **unity.co.uk**

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
31/08/2023		Balance brought forward	£0.00	£0.00	£1,862,654.32
01/09/2023	Direct Debit	Direct Debit (SOUTH OXFORDSHIRE)	£181.00	£0.00	£1,862,473.32
01/09/2023	Direct Debit	Direct Debit (SOUTH OXFORDSHIRE)	£720.00	£0.00	£1,861,753.32
01/09/2023	Direct Debit	Direct Debit (LEX AUTOLEASE)	£318.94	£0.00	£1,861,434.38

Your Current T2 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
01/09/2023	Credit	BCARD8276784310823 BCARD	£0.00	£43.92	£1,861,478.30
01/09/2023	Credit	M J DIDCOCK FUNE	£0.00	£435.00	£1,861,913.30



Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
 PO Box 7193
 Planetary Road
 Willenhall
 WV1 9DG

Mrs Janet Wheeler
 Didcot Town Council
 Civic Hall Britwell Road
 Didcot
 OX11 7HN

Date: 30/09/2023

Account Name: Didcot Town Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20459521

Your arranged overdraft limit is £0.00

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Contact Us

- Call us: **0345 140 1000**
- Email us: **us@unity.co.uk**
- Visit us: **unity.co.uk**

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
03/09/2023		Balance brought forward	£0.00	£0.00	£1,861,913.30
04/09/2023	Credit	BCARD8276784010923 BCARD	£0.00	£12.00	£1,861,925.30
07/09/2023	Credit	BCARD8276784060923 BCARD	£0.00	£30.00	£1,861,955.30
07/09/2023	Credit	OX ASSOC LOCAL C	£0.00	£180.00	£1,862,135.30

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Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
07/09/2023	Credit	SET IN STONE DIDCO	£0.00	£120.00	£1,862,255.30
07/09/2023	Credit	M J DIDCOCK FUNE	£0.00	£435.00	£1,862,690.30
07/09/2023	Credit	SET IN STONE DIDCO	£0.00	£400.00	£1,863,090.30
07/09/2023	Credit	Didcot Town Youth	£0.00	£280.00	£1,863,370.30
08/09/2023	Credit	BCARD8276784070923 BCARD	£0.00	£168.00	£1,863,538.30
08/09/2023	Credit	DIDCOT ANGLING CENTRE MR CG TURNER	£0.00	£2,625.00	£1,866,163.30
11/09/2023	Direct Debit	Direct Debit (BARCLAYCARD)	£68.49	£0.00	£1,866,094.81
11/09/2023	Direct Debit	Direct Debit (BRITISH GAS BUSINE)	£393.60	£0.00	£1,865,701.21
11/09/2023	Faster Payment Debit	B/P to: Collard Environmen	£626.30	£0.00	£1,865,074.91
11/09/2023	Credit	BCARD8276784080923 BCARD	£0.00	£496.80	£1,865,571.71
12/09/2023	Credit	THAMES (D/D)	£0.00	£45.67	£1,865,617.38
13/09/2023	Faster Payment Debit	B/P to: Microshade Busines	£373.44	£0.00	£1,865,243.94
13/09/2023	Faster Payment Debit	B/P to: DCK Accounting Sol	£540.00	£0.00	£1,864,703.94
13/09/2023	Faster Payment Debit	B/P to: Collard Environmen	£537.60	£0.00	£1,864,166.34
13/09/2023	Faster Payment Debit	B/P to: Ridge Partners	£8,777.80	£0.00	£1,855,388.54
13/09/2023	Faster Payment Debit	B/P to: Shield Maintenance	£846.56	£0.00	£1,854,541.98
13/09/2023	Faster Payment Debit	B/P to: NSALG	£66.00	£0.00	£1,854,475.98
13/09/2023	Faster Payment Debit	B/P to: Carlton Services	£4,302.00	£0.00	£1,850,173.98
13/09/2023	Faster Payment Debit	B/P to: DCK Payroll Soluti	£287.28	£0.00	£1,849,886.70
13/09/2023	Faster Payment Debit	B/P to: Eastern Shires Pur	£88.68	£0.00	£1,849,798.02
13/09/2023	Faster Payment Debit	B/P to: Trade UK	£257.92	£0.00	£1,849,540.10
13/09/2023	Faster Payment Debit	B/P to: SODC	£1,503.50	£0.00	£1,848,036.60
13/09/2023	Faster Payment Debit	B/P to: Vita Play Limited	£7,003.44	£0.00	£1,841,033.16
13/09/2023	Transfer	B/P to: FMCHT	£2,119.28	£0.00	£1,838,913.88

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
13/09/2023	Faster Payment Debit	B/P to: Polar Cooling Serv	£29,147.84	£0.00	£1,809,766.04
13/09/2023	Faster Payment Debit	B/P to: G S Mechanical Ltd	£714.60	£0.00	£1,809,051.44
13/09/2023	Faster Payment Debit	B/P to: Travis Perkins	£245.84	£0.00	£1,808,805.60
13/09/2023	Faster Payment Debit	B/P to: Executive Alarms L	£126.00	£0.00	£1,808,679.60
13/09/2023	Faster Payment Debit	B/P to: Air IT Ltd	£1,431.88	£0.00	£1,807,247.72
13/09/2023	Faster Payment Debit	B/P to: Mrs J S Storey	£200.00	£0.00	£1,807,047.72
13/09/2023	Faster Payment Debit	B/P to: EE Limited	£109.78	£0.00	£1,806,937.94
13/09/2023	Faster Payment Debit	B/P to: Payalben Patel	£108.50	£0.00	£1,806,829.44
13/09/2023	Faster Payment Debit	B/P to: OALC	£108.00	£0.00	£1,806,721.44
13/09/2023	Credit	Credit 000020	£0.00	£1,068.60	£1,807,790.04
13/09/2023	Credit	SET IN STONE DIDCO	£0.00	£145.00	£1,807,935.04
14/09/2023	Faster Payment Debit	B/P to: Maren Orth	£6.67	£0.00	£1,807,928.37
14/09/2023	Faster Payment Debit	B/P to: Jenny Allsopp	£40.00	£0.00	£1,807,888.37
14/09/2023	Faster Payment Debit	B/P to: J A Gunter	£40.00	£0.00	£1,807,848.37
14/09/2023	Faster Payment Debit	B/P to: Shirley Appleton	£13.33	£0.00	£1,807,835.04
14/09/2023	Faster Payment Debit	B/P to: Elaine Blackford	£40.00	£0.00	£1,807,795.04
14/09/2023	Faster Payment Debit	B/P to: S M Barratt	£20.00	£0.00	£1,807,775.04
14/09/2023	Faster Payment Debit	B/P to: SOFEA	£3.33	£0.00	£1,807,771.71
14/09/2023	Faster Payment Debit	B/P to: Fabio Di Donato	£20.00	£0.00	£1,807,751.71
14/09/2023	Faster Payment Debit	B/P to: HMRC Shipley	£12,362.67	£0.00	£1,795,389.04
14/09/2023	Faster Payment Debit	B/P to: OCC Pension Fund	£12,254.86	£0.00	£1,783,134.18
14/09/2023	Faster Payment Debit	B/P to: Lauren Slack	£3.33	£0.00	£1,783,130.85
14/09/2023	Faster Payment Debit	B/P to: DCK Payroll Solut	£33,819.49	£0.00	£1,749,311.36
14/09/2023	Credit	BCARD8276784130923 BCARD	£0.00	£474.40	£1,749,785.76

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
14/09/2023	Credit	ELITE YOUTH SPORTS LTD	£0.00	£40.00	£1,749,825.76
15/09/2023	Faster Payment Debit	B/P to: LIFE Build Solutio	£119,992.80	£0.00	£1,629,832.96
18/09/2023	Direct Debit	Direct Debit (THE MIDCOUNTIES CO)	£894.41	£0.00	£1,628,938.55
18/09/2023	Direct Debit	Direct Debit (BRITISH GAS BUSINE)	£190.89	£0.00	£1,628,747.66
18/09/2023	Faster Payment Debit	B/P to: HSBC Public Sector	£150,000.00	£0.00	£1,478,747.66
19/09/2023	Direct Debit	Direct Debit (GOCARDLESS)	£138.00	£0.00	£1,478,609.66
19/09/2023	Faster Payment Debit	B/P to: HSBC Public Sector	£150,000.00	£0.00	£1,328,609.66
19/09/2023	Credit	BCARD8276784180923 BCARD	£0.00	£25.92	£1,328,635.58
20/09/2023	Direct Debit	Direct Debit (BARCLAYCARD)	£130.00	£0.00	£1,328,505.58
20/09/2023	Faster Payment Debit	B/P to: HSBC Public Sector	£150,000.00	£0.00	£1,178,505.58
20/09/2023	Faster Payment Debit	B/P to: G S Mechanical Ltd	£7,105.90	£0.00	£1,171,399.68
20/09/2023	Credit	SET IN STONE DIDCO	£0.00	£125.00	£1,171,524.68
21/09/2023	Faster Payment Debit	B/P to: HSBC Public Sector	£150,000.00	£0.00	£1,021,524.68
21/09/2023	Credit	SONYA CHAPMAN	£0.00	£90.00	£1,021,614.68
22/09/2023	Direct Debit	Direct Debit (BCARD COMMERCIAL)	£4,357.51	£0.00	£1,017,257.17
22/09/2023	Faster Payment Debit	B/P to: HSBC Public Sector	£150,000.00	£0.00	£867,257.17
22/09/2023	Credit	D THOMAS	£0.00	£38.00	£867,295.17
22/09/2023	Credit	BCARD8276784210923 BCARD	£0.00	£193.92	£867,489.09
22/09/2023	Transfer	Transfer from 20459534	£0.00	£665,927.50	£1,533,416.59
25/09/2023	Direct Debit	Direct Debit (PUBLIC WORKS LOANS)	£34,633.08	£0.00	£1,498,783.51
25/09/2023	Direct Debit	Direct Debit (BOC MANCHESTER ACC)	£34.02	£0.00	£1,498,749.49
25/09/2023	Direct Debit	Direct Debit (SWALEC)	£1,137.94	£0.00	£1,497,611.55
25/09/2023	Faster Payment Debit	B/P to: HSBC Public Sector	£150,000.00	£0.00	£1,347,611.55
25/09/2023	Transfer	FLEET MEADOW COMMU	£0.00	£83.15	£1,347,694.70

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
25/09/2023	Transfer	FLEET MEADOW COMMU	£0.00	£282.00	£1,347,976.70
25/09/2023	Credit	BCARD8276784220923 BCARD	£0.00	£100.80	£1,348,077.50
26/09/2023	Direct Debit	Direct Debit (CNH INDUSTRIAL CAP)	£425.77	£0.00	£1,347,651.73
26/09/2023	Direct Debit	Direct Debit (CNH INDUSTRIAL CAP)	£70.00	£0.00	£1,347,581.73
26/09/2023	Faster Payment Debit	B/P to: HSBC Public Sector	£150,000.00	£0.00	£1,197,581.73
27/09/2023	Faster Payment Debit	B/P to: HSBC Public Sector	£150,000.00	£0.00	£1,047,581.73
28/09/2023	Direct Debit	Direct Debit (BRITISH GAS BUSINE)	£157.31	£0.00	£1,047,424.42
28/09/2023	Faster Payment Debit	B/P to: Ever Brite Cleanin	£2,535.54	£0.00	£1,044,888.88
28/09/2023	Faster Payment Debit	B/P to: ReVamp Multiserve	£14.00	£0.00	£1,044,874.88
28/09/2023	Faster Payment Debit	B/P to: SODC Rates	£3,968.00	£0.00	£1,040,906.88
28/09/2023	Faster Payment Debit	B/P to: Lyreco UK Ltd	£432.95	£0.00	£1,040,473.93
28/09/2023	Faster Payment Debit	B/P to: DCK Accounting Sol	£1,114.08	£0.00	£1,039,359.85
28/09/2023	Faster Payment Debit	B/P to: Executive Alarms L	£387.60	£0.00	£1,038,972.25
28/09/2023	Faster Payment Debit	B/P to: Red Box Fire Contr	£1,286.90	£0.00	£1,037,685.35
28/09/2023	Faster Payment Debit	B/P to: Clean Slate	£500.00	£0.00	£1,037,185.35
28/09/2023	Faster Payment Debit	B/P to: CPA Horticulture	£1,239.36	£0.00	£1,035,945.99
28/09/2023	Faster Payment Debit	B/P to: Farol Ltd	£84.00	£0.00	£1,035,861.99
28/09/2023	Faster Payment Debit	B/P to: HSBC Public Sector	£150,000.00	£0.00	£885,861.99
28/09/2023	Faster Payment Debit	B/P to: Sun Water Coolers	£19.80	£0.00	£885,842.19
28/09/2023	Faster Payment Debit	B/P to: Castle Water	£8.55	£0.00	£885,833.64
28/09/2023	Faster Payment Debit	B/P to: Polar Cooling Serv	£138.00	£0.00	£885,695.64
28/09/2023	Faster Payment Debit	B/P to: Total Pest Envir	£3,048.00	£0.00	£882,647.64
28/09/2023	Faster Payment Debit	B/P to: D C Whorley	£200.40	£0.00	£882,447.24
28/09/2023	Faster Payment Debit	B/P to: Scofell Commercial	£2,340.00	£0.00	£880,107.24

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
28/09/2023	Faster Payment Debit	B/P to: Be Free Young Care	£5,000.00	£0.00	£875,107.24
28/09/2023	Faster Payment Debit	B/P to: Travis Perkins	£64.48	£0.00	£875,042.76
28/09/2023	Faster Payment Debit	B/P to: Concrete Youth	£3,100.00	£0.00	£871,942.76
28/09/2023	Faster Payment Debit	B/P to: Shield Maintenance	£523.10	£0.00	£871,419.66
28/09/2023	Faster Payment Debit	B/P to: Scorpion Signs Ltd	£72.00	£0.00	£871,347.66
28/09/2023	Faster Payment Debit	B/P to: Spaldings Limited	£354.36	£0.00	£870,993.30
28/09/2023	Credit	BCARD8276784270923 BCARD	£0.00	£111.50	£871,104.80
29/09/2023	Faster Payment Debit	B/P to: HSBC Public Sector	£150,000.00	£0.00	£721,104.80
29/09/2023	Fee	Manual Credit Handling Charge	£2.10	£0.00	£721,102.70
29/09/2023	Credit	A Rawnsley	£0.00	£37.50	£721,140.20
29/09/2023	Credit	BCARD8276784280923 BCARD	£0.00	£29.96	£721,170.16
30/09/2023	Fee	Service Charge	£68.70	£0.00	£721,101.46



Bank Reconciliation Statement as at 30/09/2023
for Cashbook 4 - Civic Hall Current Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Bank Civic Hall Account	30/09/2023	23	121,311.22
			<u>121,311.22</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			121,311.22
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			121,311.22
		Balance per Cash Book is :-	121,311.22
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Date: 16/10/2023

Didcot Town Council

Page: 218

Time: 10:27

Cashbook 4

User: RLB

Civic Hall Current Account

For Month No: 6

Payments for Month 6

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/09/2023	SODC Civic Hall Rates	Std Ord	4,122.00			4054	401	4,122.00	SODC Civic Hall Rates - 5406166
01/09/2023	Direct 365	DD	110.97	110.97		500			4412/Hand dryers 12Jul-11Sep
30/09/2023	Unity Bank Service Charge	DR	47.55			4052	401	47.55	Unity Bank Service Charge
Total Payments for Month			4,280.52	110.97	0.00			4,169.55	
Balance Carried Fwd			121,311.22						
Cashbook Totals			125,591.74	110.97	0.00			125,480.77	

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Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mrs Janet Wheeler
Didcot Town Council
Civic Hall Britwell Road
Didcot
OX11 7HN

Date: 03/09/2023

Account Name: Didcot Town Council

Swift Code (BIC): NWBKGB2L

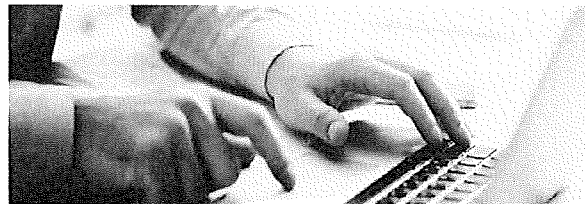
IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20459534

Your arranged overdraft limit is £0.00

Our new Online Banking is now available for everyone to use, giving you benefits like a refreshed new look, with simpler navigation. Finding your way around on a desktop or mobile phone is easier than ever.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

Contact Us

Call us: **0345 140 1000**

Email us: us@unity.co.uk

Visit us: [unity.co.uk](https://www.unity.co.uk)

Your Current T2 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/08/2023		Balance brought forward	£0.00	£0.00	£103,345.73
01/09/2023	Direct Debit	Direct Debit (SOUTH OXFORDSHIRE)	£4,122.00	£0.00	£99,223.73
01/09/2023	Direct Debit	Direct Debit (DIRECT 365 ONLINE)	£110.97	£0.00	£99,112.76
01/09/2023	Credit	Adyen N.V.	£0.00	£1.87	£99,114.63

Your Current T2 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
01/09/2023	Credit	DIDCOT TOWNSWOMENS	£0.00	£59.70	£99,174.33



Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
 PO Box 7193
 Planetary Road
 Willenhall
 WV1 9DG

Mrs Janet Wheeler
 Didcot Town Council
 Civic Hall Britwell Road
 Didcot
 OX11 7HN

Date: 30/09/2023

Account Name: Didcot Town Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20459534

Your arranged overdraft limit is £0.00

Our new Online Banking is now available for everyone to use, giving you benefits like a refreshed new look, with simpler navigation. Finding your way around on a desktop or mobile phone is easier than ever.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

Contact Us

- Call us: **0345 140 1000**
- Email us: **us@unity.co.uk**
- Visit us: **[unity.co.uk](https://www.unity.co.uk)**

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
03/09/2023		Balance brought forward	£0.00	£0.00	£99,174.33
04/09/2023	Credit	Adyen N.V.	£0.00	£302.62	£99,476.95
04/09/2023	Credit	ABINGDON FREESTY	£0.00	£79.20	£99,556.15
04/09/2023	Credit	S Richmond	£0.00	£120.96	£99,677.11

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
05/09/2023	Credit	Didcot Phoenix Dra	£0.00	£69.12	£99,746.23
05/09/2023	Credit	Elaine Bywaters	£0.00	£21.25	£99,767.48
05/09/2023	Credit	Riverside Counsell	£0.00	£15.30	£99,782.78
06/09/2023	Credit	DIDCOT SPEAKERS	£0.00	£58.66	£99,841.44
06/09/2023	Credit	Adyen N.V.	£0.00	£4.42	£99,845.86
06/09/2023	Credit	ELITE YOUTH SPORTS LTD	£0.00	£333.00	£100,178.86
07/09/2023	Credit	BLEWBURY AMAZONS GIRLS FC	£0.00	£106.18	£100,285.04
07/09/2023	Credit	RAM BUILDING CONSU	£0.00	£518.40	£100,803.44
08/09/2023	Credit	Adyen N.V.	£0.00	£41.28	£100,844.72
08/09/2023	Credit	SODC ACCOUNTS PAYA	£0.00	£665,927.50	£766,772.22
11/09/2023	Credit	Adyen N.V.	£0.00	£16.21	£766,788.43
11/09/2023	Credit	HOLMES D L	£0.00	£132.00	£766,920.43
11/09/2023	Credit	Adyen N.V.	£0.00	£2.06	£766,922.49
11/09/2023	Credit	Adyen N.V.	£0.00	£195.32	£767,117.81
11/09/2023	Credit	OXFORD HEALTH	£0.00	£233.40	£767,351.21
11/09/2023	Credit	Bernadine Soul School of Dancing	£0.00	£63.75	£767,414.96
12/09/2023	Credit	SOHA HOUSING LTD	£0.00	£678.55	£768,093.51
12/09/2023	Credit	S IN MIND	£0.00	£124.60	£768,218.11
12/09/2023	Credit	BABY SENSOR T/AS	£0.00	£119.00	£768,337.11
14/09/2023	Credit	OXFORDDISTRICT	£0.00	£9.60	£768,346.71
14/09/2023	Credit	Mortonson Faye	£0.00	£87.84	£768,434.55
14/09/2023	Credit	KEJUN GUO	£0.00	£263.95	£768,698.50
15/09/2023	Credit	Adyen N.V.	£0.00	£8.74	£768,707.24
15/09/2023	Credit	MY LOCAL PITCH LTD T A PLAYFINDER	£0.00	£6,309.37	£775,016.61

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
15/09/2023	Credit	SILVER SLIPPER C	£0.00	£174.38	£775,190.99
15/09/2023	Credit	FR RESTORE BPA	£0.00	£226.80	£775,417.79
15/09/2023	Credit	RIVER LEARNING TRU	£0.00	£965.29	£776,383.08
15/09/2023	Credit	Riverside Counsell	£0.00	£1,751.80	£778,134.88
18/09/2023	Credit	Adyen N.V.	£0.00	£25.26	£778,160.14
18/09/2023	Credit	STYLE ACRE	£0.00	£141.12	£778,301.26
19/09/2023	Credit	DARREN BRACKENBURY	£0.00	£175.00	£778,476.26
19/09/2023	Credit	AGE UK OXFORDSHIRE	£0.00	£328.20	£778,804.46
20/09/2023	Credit	Adyen N.V.	£0.00	£2.16	£778,806.62
20/09/2023	Credit	OCC AP	£0.00	£144.00	£778,950.62
20/09/2023	Credit	SHOWTIME CIRCUS DIDCOT	£0.00	£509.96	£779,460.58
20/09/2023	Credit	Bernadine Soul School of Dancing	£0.00	£2,866.26	£782,326.84
21/09/2023	Credit	HOLLINGHAM IC	£0.00	£36.28	£782,363.12
21/09/2023	Credit	BABY SENSOR T/AS	£0.00	£238.00	£782,601.12
21/09/2023	Credit	MIDTHAMES AREA QUAKERS	£0.00	£183.52	£782,784.64
21/09/2023	Credit	HOME START SOUTH OXFORDSHIRE	£0.00	£10.00	£782,794.64
22/09/2023	Transfer	Transfer to 20459521	£665,927.50	£0.00	£116,867.14
22/09/2023	Credit	ROBINS ME HJ	£0.00	£435.35	£117,302.49
22/09/2023	Credit	Adyen N.V.	£0.00	£2.46	£117,304.95
22/09/2023	Credit	MASON S	£0.00	£166.88	£117,471.83
25/09/2023	Credit	Adyen N.V.	£0.00	£10.61	£117,482.44
25/09/2023	Credit	Adyen N.V.	£0.00	£16.86	£117,499.30
25/09/2023	Credit	Adyen N.V.	£0.00	£1.62	£117,500.92
25/09/2023	Credit	Didcot Events	£0.00	£1,634.62	£119,135.54

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
25/09/2023	Credit	Abhilash Damodaran	£0.00	£15.00	£119,150.54
25/09/2023	Credit	MF DANCE SO	£0.00	£87.50	£119,238.04
26/09/2023	Credit	SOHA HOUSING LTD	£0.00	£194.35	£119,432.39
27/09/2023	Credit	ST JOHN AMBULANCE	£0.00	£747.78	£120,180.17
27/09/2023	Credit	WEIGHT WATCHERS UK	£0.00	£204.00	£120,384.17
27/09/2023	Credit	S IN MIND	£0.00	£72.80	£120,456.97
27/09/2023	Credit	FROST GA	£0.00	£432.48	£120,889.45
27/09/2023	Credit	S IN MIND	£0.00	£21.00	£120,910.45
28/09/2023	Credit	Adyen N.V.	£0.00	£6.69	£120,917.14
28/09/2023	Credit	Elaine Bywaters	£0.00	£97.92	£121,015.06
28/09/2023	Credit	ABINGDON FREESTY	£0.00	£39.60	£121,054.66
28/09/2023	Credit	ABINGDON FREESTY	£0.00	£39.60	£121,094.26
29/09/2023	Credit	Adyen N.V.	£0.00	£1.47	£121,095.73
29/09/2023	Credit	ROYAL SCHOOL FOR T	£0.00	£100.80	£121,196.53
29/09/2023	Credit	TVPA EXPENDITURE A	£0.00	£162.24	£121,358.77
30/09/2023	Fee	Service Charge	£47.55	£0.00	£121,311.22



Civic Hall Current Account

Payments made between 01/09/2023 and 30/09/2023

		Nominal Ledger Analysis							
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
01/09/2023	Direct 365	DD	110.97	110.97			500		4412/Hand dryers 12Jul-11Sep
01/09/2023	SODC Civic Hall Rates	Std Ord	4,122.00			4054	401	4,122.00	SODC Civic Hall Rates -5406166
30/09/2023	Unity Bank Service Charge	DR	47.55			4052	401	47.55	Unity Bank Service Charge
Total Payments:			4,280.52	110.97	0.00			4,169.55	

Bank Reconciliation Statement as at 30/09/2023
for Cashbook 5 - CCLA Deposit Fund

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Public Sector Deposit Fun	30/09/2023		2,343,271.04
			<u>2,343,271.04</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			2,343,271.04
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			2,343,271.04
		Balance per Cash Book is :-	2,343,271.04
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

7-65

**THE PUBLIC
SECTOR
DEPOSIT FUND**

One Angel Lane, London, EC4R 3AB

Client Service:
Freephone: 0800 022 3505
Fax: 0207 489 6126

STATEMENT

Mrs J Wheeler
Didcot Town Council
Civic Hall
Britwell Road
Didcot
Oxfordshire
OX11 7HN

CLIENT: DIDCOT TOWN COUNCIL
ACCOUNT NAME: Didcot Town Council
ACCOUNT NUMBER: 0125830001PC

Statement at 30 September 2023

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/09/23	Brought Forward			839,633.97	
01/09/23	Dividend reinvested		3,637.07	843,271.04	4
19/09/23	Bought		300,000.00	1,143,271.04	4
20/09/23	Bought		150,000.00	1,293,271.04	4
21/09/23	Bought		150,000.00	1,443,271.04	4
25/09/23	Bought		150,000.00	1,593,271.04	4
26/09/23	Bought		300,000.00	1,893,271.04	4
27/09/23	Bought		150,000.00	2,043,271.04	4
28/09/23	Bought		150,000.00	2,193,271.04	4
29/09/23	Bought		150,000.00	2,343,271.04	4
30/09/23	Carried Forward			2,343,271.04	4

Statement of Dividends paid during the month to 30 September 2023

Date	Receiving Account	Amount Paid £
01-09-23	Dividend reinvested	3,637.07

CCLA

CCLA Investment Management Limited (Registered in England No. 2183088) is authorised and regulated by the Financial Conduct Authority. Registered address: One Angel Lane, London, EC4R 3AB. The Public Sector Deposit Fund is a UK short-term LVNAV Qualifying Money Market Fund.

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Payments for Month 6

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		2,343,271.04						
	Cashbook Totals		2,343,271.04	0.00	0.00			2,343,271.04	

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Receipts for Month 6

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		839,633.97					839,633.97	
Bacs	Banked: 01/09/2023	3,637.07						
Bacs	CCLA PSDF Dividend	3,637.07			1196	120	3,637.07	CCLA PSDF Dividend
	Banked: 18/09/2023	150,000.00						
Transfer	Unity Current Account	150,000.00			200		150,000.00	CCLA PSDF Account
	Banked: 19/09/2023	150,000.00						
Transfer	Unity Current Account	150,000.00			200		150,000.00	CCLA PSDF Account
	Banked: 20/09/2023	150,000.00						
Transfer	Unity Current Account	150,000.00			200		150,000.00	CCLA PSDF Account
	Banked: 21/09/2023	150,000.00						
Transfer	Unity Current Account	150,000.00			200		150,000.00	CCLA PSDF Account
	Banked: 22/09/2023	150,000.00						
Transfer	Unity Current Account	150,000.00			200		150,000.00	CCLA PSDF
	Banked: 25/09/2023	150,000.00						
Transfer	Unity Current Account	150,000.00			200		150,000.00	CCLA PSDF Account
	Banked: 26/09/2023	150,000.00						
Transfer	Unity Current Account	150,000.00			200		150,000.00	CCLA PSDF Account
	Banked: 27/09/2023	150,000.00						
Transfer	Unity Current Account	150,000.00			200		150,000.00	CCLA PSDF Account
	Banked: 28/09/2023	150,000.00						
Transfer	Unity Current Account	150,000.00			200		150,000.00	CCLA PSDF Account
	Banked: 29/09/2023	150,000.00						
Transfer	Unity Current Account	150,000.00			200		150,000.00	CCLA PSDF Account
Total Receipts for Month		1,503,637.07	0.00	0.00			1,503,637.07	
Cashbook Totals		<u>2,343,271.04</u>	<u>0.00</u>	<u>0.00</u>			<u>2,343,271.04</u>	

Bank Reconciliation Statement as at 30/09/2023
for Cashbook 7 - Barclaycard Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclaycard Commercial	30/09/2023		-1,298.34
			<u>-1,298.34</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			-1,298.34
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			-1,298.34
		Balance per Cash Book is :-	-1,298.34
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

SUMMARY FOR DIDCOT TOWN COUNCIL

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

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Outside UK: +44 1604 269452
Fax: 0300 020 0184
Online: www.barclaycard.co.uk/commercial

The Bank of England Base Rate increased by 0.25% on 3 August. As your simple standard and cash rates move with the Base Rate, they've also increased by 0.25%. You should have received this message on your last monthly statement, but we faced some system issues. The new rates were applied to your account from your last statement date.

Company reference: [REDACTED]
Statement date: 28 September 2023
Page number: 1 of 4
Monthly spend limit: £8,000.00

Date of previous statement: 28 August 2023
Previous balance: £4,357.51
Payment received: £4,357.51 CR
Total of charges and adjustments: £0.00
Total of new spending: £1,298.34
New balance: £1,298.34
Minimum payment: £12.98
Payment due by: 23 October 2023
Available to spend: £6,701.66

Payment instructions

Thank you for using Barclaycard Commercial. Your bank account [REDACTED] will be debited with the agreed payment or the minimum payment (whichever is greater) on or immediately after 23 October 2023. If your balance is lower than your agreed payment, we will debit the full balance. If you are unable to make the minimum payment please contact us as soon as possible by calling the telephone number listed above.

If you wish to pay any additional amount, please allow sufficient time for your payment to reach us.

- By Debit Card: Payments can be made over the phone by the payment due date shown on your statement. Please make the payment before 6.00 pm on this date.
- By Bank Transfer: From a Barclays UK account using telephone /online banking, please make the payment before 6.00pm on the payment due date shown on your statement. From a non-Barclays UK account, allow 2 working days before the payment due date and we will process the payment when received. Please refer to your bank for specific payment timescales as they will usually be shorter. Barclaycard details are: Sort code: [REDACTED], Account Number: [REDACTED]. Please use your card number/account number as the reference.
- At a Branch: Payments in cash can be made at a Barclays Branch and must be made on or before the payment due date shown on your statement.

If paying by cheque at Barclays Branch allow 2 working days. At other banks, allow 2 working days before the payment due date, for both cash and cheque payments.

- By Post: Payments by cheque (made payable to Barclaycard Commercial) must be received 4 working days before the payment due date shown on your statement. Send your cheque and giro to Barclaycard Commercial, Po Box 291, Sheffield, S98 1SB. Please write your name, account number and post code on the back of the cheque.

Additional payments received will not be deducted from the direct debit amount to be taken.

Interest information

Total of next months estimated interest : £43.82

Balance	Value	Monthly Rate	Estimated Interest*	Expiry Date
PURCHASE	1,298.34	2.245%	43.82	
CASH	0.00	2.450%	0.00	
Totals	£1,298.34		£43.82	

Simple Standard Rate p.a: 26.94% (30.5% compound equivalent) Simple Cash Rate p.a: 29.40% (33.7% compound equivalent)

* See reverse for details

Paid in by and date

bank giro credit ABC

1298.34

12.98

23 October 2023

Please make your cheque payable to Barclaycard Commercial and include your company reference number on the payee line.

Cashier's Stamp and Initials

MRS WHEELER
DIDCOT TOWN COUNCIL
CIVIC HALL
BRITWELL ROAD
DIDCOT
OX11 7HN



Barclays Bank PLC
Automated Bulk Credit Clearing
Barclaycard
Commercial

Total Cash *
Cheques +

£	

Please do not write or mark below this line - Please enclose this with your payment

7-70

Payments for Month 6

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :			4,357.51					4,357.51	
30/08/2023	Amazon	102/24	29.99		5.00	3000	402	24.99	Amazon -Bar Shelf Liner
30/08/2023	Amazon	103/24	13.48		2.25	1129	101	11.23	Amazon - Red Ribbon
04/09/2023	BIIAB Qualifications Ltd	104/24	107.99		18.00	1108	101	89.99	BIIAB Qualifications -SM
06/09/2023	StationeryU	105/24	22.86		3.81	1123	101	19.05	Stationery -Company Seal Label
07/09/2023	EE Limited	C/C 106/24	109.78	109.78		500			Purchase Ledger Payment
08/09/2023	EposNow	107/24	70.80		11.80	3154	402	59.00	EposNow -Bar Till Software
11/09/2023	BT/EE Cashback Rebate	108/24	-2.20			1121	101	-2.20	BT/EE Cashback Rebate
11/09/2023	Bizay	109/24	228.49		38.11	1123	101	190.38	Bizay - Business Cards
11/09/2023	Re-Vamp Multiserve	110/24	10.00		1.67	3154	306	8.33	Re-Vamp Multiserve -Keys
11/09/2023	SLCC Enterprises	111/24	206.00			1108	101	206.00	SLCC Enterprises -Subs LB
13/09/2023	Amazon	112/24	63.92		10.64	1123	101	33.28	Amazon -Business Card Holder
						3154	308	20.00	Amazon -Wasp Nest Spray
13/09/2023	National Pens	113/24	115.79		19.30	1123	101	96.49	National Pens -DTC Gel Pens
14/09/2023	Post Office Counters	114/24	225.00			1128	101	225.00	Post Office -Postage Stamps
19/09/2023	Three Business Services	C/C 115/24	32.59	32.59		500			4576/Mobile phones Sep23
24/09/2023	EposNow	116/24	22.80		3.80	3154	402	19.00	EposNow -Bar Till Software
26/09/2023	Amazon	117/24	21.99		3.67	3100	403	18.32	Amazon -Coffee Sachets
27/09/2023	Sainsburys Supermarkets	118/24	19.06			3100	403	19.06	Sainsburys -Catering Supplies
Total Payments for Month			1,298.34	142.37	118.05			1,037.92	
Cashbook Totals			5,655.85	142.37	118.05			5,395.43	

Receipts for Month 6

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 22/09/2023	4,357.51						
DD	Unity Current Account	4,357.51			200		4,357.51	Barclaycard Commercial
Total Receipts for Month		4,357.51	0.00	0.00			4,357.51	
Balance Carried Fwd		1,298.34						
Cashbook Totals		<u>5,655.85</u>	<u>0.00</u>	<u>0.00</u>			<u>5,655.85</u>	

Detailed Income & Expenditure by Budget Heading 30/09/2023

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>101 Central Administration</u>							
1195 Miscellaneous Income	5	16	0	(16)			0.0%
Central Administration :- Income	<u>5</u>	<u>16</u>	<u>0</u>	<u>(16)</u>			
1101 Salaries - Admin	17,803	116,065	242,500	126,435		126,435	47.9%
1102 Salaries - Admin Er's NI	1,765	11,880	16,699	4,819		4,819	71.1%
1103 Salaries - Admin Er's Superann	3,863	25,186	33,427	8,241		8,241	75.3%
1104 Agency Staffing	0	5,157	12,000	6,843		6,843	43.0%
1108 Training and Conferences	56	3,667	8,000	4,333		4,333	45.8%
1109 Staff Travel	265	2,028	3,500	1,472		1,472	58.0%
1111 Rate Admin Offices	720	4,324	7,000	2,676		2,676	61.8%
1121 Telephone/Fax/Internet	282	1,700	3,000	1,300		1,300	56.7%
1123 Stationery	412	1,330	2,300	970		970	57.8%
1124 Subscriptions	0	4,127	4,000	(127)		(127)	103.2%
1125 Insurance	0	0	23,000	23,000		23,000	0.0%
1126 Photocopier	427	1,445	2,500	1,055		1,055	57.8%
1128 Postage-Franking	225	355	2,000	1,645		1,645	17.7%
1129 Miscellaneous Admin Costs	11	207	500	293		293	41.3%
1130 Recruitment Advertising	0	0	2,000	2,000		2,000	0.0%
1132 Outside Service Provider HR/HIS	0	800	3,000	2,200		2,200	26.7%
1160 IT Maintenance/Website	1,425	17,528	20,000	2,472		2,472	87.6%
1171 Contingency	0	0	20,000	20,000		20,000	0.0%
1173 Green Projects	0	1,095	10,000	8,905		8,905	10.9%
1197 Office water cooler	35	133	250	117		117	53.3%
3152 Electricity	0	134	0	(134)		(134)	0.0%
3155 Security	40	(260)	0	260		260	0.0%
Central Administration :- Indirect Expenditure	<u>27,332</u>	<u>196,900</u>	<u>415,676</u>	<u>218,776</u>	<u>0</u>	<u>218,776</u>	<u>47.4%</u>
Net Income over Expenditure	<u>(27,327)</u>	<u>(196,884)</u>	<u>(415,676)</u>	<u>(218,792)</u>			
<u>102 Civic and Democratic</u>							
1205 Members Training	0	725	800	75		75	90.6%
1206 Mayors Allowance	0	3,250	3,520	270		270	92.3%
1235 Civic Functions	2,280	2,292	3,000	708		708	76.4%
1269 Election Costs	13,085	13,085	0	(13,085)		(13,085)	0.0%
99129 Tfr from EMR Elections	(13,085)	(13,085)	0	13,085		13,085	0.0%
Civic and Democratic :- Indirect Expenditure	<u>2,280</u>	<u>6,267</u>	<u>7,320</u>	<u>1,053</u>	<u>0</u>	<u>1,053</u>	<u>85.6%</u>
Net Expenditure	<u>(2,280)</u>	<u>(6,267)</u>	<u>(7,320)</u>	<u>(1,053)</u>			

Detailed Income & Expenditure by Budget Heading 30/09/2023

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
104 Community Services							
1271 CCTV Contribution	0	1,730	10,000	8,270		8,270	17.3%
1272 Speed Surveys	0	0	750	750		750	0.0%
Community Services :- Indirect Expenditure	<u>0</u>	<u>1,730</u>	<u>10,750</u>	<u>9,020</u>	<u>0</u>	<u>9,020</u>	<u>16.1%</u>
Net Expenditure	<u>0</u>	<u>(1,730)</u>	<u>(10,750)</u>	<u>(9,020)</u>			
105 Corporate Management							
1152 Bank Charges	134	1,410	700	(710)		(710)	201.4%
1155 Internal Audit	0	0	1,680	1,680		1,680	0.0%
1157 External Audit	2,100	100	2,200	2,100		2,100	4.5%
1158 Legal & Professional Fees	0	150	5,000	4,850		4,850	3.0%
1159 Accounting Support	1,282	3,447	1,000	(2,447)		(2,447)	344.7%
Corporate Management :- Indirect Expenditure	<u>3,515</u>	<u>5,107</u>	<u>10,580</u>	<u>5,473</u>	<u>0</u>	<u>5,473</u>	<u>48.3%</u>
Net Expenditure	<u>(3,515)</u>	<u>(5,107)</u>	<u>(10,580)</u>	<u>(5,473)</u>			
108 Willowbrook Community Centre							
1769 Willowbrook Income	6,959	47,584	60,000	12,416			79.3%
32580 S 106 Devel's Cont's Received	0	1,833	0	(1,833)			0.0%
32587 CIL Income	0	0	6,000	6,000			0.0%
Willowbrook Community Centre :- Income	<u>6,959</u>	<u>49,417</u>	<u>66,000</u>	<u>16,583</u>			<u>74.9%</u>
1701 Salaries Willowbrook	2,837	18,631	40,000	21,369		21,369	46.6%
1710 Willowbrook Business Rates	3,968	27,776	38,000	10,224		10,224	73.1%
1720 Willowbrook Contracts	824	6,249	10,000	3,751		3,751	62.5%
1725 Willowbrook ICT/Internet	261	1,060	3,000	1,940		1,940	35.3%
1730 Willowbrook Equipment	0	444	5,000	4,556		4,556	8.9%
1766 Willowbrook Utilities	1,098	33,591	40,000	6,409		6,409	84.0%
1767 Willowbrook Site Maintenance	290	5,663	0	(5,663)		(5,663)	0.0%
Willowbrook Community Centre :- Indirect Expenditure	<u>9,279</u>	<u>93,414</u>	<u>136,000</u>	<u>42,586</u>	<u>0</u>	<u>42,586</u>	<u>68.7%</u>
Net Income over Expenditure	<u>(2,320)</u>	<u>(43,997)</u>	<u>(70,000)</u>	<u>(26,003)</u>			
109 Capital and Projects							
1999 Loan Proceeds	0	2,400,000	0	(2,400,000)			0.0%
Capital and Projects :- Income	<u>0</u>	<u>2,400,000</u>	<u>0</u>	<u>(2,400,000)</u>			
1944 Christmas Lights	4,282	4,403	15,000	10,597		10,597	29.4%
1947 Office Equipment & Furniture	0	395	1,000	605		605	39.5%
1948 PWLB-Repayments	19,072	34,331	242,604	208,273		208,273	14.2%

Detailed Income & Expenditure by Budget Heading 30/09/2023

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
1949 PWLB-Interest	15,561	26,971	0	(26,971)		(26,971)	0.0%
1952 Groundskeeping Equipment	622	2,420	0	(2,420)		(2,420)	0.0%
1953 CAP - Solar Panels	0	48,896	0	(48,896)		(48,896)	0.0%
1955 CAP - Edmonds Park Pavilion	8,115	804,407	0	(804,407)		(804,407)	0.0%
99029 Tfr to EMR Elections	0	34,260	0	(34,260)		(34,260)	0.0%
99127 Tfr from EMR Building Proj Fee	0	(34,260)	0	34,260		34,260	0.0%
99128 Tfr from EMR CiL	0	(48,896)	0	48,896		48,896	0.0%
99160 Tfr from EMR Grounds Equip	(622)	(2,420)	0	2,420		2,420	0.0%
Capital and Projects :- Indirect Expenditure	47,030	870,506	258,604	(611,902)	0	(611,902)	336.6%
Net Income over Expenditure	(47,030)	1,529,494	(258,604)	(1,788,098)			
<u>111 Services to Others</u>							
1805 Income -Materials Fleet Meadow	0	98	0	(98)			0.0%
1806 Income -Labour Fleet Meadow	235	1,649	0	(1,649)			0.0%
Services to Others :- Income	235	1,747	0	(1,747)			
1866 Materials - Fleet Meadow	0	33	0	(33)		(33)	0.0%
Services to Others :- Indirect Expenditure	0	33	0	(33)	0	(33)	
Net Income over Expenditure	235	1,715	0	(1,715)			
<u>120 Other Costs & Income</u>							
1176 Precept	665,928	1,331,855	1,331,855	0			100.0%
1196 Interest Received	3,637	18,940	5,000	(13,940)			378.8%
Other Costs & Income :- Income	669,565	1,350,795	1,336,855	(13,940)			101.0%
Net Income	669,565	1,350,795	1,336,855	(13,940)			
<u>201 Arts & Grants-Empowered</u>							
9041 Summer Fayre - Income	(173)	133	0	(133)			0.0%
Arts & Grants-Empowered :- Income	(173)	133	0	(133)			
2165 Remembrance Parade & Service	300	404	4,000	3,596		3,596	10.1%
2187 Summer Fayre	0	8,726	4,000	(4,726)		(4,726)	218.2%
3188 Grant Aid Fund	0	22,174	45,000	22,826		22,826	49.3%
Arts & Grants-Empowered :- Indirect Expenditure	300	31,305	53,000	21,695	0	21,695	59.1%
Net Income over Expenditure	(473)	(31,172)	(53,000)	(21,828)			

Detailed Income & Expenditure by Budget Heading 30/09/2023

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
301 External Works-Central Costs							
3101 Salaries - Works	17,219	103,804	232,000	128,196		128,196	44.7%
3102 Salaries - Works Er's NI	1,576	9,524	16,800	7,276		7,276	56.7%
3103 Salaries - Works Er's Superann	3,737	22,526	36,100	13,574		13,574	62.4%
3104 Events Staffing	0	0	2,200	2,200		2,200	0.0%
3105 Agency Staffing	0	0	1,000	1,000		1,000	0.0%
3108 Staff Travel	142	814	2,370	1,556		1,556	34.4%
3120 Protective Clothing	21	795	2,000	1,205		1,205	39.7%
3124 Telephone-Works	0	0	1,000	1,000		1,000	0.0%
3127 Subscriptions	0	55	150	95		95	36.7%
3140 Vehicle Insurance	0	0	2,932	2,932		2,932	0.0%
3141 Vehicle Fuel	803	2,876	6,000	3,124		3,124	47.9%
3144 Equipment & Small Tools	0	14	0	(14)		(14)	0.0%
3145 Machinery Costs	219	3,183	10,000	6,817		6,817	31.8%
3154 Maintenance	107	1,051	2,000	949		949	52.5%
9034 Ford Ranger Pick Up	266	1,877	3,863	1,986		1,986	48.6%
9039 Ransomes HR300 Rotary	594	3,397	5,110	1,713		1,713	66.5%
9045 Ransomes Parkway 3	0	1,539	1,200	(339)		(339)	128.3%
9062 John Deere Gator	0	2,315	2,000	(315)		(315)	115.8%
9063 ALKE ATX 340 ED	0	285	1,000	715		715	28.5%
External Works-Central Costs :- Indirect Expenditure	24,685	154,054	327,725	173,671	0	173,671	47.0%
Net Expenditure	(24,685)	(154,054)	(327,725)	(173,671)			
302 Allotments							
3282 Allotment Rents	187	8,069	14,500	6,431			55.6%
32581 Grant Received	0	1,000	0	(1,000)			0.0%
Allotments :- Income	187	9,069	14,500	5,431			62.5%
3151 Water Charges	(306)	1,156	2,500	1,344		1,344	46.3%
3233 Allotment Competition	0	0	350	350		350	0.0%
3244 Allotment Maintenance	0	209	4,000	3,791		3,791	5.2%
3250 Allotment -Polytunnel	0	1,800	0	(1,800)		(1,800)	0.0%
Allotments :- Indirect Expenditure	(306)	3,165	6,850	3,685	0	3,685	46.2%
Net Income over Expenditure	493	5,903	7,650	1,747			
303 Cemetery							
3383 Cemetery Fees	2,450	12,490	18,000	5,510			69.4%
Cemetery :- Income	2,450	12,490	18,000	5,510			69.4%

Detailed Income & Expenditure by Budget Heading 30/09/2023

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
3151 Water Charges	0	9	1,000	991		991	0.9%
3154 Maintenance	1,620	2,210	0	(2,210)		(2,210)	0.0%
3340 Rates - Cemetery	181	724	600	(124)		(124)	120.7%
Cemetery :- Indirect Expenditure	1,801	2,943	1,600	(1,343)	0	(1,343)	183.9%
Net Income over Expenditure	649	9,548	16,400	6,853			
304 Edmonds Park							
3151 Water Charges	7	853	1,200	347		347	71.1%
3152 Electricity	227	903	1,800	897		897	50.2%
3154 Maintenance	660	5,775	10,000	4,225		4,225	57.8%
3155 Security	70	146	6,000	5,854		5,854	2.4%
3170 Waste Recycling	982	4,250	9,500	5,250		5,250	44.7%
Edmonds Park :- Indirect Expenditure	1,946	11,927	28,500	16,573	0	16,573	41.9%
Net Expenditure	(1,946)	(11,927)	(28,500)	(16,573)			
305 Ladygrove Park							
3183 Lady Grove Park Income	0	200	3,000	2,800			6.7%
3185 Ladygrove Lakes Income	2,188	2,188	3,000	813			72.9%
Ladygrove Park :- Income	2,188	2,388	6,000	3,613			39.8%
3152 Electricity	0	(43)	0	43		43	0.0%
3154 Maintenance	0	7,247	7,000	(247)		(247)	103.5%
3165 Ladygrove Lakes	1,583	6,874	0	(6,874)		(6,874)	0.0%
99124 Tfr from EMR Ladygrove Lakes	(1,502)	(3,328)	0	3,328		3,328	0.0%
99126 Tfr from EMR L'grove Staging	0	(1,800)	0	1,800		1,800	0.0%
Ladygrove Park :- Indirect Expenditure	81	8,949	7,000	(1,949)	0	(1,949)	127.8%
Net Income over Expenditure	2,106	(6,562)	(1,000)	5,562			
306 Loyd Park							
3151 Water Charges	0	(1,324)	550	1,874		1,874	(240.7%)
3152 Electricity	0	141	350	209		209	40.3%
3154 Maintenance	383	44,046	0	(44,046)		(44,046)	0.0%
99120 Tfr from EMR Building Repair	0	(43,450)	0	43,450		43,450	0.0%
Loyd Park :- Indirect Expenditure	383	(587)	900	1,487	0	1,487	(65.2%)
Net Expenditure	(383)	587	(900)	(1,487)			

Detailed Income & Expenditure by Budget Heading 30/09/2023

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>308 Other Parks & Recreation Areas</u>							
3179 Carbon Return Income	0	2	0	(2)			0.0%
Other Parks & Recreation Areas :- Income	<u>0</u>	<u>2</u>	<u>0</u>	<u>(2)</u>			
3154 Maintenance	20	1,236	5,500	4,264		4,264	22.5%
3166 Millennium Wood Upkeep	0	2,985	3,000	15		15	99.5%
Other Parks & Recreation Areas :- Indirect Expenditure	<u>20</u>	<u>4,221</u>	<u>8,500</u>	<u>4,279</u>	<u>0</u>	<u>4,279</u>	<u>49.7%</u>
Net Income over Expenditure	<u>(20)</u>	<u>(4,219)</u>	<u>(8,500)</u>	<u>(4,281)</u>			
<u>309 Play Areas</u>							
3149 Bark Top-up	0	1,033	3,000	1,967		1,967	34.4%
3153 Play Equipment Maintenance	6,750	16,602	25,000	8,398		8,398	66.4%
Play Areas :- Indirect Expenditure	<u>6,750</u>	<u>17,635</u>	<u>28,000</u>	<u>10,366</u>	<u>0</u>	<u>10,366</u>	<u>63.0%</u>
Net Expenditure	<u>(6,750)</u>	<u>(17,635)</u>	<u>(28,000)</u>	<u>(10,366)</u>			
<u>310 Environmental Services</u>							
1183 Bowls Club Rent	0	0	50	50			0.0%
3180 Sports Hire	320	5,190	4,000	(1,190)			129.8%
3184 Funfair Hires	2,080	2,080	4,000	1,920			52.0%
3198 Bus Shelter Advertising Income	0	0	10,000	10,000			0.0%
Environmental Services :- Income	<u>2,400</u>	<u>7,270</u>	<u>18,050</u>	<u>10,780</u>			<u>40.3%</u>
3148 Bus Shelter Contract	0	0	10,000	10,000		10,000	0.0%
3150 Plants	0	5,253	1,000	(4,253)		(4,253)	525.3%
3157 Dog Fouling Clean-up Service	243	1,699	3,100	1,401		1,401	54.8%
3158 Trees	0	0	8,500	8,500		8,500	0.0%
3162 Football pitch maintenance	559	2,597	8,000	5,403		5,403	32.5%
3168 Street Furniture Maintenance	0	2,745	3,000	255		255	91.5%
99134 Tfr from EMR Community Project	0	(7,000)	0	7,000		7,000	0.0%
Environmental Services :- Indirect Expenditure	<u>802</u>	<u>5,294</u>	<u>33,600</u>	<u>28,306</u>	<u>0</u>	<u>28,306</u>	<u>15.8%</u>
Net Income over Expenditure	<u>1,598</u>	<u>1,976</u>	<u>(15,550)</u>	<u>(17,526)</u>			
<u>325 Projects</u>							
32587 CIL Income	0	3,751	0	(3,751)			0.0%
Projects :- Income	<u>0</u>	<u>3,751</u>	<u>0</u>	<u>(3,751)</u>			
9031 Tree Management - Contract	0	0	5,000	5,000		5,000	0.0%
9059 Bus shelters	0	0	5,000	5,000		5,000	0.0%

Detailed Income & Expenditure by Budget Heading 30/09/2023

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
32518 Edmonds Park	0	(700)	0	700		700	0.0%
32525 Pavilion build	0	7,680	0	(7,680)		(7,680)	0.0%
99028 Tfr to EMR CiL	0	3,751	0	(3,751)		(3,751)	0.0%
99152 Tfr from EMR Pavilions	0	(1,953)	0	1,953		1,953	0.0%
Projects :- Indirect Expenditure	<u>0</u>	<u>8,778</u>	<u>10,000</u>	<u>1,222</u>	<u>0</u>	<u>1,222</u>	<u>87.8%</u>
Net Income over Expenditure	<u>0</u>	<u>(5,027)</u>	<u>(10,000)</u>	<u>(4,974)</u>			
<u>401 C H General Administration</u>							
1000 Main Hall	5,954	26,106	55,000	28,894			47.5%
1001 Northbourne Room	1,255	6,936	12,000	5,064			57.8%
1002 Ladygrove Room	3,321	17,311	25,000	7,689			69.2%
1003 All Saints Room	925	4,811	10,000	5,189			48.1%
1004 Park Room	513	3,411	8,000	4,589			42.6%
1005 Weddings	0	592	0	(592)			0.0%
1009 Events Package Income	375	7,726	0	(7,726)			0.0%
1011 Millbrook Room	0	25	2,000	1,975			1.3%
1020 Other Income	232	1,393	1,000	(393)			139.3%
C H General Administration :- Income	<u>12,576</u>	<u>68,312</u>	<u>113,000</u>	<u>44,688</u>			<u>60.5%</u>
3155 Security	0	50	0	(50)		(50)	0.0%
4001 Salaries - Civic Hall	4,742	32,410	48,000	15,590		15,590	67.5%
4002 Salaries - Civic Hall Er's Ni	189	1,287	0	(1,287)		(1,287)	0.0%
4003 Salaries - C.Hall Er's Superan	915	5,745	0	(5,745)		(5,745)	0.0%
4012 Water Charges	(5,749)	(3,761)	12,000	15,761		15,761	(31.3%)
4014 Light & Heat	1,317	14,503	40,000	25,497		25,497	36.3%
4015 Cleaning and Hygiene	2,329	15,333	30,000	14,667		14,667	51.1%
4016 Uniform	0	0	1,000	1,000		1,000	0.0%
4018 Waste Disposal	294	2,331	3,500	1,169		1,169	66.6%
4022 Telephone	0	50	1,000	950		950	5.0%
4023 Licenses	0	1,845	4,000	2,155		2,155	46.1%
4024 Event Costs	0	150	0	(150)		(150)	0.0%
4027 Advertising/Marketing	0	0	1,000	1,000		1,000	0.0%
4042 Equipment	102	1,102	10,000	8,898		8,898	11.0%
4043 Repairs and Maintenance	23,392	32,272	10,000	(22,272)		(22,272)	322.7%
4044 Maintenance Contracts	1,505	16,217	15,000	(1,217)		(1,217)	108.1%
4045 Repair/Upgrade PA System	0	349	2,000	1,651		1,651	17.5%
4051 Stocktakers Fees	0	0	300	300		300	0.0%
4052 Accountancy Charges	59	880	500	(380)		(380)	175.9%
4054 NNDR	4,122	24,728	50,000	25,272		25,272	49.5%
4103 Sundry Expenses	0	0	1,000	1,000		1,000	0.0%

Detailed Income & Expenditure by Budget Heading 30/09/2023

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4104 Training & Prof Development	0	0	1,000	1,000		1,000	0.0%
4105 Stationery	0	(2)	0	2		2	0.0%
99120 Tfr from EMR Building Repair	(22,651)	(22,651)	0	22,651		22,651	0.0%
C H General Administration :- Indirect Expenditure	10,565	122,836	230,300	107,464	0	107,464	53.3%
Net Income over Expenditure	2,011	(54,523)	(117,300)	(62,777)			
402 C H Bar							
1050 Bar Sales	875	9,100	15,000	5,900			60.7%
C H Bar :- Income	875	9,100	15,000	5,900			60.7%
3000 Bar Purchases	72	5,826	7,500	1,674		1,674	77.7%
3020 Bar Sundries	28	134	500	366		366	26.9%
3154 Maintenance	401	1,122	3,000	1,878		1,878	37.4%
C H Bar :- Indirect Expenditure	501	7,083	11,000	3,917	0	3,917	64.4%
Net Income over Expenditure	374	2,017	4,000	1,983			
403 C H Catering							
1075 Food and Berverage Income	947	4,094	3,000	(1,094)			136.5%
1100 Catering Income - Food	17	3,027	6,000	2,973			50.4%
C H Catering :- Income	964	7,120	9,000	1,880			79.1%
3100 Food and Beverage Costs	871	1,402	4,500	3,098		3,098	31.2%
4350 CH Kitchen Maintenance	60	120	2,500	2,380		2,380	4.8%
C H Catering :- Indirect Expenditure	931	1,522	7,000	5,478	0	5,478	21.7%
Net Income over Expenditure	33	5,598	2,000	(3,598)			
Grand Totals:- Income	698,230	3,921,611	1,596,405	(2,325,206)			245.7%
Expenditure	137,895	1,553,081	1,592,905	39,824	0	39,824	97.5%
Net Income over Expenditure	560,336	2,368,530	3,500	(2,365,030)			
Movement to/(from) Gen Reserve	560,336	2,368,530					

Detailed Balance Sheet - Excluding Stock Movement

Month 6 Date 30/09/2023

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
<u>Current Assets</u>		
101	Bookings Debtors	13,547
105	Vat Due	39,403
114	Cycle to Work Scheme	231
140	Bar Stock	4,415
200	Unity Current Account	721,101
201	Civic Hall Current Account	121,311
202	CCLA Deposit Fund	2,343,271
220	Petty Cash	10
224	Civic Hall Bar Floats	260
295	Barclaycard Account	(1,298)
Total Current Assets		3,242,252
<u>Current Liabilities</u>		
500	Creditors	75,651
503	Allotment Holding Deposit	11,538
505	Mayors Charity Account	(40)
525	PAYE/NI Due	10,127
526	Superannuation Due	11,036
540	Oxfordshire PTC (NHS)	305
565	CH Holding Deposits	1,623
580	Retentions	37,975
Total Current Liabilities		148,215
Net Current Assets		3,094,038
Total Assets less Current Liabilities		3,094,038

Represented by :-

301	Current Year Fund	2,368,531
310	General Reserve	77,938
317	EMR CIL Splash Park	121,000
320	Building Repair Fund	52,616
321	Cemetery Fund	2,990
323	Skatepark Refurbishment	13,616
324	Ladygrove Lakes	1,918
325	Ladygrove Park	6,357
326	Ladygrove Lakes Staging Fund	18,200
328	CIL	110,730
329	EMR Election Fund	22,511
330	Planting	3,464
331	Arboriculture	8,989
332	Sports Pitches	11,001
333	Splash Park	200,000
334	EMR Community Projects	1,726
335	EMR Bus Shelters/Street Furnit	5,094
336	GDPR Fund	500
338	EMR Play Areas	688
339	EMR Summer Fayre	12,550
351	CCTV	13,405
352	Pavilions	32,747
360	EMR Groundskeeping Equipment	7,466

Detailed Balance Sheet - Excluding Stock Movement

Month 6 Date 30/09/2023

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
	Total Equity	<u>3,094,038</u>

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Detailed Profit and Loss Account - Excluding Stock Movement

Month 6 Date 30/09/2023

<u>Account</u>	<u>Sales/Income</u>	<u>Month Actual</u>	<u>YTD Actual</u>
1000	Main Hall	5,954	26,106
1001	Northbourne Room	1,255	6,936
1002	Ladygrove Room	3,321	17,311
1003	All Saints Room	925	4,811
1004	Park Room	513	3,411
1005	Weddings	0	592
1009	Events Package Income	375	7,726
1011	Millbrook Room	0	25
1020	Other Income	232	1,393
1050	Bar Sales	875	9,100
1075	Food and Beverage Income	947	4,094
1100	Catering Income - Food	17	3,027
1176	Precept	665,928	1,331,855
1195	Miscellaneous Income	5	16
1196	Interest Received	3,637	18,940
1769	Willowbrook Income	6,959	47,584
1805	Income -Materials Fleet Meadow	0	98
1806	Income -Labour Fleet Meadow	235	1,649
1999	Loan Proceeds	0	2,400,000
3179	Carbon Return Income	0	2
3180	Sports Hire	320	5,190
3183	Lady Grove Park Income	0	200
3184	Funfair Hires	2,080	2,080
3185	Ladygrove Lakes Income	2,188	2,188
3282	Allotment Rents	187	8,069
3383	Cemetery Fees	2,450	12,490
9041	Summer Fayre - Income	(173)	133
32580	S 106 Devel's Cont's Received	0	1,833
32581	Grant Received	0	1,000
32587	CIL Income	0	3,751
	Total Sales/Income	698,230	3,921,611

<u>Account</u>	<u>Indirect/Overhead Expenditure</u>		
1101	Salaries - Admin	17,803	116,065
1102	Salaries - Admin Er's NI	1,765	11,880
1103	Salaries - Admin Er's Superann	3,863	25,186
1104	Agency Staffing	0	5,157
1108	Training and Conferences	56	3,667
1109	Staff Travel	265	2,028
1111	Rate Admin Offices	720	4,324
1121	Telephone/Fax/Internet	282	1,700
1123	Stationery	412	1,330
1124	Subscriptions	0	4,127
1126	Photocopier	427	1,445
1128	Postage-Frinking	225	355
1129	Miscellaneous Admin Costs	11	207
1132	Outside Service Provider HR/HS	0	800
1152	Bank Charges	134	1,410
1157	External Audit	2,100	100
1158	Legal & Professional Fees	0	150
1159	Accounting Support	1,282	3,447

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Detailed Profit and Loss Account - Excluding Stock Movement

Month 6 Date 30/09/2023

		<u>Month Actual</u>	<u>YTD Actual</u>
1160	IT Maintenance/Website	1,425	17,528
1173	Green Projects	0	1,095
1197	Office water cooler	35	133
1205	Members Training	0	725
1206	Mayors Allowance	0	3,250
1235	Civic Functions	2,280	2,292
1269	Election Costs	13,085	13,085
1271	CCTV Contribution	0	1,730
1701	Salaries Willowbrook	2,837	18,631
1710	Willowbrook Business Rates	3,968	27,776
1720	Willowbrook Contracts	824	6,249
1725	Willowbrook ICT/Internet	261	1,060
1730	Willowbrook Equipment	0	444
1766	Willowbrook Utilities	1,098	33,591
1767	Willowbrook Site Maintenance	290	5,663
1866	Materials - Fleet Meadow	0	33
1944	Christmas Lights	4,282	4,403
1947	Office Equipment & Furniture	0	395
1948	PWLB-Repayments	19,072	34,331
1949	PWLB-Interest	15,561	26,971
1952	Groundskeeping Equipment	622	2,420
1953	CAP - Solar Panels	0	48,896
1955	CAP - Edmonds Park Pavilion	8,115	804,407
2165	Remembrance Parade & Service	300	404
2187	Summer Fayre	0	8,726
3000	Bar Purchases	72	5,826
3020	Bar Sundries	28	134
3100	Food and Beverage Costs	871	1,402
3101	Salaries - Works	17,219	103,804
3102	Salaries - Works Er's NI	1,576	9,524
3103	Salaries - Works Er's Superann	3,737	22,526
3108	Staff Travel	142	814
3120	Protective Clothing	21	795
3127	Subscriptions	0	55
3141	Vehicle Fuel	803	2,876
3144	Equipment & Small Tools	0	14
3145	Machinery Costs	219	3,183
3149	Bark Top-up	0	1,033
3150	Plants	0	5,253
3151	Water Charges	(298)	694
3152	Electricity	227	1,135
3153	Play Equipment Maintenance	6,750	16,602
3154	Maintenance	3,191	62,686
3155	Security	110	(64)
3157	Dog Fouling Clean-up Service	243	1,699
3162	Football pitch maintenance	559	2,597
3165	Ladygrove Lakes	1,583	6,874
3166	Millennium Wood Upkeep	0	2,985
3168	Street Furniture Maintenance	0	2,745
3170	Waste Recycling	982	4,250
3188	Grant Aid Fund	0	22,174
3244	Allotment Maintenance	0	209

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Detailed Profit and Loss Account - Excluding Stock Movement

Month 6 Date 30/09/2023

	<u>Month Actual</u>	<u>YTD Actual</u>
3250 Allotment -Polytunnel	0	1,800
3340 Rates - Cemetery	181	724
4001 Salaries - Civic Hall	4,742	32,410
4002 Salaries - Civic Hall Er's Ni	189	1,287
4003 Salaries - C.Hall Er's Superan	915	5,745
4012 Water Charges	(5,749)	(3,761)
4014 Light & Heat	1,317	14,503
4015 Cleaning and Hygiene	2,329	15,333
4018 Waste Disposal	294	2,331
4022 Telephone	0	50
4023 Licenses	0	1,845
4024 Event Costs	0	150
4042 Equipment	102	1,102
4043 Repairs and Maintenance	23,392	32,272
4044 Maintenance Contracts	1,505	16,217
4045 Repair/Upgrade PA System	0	349
4052 Accountancy Charges	59	880
4054 NNDR	4,122	24,728
4105 Stationery	0	(2)
4350 CH Kitchen Maintenance	60	120
9034 Ford Ranger Pick Up	266	1,877
9039 Ransomes HR300 Rotary	594	3,397
9045 Ransomes Parkway 3	0	1,539
9062 John Deere Gator	0	2,315
9063 ALKE ATX 340 ED	0	285
32518 Edmonds Park	0	(700)
32525 Pavilion build	0	7,680
99028 Tfr to EMR CiL	0	3,751
99029 Tfr to EMR Elections	0	34,260
99120 Tfr from EMR Building Repair	(22,651)	(66,101)
99124 Tfr from EMR Ladygrove Lakes	(1,502)	(3,328)
99126 Tfr from EMR L'grove Staging	0	(1,800)
99127 Tfr from EMR Building Proj Fee	0	(34,260)
99128 Tfr from EMR CiL	0	(48,896)
99129 Tfr from EMR Elections	(13,085)	(13,085)
99134 Tfr from EMR Community Project	0	(7,000)
99152 Tfr from EMR Pavilions	0	(1,953)
99160 Tfr from EMR Grounds Equip	(622)	(2,420)
Total Indirect/Overhead Expenditure	137,895	1,553,081
Operating Profit	560,336	2,368,530
% Operating Profit	80.25%	60.40%
<u>Account</u> <u>Other Costs & Income</u>		
99999 Discounts	(1)	(1)
Total Other Costs & Income	(1)	(1)
Profit before Appropriations	560,337	2,368,531
% Profit before Appropriations	80.25%	60.40%

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Outstanding Balances by Month as at 30/09/2023

A/C Code	Supplier Name	Balance	Sep 2023	Aug 2023	Jul 2023	Prior Months	On A/c Pymnts
Ledger No 1: Bought Ledger 1							
2COMMUNE	2COMMUNE	180.00	0.00	0.00	0.00	0.00	0.00
036	OPC	100.80	100.80	0.00	0.00	0.00	0.00
B05	BT 45763302	1,474.84	59.74	0.00	0.00	1,415.10	0.00
BOC	BOC	34.02	34.02	0.00	0.00	0.00	0.00
BT	BT 46746208	-23.57	0.00	0.00	0.00	-23.57	0.00
CARLTON	CARLTON	1,296.00	1,296.00	0.00	0.00	0.00	0.00
COLLARD	COLLARD ENVIRONMENTA	537.60	537.60	0.00	0.00	0.00	0.00
CORONA	CORONA ENERGY	4,551.57	0.00	0.00	0.00	4,551.57	0.00
CW-ASR302	CASTLE WATER 2288227	-335.07	-392.67	0.00	0.00	224.12	-166.52
CW-CH401	CASTLE WATER 2332129	-12,068.72	-5,748.57	0.00	0.00	-6,320.15	0.00
CW-CRA302	CASTLE WATER 2325652	-336.65	-336.65	0.00	0.00	0.00	0.00
CW-LP306	CASTLE WATER 2279303	-2,612.65	0.00	0.00	-1,588.68	-1,023.97	0.00
CW-TCEP304	CASTLE WATER 2374904	-876.69	0.00	100.19	0.00	-976.88	0.00
CW-WEA302	CASTLE WATER 3170900	137.51	8.54	128.97	0.00	0.00	0.00
DCKAS	DCK ACCOUNTING	1,537.92	1,537.92	0.00	0.00	0.00	0.00
DIRECT	DIRECT 365	244.08	122.04	0.00	0.00	0.00	0.00
E19	ESPO	51.96	51.96	0.00	0.00	0.00	0.00
EE	EE LTD	-109.78	0.00	0.00	0.00	0.00	-109.78
EVERBRITE	EVER BRITE	2,535.54	2,535.54	0.00	0.00	0.00	0.00
EXECALARM	EXECUTIVE ALARMS	403.20	268.80	0.00	0.00	0.00	0.00
F01	FLEET	649.92	649.92	0.00	0.00	0.00	0.00
GREENFIELD	GREENFIELD FARM	555.60	555.60	0.00	0.00	0.00	0.00
GRUNDON	GRUNDON WASTE	493.69	493.69	0.00	0.00	0.00	0.00
H31	HAWKINS	27,181.56	27,181.56	0.00	0.00	0.00	0.00
HEATHLAND	HEATHLAND GROUP	78.35	0.00	0.00	0.00	0.00	0.00
L09	LYRECO	925.83	925.83	0.00	0.00	0.00	0.00
LEX	LEX AUTOLEASE	318.94	318.94	0.00	0.00	0.00	0.00
LIFEBUILD	LIFE BUILD SOLUTIONS	226,290.00	0.00	0.00	0.00	0.00	0.00
MOBILEMINI	MOBILE	83.42	83.42	0.00	0.00	0.00	0.00
O14	OPUS ENERGY	-8,679.39	0.00	103.10	-9,304.90	560.87	-38.46
OALC	OALC	-108.00	0.00	0.00	0.00	-288.00	180.00
P44	POLAR COOLING	348.00	348.00	0.00	0.00	0.00	0.00
PERSONNEL	PERSONNAL ADVICE	-120.00	0.00	0.00	0.00	0.00	-120.00
S01	SODC	13,084.82	13,084.82	0.00	0.00	0.00	0.00
S71	SPALDINGS	900.42	900.42	0.00	0.00	0.00	0.00
S86	SUN WATER	42.49	42.49	0.00	0.00	0.00	0.00
S101	SCREWFIX	127.96	127.96	0.00	0.00	0.00	0.00
S106	SPRINT DOOR SYSTEMS	510.00	510.00	0.00	0.00	0.00	0.00
SCOOP	SCOOP ELECTRICAL SVC	509.21	0.00	0.00	0.00	0.00	0.00
SHIELD	SHIELD MAINTENANCE	523.10	523.10	0.00	0.00	0.00	0.00
T01	TRAVIS PERKINS	21.35	0.00	0.00	0.00	21.35	0.00
T35	TOTAL PEST CONTROL	288.00	0.00	0.00	0.00	0.00	0.00
WHITEN	WHITE N	135.00	0.00	0.00	0.00	0.00	0.00
Total Purchase		260,882.18	45,820.82	332.26	-10,893.58	-1,859.56	-254.76
Sub Total C/Fwd		260,882.18	45,820.82	332.26	-10,893.58	-1,859.56	-254.76

Outstanding Balances by Month as at 30/09/2023

A/C Code	Supplier Name	Balance	Sep 2023	Aug 2023	Jul 2023	Prior Months	On A/c Pymnts
	Sub Total B/Fwd	260,882.18	45,820.82	332.26	-10,893.58	-1,859.56	-254.76
Ledger No 1: Bought Ledger 1 (Continued)							
	TOTAL PURCHASE LEDGER BALANCES	260,882.18	45,820.82	332.26	-10,893.58	-1,859.56	-254.76

Outstanding Balances by Month as at 30/09/2023

A/C Code	Customer Name	Balance	Sep 2023	Aug 2023	Jul 2023	Prior Months	On A/c Pymnts
Ledger No 1: Bookings							
AALP	LAURA PEACOCK	3.60	0.00	0.00	0.00	3.60	0.00
AAOCFA	JANE HOSKINS	219.60	0.00	0.00	0.00	219.60	0.00
AAOD	OXFORD DIOCESE	-59.00	0.00	0.00	0.00	78.00	-137.00
AARC&TST	RAILWAYCORRESPONDENC	67.56	0.00	67.56	0.00	0.00	0.00
AARCOUNCI	RIVERSIDECOUNSELLING	-295.82	0.00	0.00	0.00	137.72	-433.54
AASA	STYLE ACRE	346.09	0.00	0.00	0.00	726.27	-380.18
AASSC	SILVERSLIPPERCLUB	184.59	46.92	0.00	174.38	0.00	-36.71
AATVI	THAMES VALLEY INITIA	-219.62	0.00	0.00	0.00	216.30	-435.92
AATVP	THAMES VALLEY POLICE	65.76	83.76	0.00	0.00	0.00	-18.00
AATWG	TWG	59.70	59.70	0.00	0.00	0.00	0.00
AAWI	WOMENS INSTITUTE	50.52	50.52	0.00	0.00	0.00	0.00
ACTIVEOXF	ACTIVE OXFORDSHIRE	-72.80	0.00	0.00	0.00	-72.80	0.00
ADOPT-TV	ADOPT THAMES VALLEY	1,052.15	373.20	192.60	0.00	578.75	-92.40
ANTON	ANTONOC	208.00	0.00	0.00	0.00	208.00	0.00
BABYBRAIN	BBRAINS	90.00	0.00	0.00	0.00	90.00	0.00
BACKOCC	CLAIRE	-24.48	0.00	0.00	0.00	4.22	-28.70
BRACKENBU	BRACKEN	275.00	275.00	0.00	0.00	0.00	0.00
BRANDONT	BRANDON	127.32	0.00	0.00	0.00	127.32	0.00
COMFIRST	COMFIRST	138.22	138.22	0.00	0.00	0.00	0.00
DEERSPIRIT	DEERSPIRIT	50.40	50.40	0.00	0.00	0.00	0.00
DID SPEAK	DIDCOT SPEAKERS	377.99	160.62	0.00	112.20	301.51	-196.34
DIDCOTCASJ	DIDCOT CASUALS JUN	-80.00	0.00	0.00	0.00	-80.00	0.00
DIDU3A	DIDCOT U3A	130.18	108.10	0.00	0.00	22.08	0.00
DWM	DWM	105.60	105.60	0.00	0.00	0.00	0.00
FLB	BELLO	682.64	0.00	0.00	448.64	234.00	0.00
HARWELLSH	HARWELLS	107.52	107.52	0.00	0.00	0.00	0.00
HFTCLARE	HFTCLARE	364.56	364.56	0.00	0.00	0.00	0.00
HT FAIR	HATWELLS	2,080.00	2,080.00	0.00	0.00	0.00	0.00
JAMIEC	JAMIEOXCC	144.00	144.00	0.00	0.00	0.00	0.00
JERLLOYD	JERESAND VALE	616.83	187.20	0.00	0.00	429.63	0.00
JOALLMOND	JOALLMO	15.00	0.00	0.00	0.00	15.00	0.00
KINGDOMPR	KINGDOM	112.00	0.00	0.00	0.00	112.00	0.00
KRC-SCHILD	S AND R CHILDS	745.00	745.00	0.00	0.00	0.00	0.00
MARSHOCC	TMARSH	151.88	0.00	0.00	0.00	151.88	0.00
MISC	MISCELLANEOUS RECEIP	-69.00	0.00	0.00	0.00	0.00	-69.00
NATURALEN	NATURAL	270.00	270.00	0.00	0.00	0.00	0.00
OCCSEN	SEN TEAM OCC	194.20	0.00	0.00	0.00	194.20	0.00
OTSA	OTSA	1,011.88	1,011.88	0.00	0.00	0.00	0.00
OXFORDMIN	OXFMIND	21.00	0.00	21.00	0.00	0.00	0.00
OXFSN	OXFSN	45.60	45.60	0.00	0.00	0.00	0.00
OXFWIMARY	OXFORD WI	105.00	0.00	0.00	0.00	214.98	-109.98
OXLIBDEMS	OXLIBDEMS	196.80	196.80	0.00	0.00	0.00	0.00
OXMINDAN	OXMINDAN	76.80	76.80	0.00	0.00	0.00	0.00
OXMINDSAR	MINDSARA	84.00	84.00	0.00	0.00	0.00	0.00
PAULLATHA	PLATHAM	28.80	19.20	0.00	0.00	9.60	0.00
PINTSIZED	PINT SIZED PEOPLE	-40.00	0.00	0.00	0.00	0.00	-40.00
RGRIFFIN	ELVIS	97.80	0.00	0.00	0.00	226.80	-129.00
Sub Total C/Fwd		9,842.87	6,784.60	281.16	735.22	4,148.66	-2,106.77

Outstanding Balances by Month as at 30/09/2023

A/C Code	Customer Name	Balance	Sep 2023	Aug 2023	Jul 2023	Prior Months	On A/c Pymnts
	Sub Total B/Fwd	9,842.87	6,784.60	281.16	735.22	4,148.66	-2,106.77
Ledger No 1: Bookings (Continued)							
	SECONDLIFESECONDLIFE	126.00	0.00	0.00	0.00	126.00	0.00
SEN	CHILDEDUOCC	714.80	0.00	0.00	0.00	714.80	0.00
	SODCCULLIFCULLIFORD	64.50	0.00	0.00	0.00	64.50	0.00
SOMA	SOMA	140.00	0.00	0.00	0.00	140.00	0.00
	STYLEEMMA STYLEEMMA	222.60	0.00	0.00	0.00	222.60	0.00
THT	TERRENCE HIGGINS	7.00	0.00	0.00	0.00	7.00	0.00
	WESTBERKS WESTBERKS	201.60	0.00	0.00	0.00	201.60	0.00
	WYNTERSWI WYNTERS WISH	182.00	0.00	0.00	0.00	182.00	0.00
	Total Sales Led	11,501.37	6,784.60	281.16	735.22	5,807.16	-2,106.77
	TOTAL SALES LEDGER BALANCES	11,501.37	6,784.60	281.16	735.22	5,807.16	-2,106.77

List of Payments made between 01/09/2023 and 30/09/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/09/2023	SODC Cemetery Rates	Std Ord	181.00		SODC Cemetery Rates - 5025071
01/09/2023	SODC Office Rates	Std Ord	720.00		SODC Office Rates - 5335613
01/09/2023	Lex Autolease Limited	DD1	318.94		4485/BP68MHX 3Sep-2Oct
11/09/2023	Barclaycard Charges Aug2023	DD	68.49		Barclaycard Charges Aug2023
11/09/2023	British Gas A/c 603752622	DD2	393.60		4474/Gas603752622 15Jul-14Aug
11/09/2023	Collard Environmental Ltd	EBP1	626.30		4517/Waste disposal 25Jul23
13/09/2023	The National Allotment Society	EBP1	66.00		4438/Nat Allotment Soc 2023-24
13/09/2023	Air IT Limited	EBP2	1,431.88		4437/Microsoft 365 Aug2023
13/09/2023	Carlton Services	EBP3	4,302.00		4439/Repair AHU fan motor
13/09/2023	Collard Environmental Ltd	EBP4	537.60		4440/Trade waste disposal
13/09/2023	DCK Accounting Solutions Ltd	EBP5	540.00		4441/VAT Part Ex calc 2023-24
13/09/2023	DCK Payroll Solutions Ltd	EBP6	287.28		4442/Payroll services Aug2023
13/09/2023	Espo	EBP7	88.68		4444/Stationery
13/09/2023	EE Limited	EBP8	109.78		4443/Mobile phones Aug2023
13/09/2023	Executive Alarms Ltd	EBP9	126.00		4465/Callout 28Jun-CCTV in bar
13/09/2023	Fleet Meadow Community Hall Tr	EBP10	2,119.28		4445/FMCHT Bookteq Income July
13/09/2023	G S Mechanical Ltd	EBP11	714.60		4464/Boiler repairs
13/09/2023	Microshade Business Consultant	EBP12	373.44		4446/Omega hosting Aug2023
13/09/2023	OALC	EBP13	108.00		4448/Finance for Cllrs trainin
13/09/2023	Polar Cooling Services Ltd	EBP14	29,147.84		4431/Refurbish Loyds Rec Pav
13/09/2023	Payalben Patel	EBP15	108.50		4467/P Patel Allotment MR08
13/09/2023	SOUTH OXFORDSHIRE DISTRICT	EBP16	1,503.50		4454/CCTV contrib'n Q1 2023-24
13/09/2023	Screwfix Direct Ltd T/As Trade	EBP17	257.92		4453/4-section ladder
13/09/2023	Shield Maintenance Ltd	EBP18	846.56		4470/Sanitary waste disposal
13/09/2023	Mrs J S Storey	EBP19	200.00		4456/Repurchase plot KRC/H/3NN
13/09/2023	Travis Perkins Trading Company	EBP20	245.84		4460/Precision gloves
13/09/2023	Vita Play Limited	EBP21	7,003.44		4463/Multiplay repairs -Loyd
13/09/2023	Ridge & Partners LLP	EBP22	8,777.80		4514/Prof fees pymnt 5
14/09/2023	HMRC PAYE/NI Aug2023	EBP	12,362.67		HMRC PAYE/NI Aug2023
14/09/2023	OCC Superann Aug2023	EBP	12,254.86		OCC Superann Aug2023
14/09/2023	SOFEA	BACS	3.33		SOFEA -Ed Fest Refund
14/09/2023	S Appleton	BACS	13.33		S Appleton -Ed Fest Refund
14/09/2023	E Blackford	BACS	40.00		E Blackford -Ed Fest Refund
14/09/2023	Lauren Slack	BACS	3.33		Lauren Slack -Ed Fest Refund
14/09/2023	Maren Orth	BACS	6.67		Maren Orth -Ed Fest Refund
14/09/2023	Fabio Di Donato	BACS	20.00		Fabio Di Donato -Ed Fest Rfnd
14/09/2023	Jenny Allsopp	BACS	40.00		Jenny Allsopp -Ed Fest Refund
14/09/2023	S M Barratt	BACS	20.00		S M Barratt -Ed Fest Refund
14/09/2023	J & A Gunter	BACS	40.00		J & A Gunter -Ed Fest Refund
14/09/2023	Salaries September 2023	EBP	33,819.49		Salaries September 2023
15/09/2023	LIFE Build Solutions Limited	EBP23	119,992.80		4516/Interim application 4
18/09/2023	Midcounties Co-Op	DD	894.41		Midcounties Co-Op Fuel Jul2023
18/09/2023	CCLA Deposit Fund	Transfer	150,000.00		CCLA PSDF Account
18/09/2023	British Gas A/c 603752622	DD3	190.89		4533/Gas603752622 15-29Aug
19/09/2023	CCLA Deposit Fund	Transfer	150,000.00		CCLA PSDF Account
19/09/2023	Sloane Curtis Solutions Ltd	DD4	138.00		4511/Phone charges
20/09/2023	CCLA Deposit Fund	Transfer	150,000.00		CCLA PSDF Account
20/09/2023	G. S. Mechanical Ltd	EBP2	7,105.90		4520/Heating maintenance

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Unity Current Account

List of Payments made between 01/09/2023 and 30/09/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
20/09/2023	Allotment Deposit Refunds	CARD RFND	40.00		Allotment Dep Rfnd -BR07
20/09/2023	Allotment Deposit Refunds	CARD RFND	90.00		Allotment Dep Rfnd -MR32 Wells
21/09/2023	CCLA Deposit Fund	Transfer	150,000.00		CCLA PSDF Account
22/09/2023	Barclaycard Account	DD	4,357.51		Barclaycard Commercial
22/09/2023	CCLA Deposit Fund	Transfer	150,000.00		CCLA PSDF
25/09/2023	Public Works Loan Board	DD	34,633.08		PWLB 496858 -
25/09/2023	CCLA Deposit Fund	Transfer	150,000.00		CCLA PSDF Account
25/09/2023	BOC	DD5	34.02		4473/Bar gas bottle
25/09/2023	SSE Energy Supply Ltd	DD6	1,137.94		4574/Ac201908289 1-31Aug23
26/09/2023	CCLA Deposit Fund	Transfer	150,000.00		CCLA PSDF Account
26/09/2023	CNH Industrial	DD	70.00		CNH Industrial -Rotary Mower
27/09/2023	CCLA Deposit Fund	Transfer	150,000.00		CCLA PSDF Account
28/09/2023	Be Free Young Carers	EBP1	5,000.00		4472/Be Free Young Carers
28/09/2023	Clean Slate	EBP2	500.00		4478/Clean Slate -F&GP 21Aug
28/09/2023	Concrete Youth	EBP3	3,100.00		4479/Concrete Youth-F&GP 21Aug
28/09/2023	CPA Horticulture Ltd	EBP4	1,239.36		4480/Playgrade Chip
28/09/2023	Castle Water TW1589256343	EBP5	8.55		4507/Water2564747 1-31Aug23
28/09/2023	DCK Accounting Solutions Ltd	EBP6	1,114.08		4515/Contract accounts Aug23
28/09/2023	Ever Brite Cleaning Services L	EBP7	2,535.54		4481/Cleaning services Aug2023
28/09/2023	Executive Alarms Ltd	EBP8	387.60		4508/Replace CCTV hard drive
28/09/2023	Farol Limited	EBP9	84.00		4482/Mower & Tractor punctures
28/09/2023	K & K Warehouse	EBP10	200.40		4484/Blitz honey boots
28/09/2023	Lyreco UK Limited	EBP11	432.95		4487/Cleaning supplies
28/09/2023	Polar Cooling Services Ltd	EBP12	138.00		4494/Replace door lock cylinde
28/09/2023	RE-VAMP Multi Serve Ltd	EBP13	14.00		4498/Mayors Chain Engraving
28/09/2023	RED BOX FIRE CONTROL	EBP14	1,286.90		4497/Fire equipment servicing
28/09/2023	SOUTH OXFORDSHIRE DISTRICT	EBP15	3,968.00		4509/Rates 5432455 Oct2023
28/09/2023	Scorpion Signs	EBP16	72.00		4500/Skate park sign
28/09/2023	Spaldings (UK) Limited	EBP17	354.36		4501/Ransome servicing
28/09/2023	Sun Water Coolers Ltd	EBP18	19.80		4502/Office water cooler
28/09/2023	Scofell Commercial Landscapes	EBP19	2,340.00		4499/Flailbot mounds
28/09/2023	Travis Perkins Trading Company	EBP20	64.48		4506/Line marking paint
28/09/2023	Total Pest Control (UK) Ltd	EBPEBP21	3,048.00		4510/Quarterly pest control
28/09/2023	Shield Maintenance Ltd	EBP22	523.10		4525/Sanitary waste disposal
28/09/2023	CNH Industrial	Std Ord	425.77		CNH Industrial - Rotary Mower
28/09/2023	CCLA Deposit Fund	Transfer	150,000.00		CCLA PSDF Account
28/09/2023	British Gas A/c 603752622	DD7	157.31		4534/Gas603752622 30Aug-11Sep
29/09/2023	CCLA Deposit Fund	Transfer	150,000.00		CCLA PSDF Account
29/09/2023	Unity Bank Manual Credit Fee	DR	2.10		Unity Bank Manual Credit Fee
30/09/2023	Unity Bank Service Charge	DR	68.70		Unity Bank Service Charge
Total Payments			1,815,597.50		

Date: 17/10/2023

Didcot Town Council

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Civic Hall Current Account

List of Payments made between 01/09/2023 and 30/09/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/09/2023	SODC Civic Hall Rates	Std Ord	4,122.00		SODC Civic Hall Rates -5406166
01/09/2023	Direct 365	DD	110.97		4412/Hand dryers 12Jul-11Sep
30/09/2023	Unity Bank Service Charge	DR	47.55		Unity Bank Service Charge
Total Payments			<u>4,280.52</u>		

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AS AT SEPTEMBER 2023 + SOME OCTOBER FIGURES

Didcot Town Council
Annual Budget - By Centre (Actual YTD Month 7)

Note: Draft Budget Report

	2022/23		2023/24			2024/25			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
101 Central Administration									
1195 Miscellaneous Income	0	25,025	0	16	0	0	0	0	0
32581 Grant Received	0	7,189	0	0	0	0	0	0	0
Total Income	0	32,214	0	16	0	0	0	0	0
1101 Salaries - Admin	216,590	143,420	242,500	116,065	0	0	0	0	0
1102 Salaries - Admin Er's NI	26,986	15,196	16,699	11,880	0	0	0	0	0
1103 Salaries - Admin Er's Superann	44,035	31,103	33,427	25,186	0	0	0	0	0
1104 Agency Staffing	12,000	14,359	12,000	5,157	0	0	0	0	0
1108 Training and Conferences	8,000	8,927	8,000	3,667	0	0	0	0	0
1109 Staff Travel	2,500	4,354	3,500	2,028	0	0	0	0	0
1111 Rate Admin Offices	7,000	6,861	7,000	5,044	0	0	0	0	0
1121 Telephone/Fax/Internet	4,000	2,690	3,000	1,792	0	0	0	0	0
1123 Stationery	2,300	1,842	2,300	1,507	0	0	0	0	0
1124 Subscriptions	4,000	4,158	4,000	4,127	0	0	0	0	0
1125 Insurance	12,000	22,342	23,000	0	0	0	0	0	0
1126 Photocopier	2,500	2,377	2,500	1,445	0	0	0	0	0
1128 Postage-Frinking	2,000	1,187	2,000	355	0	0	0	0	0
1129 Miscellaneous Admin Costs	200	427	500	207	0	0	0	0	0
1130 Recruitment Advertising	2,000	895	2,000	0	0	0	0	0	0
1132 Outside Service Provider HR/HS	4,000	1,372	3,000	800	0	0	0	0	0
1160 IT Maintenance/Website	26,000	19,166	20,000	20,670	0	0	0	0	0
1171 Contingency	30,000	6,063	20,000	825	0	0	0	0	0
1173 Green Projects	10,000	14,801	10,000	1,095	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Draft Budget Report

	<u>2022/23</u>		<u>2023/24</u>			<u>2024/25</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1197 Office water cooler	250	299	250	133	0	0	0	0	0
3152 Electricity	0	0	0	134	0	0	0	0	0
3155 Security	0	-40	0	-385	0	0	0	0	0
99134 Tfr from EMR Community Project	0	-653	0	0	0	0	0	0	0
99135 Tfr from EMR Bus Shelter/Street	0	-175	0	0	0	0	0	0	0
Overhead Expenditure	416,361	300,972	415,676	201,732	0	0	0	0	0
Movement to/(from) Gen Reserve	(416,361)	(268,758)	(415,676)	(201,716)	0	0	0	0	0
102 Civic and Democratic									
1205 Members Training	800	0	800	725	0	0	0	0	0
1206 Mayors Allowance	3,200	3,233	3,520	3,250	0	0	0	0	0
1235 Civic Functions	2,300	3,189	3,000	2,292	0	0	0	0	0
1269 Election Costs	0	0	0	13,085	0	0	0	0	0
99129 Tfr from EMR Elections	0	0	0	-13,085	0	0	0	0	0
Overhead Expenditure	6,300	6,423	7,320	6,267	0	0	0	0	0
Movement to/(from) Gen Reserve	(6,300)	(6,423)	(7,320)	(6,267)	0	0	0	0	0
104 Community Services									
1245 Jubilee Celebrations	2,500	1,098	0	0	0	0	0	0	0
1271 CCTV Contribution	10,000	5,635	10,000	1,730	0	0	0	0	0
1272 Speed Surveys	750	0	750	0	0	0	0	0	0
Overhead Expenditure	13,250	6,733	10,750	1,730	0	0	0	0	0
Movement to/(from) Gen Reserve	(13,250)	(6,733)	(10,750)	(1,730)	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Draft Budget Report

	2022/23		2023/24			2024/25			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
105 Corporate Management									
1152 Bank Charges	600	1,300	700	1,410	0	0	0	0	0
1155 Internal Audit	1,600	1,440	1,680	0	0	0	0	0	0
1157 External Audit	2,000	2,000	2,200	100	0	0	0	0	0
1158 Legal & Professional Fees	8,000	3,050	5,000	285	0	0	0	0	0
1159 Accounting Support	1,000	1,611	1,000	3,447	0	0	0	0	0
Overhead Expenditure	13,200	9,401	10,580	5,242	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(13,200)</u>	<u>(9,401)</u>	<u>(10,580)</u>	<u>(5,242)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
108 Willowbrook Community Centre									
1769 Willowbrook Income	40,000	55,737	60,000	48,854	0	0	0	0	0
32580 S 106 Devel's Cont's Received	0	405	0	1,833	0	0	0	0	0
32581 Grant Received	0	15,299	0	0	0	0	0	0	0
32587 CIL Income	0	0	6,000	0	0	0	0	0	0
Total Income	40,000	71,441	66,000	50,687	0	0	0	0	0
1701 Salaries Willowbrook	0	0	40,000	18,631	0	0	0	0	0
1710 Willowbrook Business Rates	0	36,608	38,000	-8,384	0	0	0	0	0
1720 Willowbrook Contracts	0	0	10,000	6,542	0	0	0	0	0
1725 Willowbrook ICT/Internet	0	0	3,000	1,139	0	0	0	0	0
1730 Willowbrook Equipment	0	0	5,000	507	0	0	0	0	0
1764 Willowbrook Consultancy	10,000	10,000	0	0	0	0	0	0	0
1766 Willowbrook Utilities	25,000	55,512	40,000	34,739	0	0	0	0	0
1767 Willowbrook Site Maintenance	10,000	54,165	0	5,663	0	0	0	0	0

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Didcot Town Council
Annual Budget - By Centre (Actual YTD Month 7)

Note: Draft Budget Report

	<u>2022/23</u>		<u>2023/24</u>			<u>2024/25</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure									
Movement to/(from) Gen Reserve	45,000	156,285	136,000	58,837	0	0	0	0	0
	(5,000)	(84,844)	(70,000)	(8,150)	0				
Capital and Projects									
1999 Loan Proceeds	0	0	0	2,400,000	0	0	0	0	0
32580 S 106 Devel's Cont's Received	0	3,102	0	0	0	0	0	0	0
Total Income	0	3,102	0	2,400,000	0	0	0	0	0
1940 Building Maintenance Fund	10,000	0	0	0	0	0	0	0	0
1944 Christmas Lights	18,500	11,056	15,000	4,764	0	0	0	0	0
1947 Office Equipment & Furniture	1,000	0	1,000	395	0	0	0	0	0
1948 PWLB-Repayments	122,604	122,604	242,604	34,331	0	0	0	0	0
1949 PWLB-Interest	0	0	0	26,971	0	0	0	0	0
1952 Groundskeeping Equipment	0	17,779	0	2,420	0	0	0	0	0
1953 CAP - Solar Panels	0	43,374	0	48,896	0	0	0	0	0
1954 CAP - Wheelchair Swing	0	26,125	0	0	0	0	0	0	0
1955 CAP - Edmonds Park Pavilion	0	0	0	1,002,907	0	0	0	0	0
99029 Tfr to EMR Elections	0	0	0	34,260	0	0	0	0	0
99060 Tfr to EMR Grounds Equip	0	259	0	0	0	0	0	0	0
99127 Tfr from EMR Building Proj Fee	0	0	0	-34,260	0	0	0	0	0
99128 Tfr from EMR CiL	0	-46,948	0	-48,896	0	0	0	0	0
99134 Tfr from EMR Community Project	0	-7,650	0	0	0	0	0	0	0
99160 Tfr from EMR Grounds Equip	0	-18,038	0	-2,420	0	0	0	0	0
Overhead Expenditure	152,104	148,561	258,604	1,069,368	0	0	0	0	0

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8-4

Annual Budget - By Centre (Actual YTD Month 7)

Note: Draft Budget Report

	<u>2022/23</u>		<u>2023/24</u>			<u>2024/25</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	(152,104)	(145,458)	(258,604)	1,330,632	0		0		
111 Services to Others									
1805 Income -Materials Fleet Meadow	0	293	0	98	0	0	0	0	0
1806 Income -Labour Fleet Meadow	0	1,860	0	1,649	0	0	0	0	0
1807 Income - Course's	0	1,225	0	0	0	0	0	0	0
Total Income	0	3,378	0	1,747	0	0	0	0	0
1866 Materials - Fleet Meadow	0	178	0	33	0	0	0	0	0
Overhead Expenditure									
	0	178	0	33	0	0	0	0	0
Movement to/(from) Gen Reserve	0	3,200	0	1,715	0		0		
120 Other Costs & Income									
1176 Precept	1,241,562	1,241,562	1,331,855	1,331,855	0	0	0	0	0
1196 Interest Received	300	15,403	5,000	18,940	0	0	0	0	0
Total Income	1,241,862	1,256,965	1,336,855	1,350,795	0	0	0	0	0
Movement to/(from) Gen Reserve	1,241,862	1,256,965	1,336,855	1,350,795	0		0		
201 Arts & Grants-Empowered									
9041 Summer Fayre - Income	0	0	0	100	0	0	0	0	0
Total Income	0	0	0	100	0	0	0	0	0
2165 Remembrance Parade & Service	4,000	3,065	4,000	404	0	0	0	0	0
2187 Summer Fayre	4,000	2,450	4,000	8,726	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Draft Budget Report

	2022/23		2023/24			2024/25			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
3188 Grant Aid Fund	45,000	43,240	45,000	22,174	0	0	0	0	0
99039 Tfr to EMR Summer Fayre	0	12,550	0	0	0	0	0	0	0
Overhead Expenditure	53,000	61,305	53,000	31,305	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(53,000)</u>	<u>(61,305)</u>	<u>(53,000)</u>	<u>(31,205)</u>					
301 External Works-Central Costs									
3101 Salaries - Works	194,329	183,900	232,000	103,804	0	0	0	0	0
3102 Salaries - Works Er's NI	16,914	16,994	16,800	9,524	0	0	0	0	0
3103 Salaries - Works Er's Superann	38,479	36,469	36,100	22,526	0	0	0	0	0
3104 Events Staffing	2,200	0	2,200	0	0	0	0	0	0
3105 Agency Staffing	1,000	0	1,000	0	0	0	0	0	0
3108 Staff Travel	2,370	1,189	2,370	814	0	0	0	0	0
3120 Protective Clothing	2,575	1,318	2,000	795	0	0	0	0	0
3124 Telephone-Works	1,500	0	1,000	0	0	0	0	0	0
3127 Subscriptions	150	100	150	55	0	0	0	0	0
3140 Vehicle Insurance	2,932	2,993	2,932	0	0	0	0	0	0
3141 Vehicle Fuel	6,000	7,898	6,000	2,876	0	0	0	0	0
3144 Equipment & Small Tools	0	0	0	14	0	0	0	0	0
3145 Machinery Costs	10,000	3,307	10,000	3,183	0	0	0	0	0
3154 Maintenance	546	3,668	2,000	1,094	0	0	0	0	0
9034 Ford Ranger Pick Up	3,863	3,229	3,863	1,877	0	0	0	0	0
9039 Ransomes HR300 Rotary	5,110	6,332	5,110	3,397	0	0	0	0	0
9045 Ransomes Parkway 3	1,200	3,814	1,200	1,539	0	0	0	0	0
9062 John Deere Gator	0	7,123	2,000	2,643	0	0	0	0	0

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Didcot Town Council
Annual Budget - By Centre (Actual YTD Month 7)

Note: Draft Budget Report

	<u>2022/23</u>		<u>2023/24</u>			<u>2024/25</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
9063 ALKE ATX 340 ED	0	3,552	1,000	285	0	0	0	0	0
99160 Tfr from EMR Grounds Equip	0	-350	0	0	0	0	0	0	0
Overhead Expenditure	289,168	281,537	327,725	154,425	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(289,168)</u>	<u>(281,537)</u>	<u>(327,725)</u>	<u>(154,425)</u>	<u>0</u>		<u>0</u>		
302 Allotments									
3282 Allotment Rents	12,500	13,327	14,500	12,355	0	0	0	0	0
32581 Grant Received	0	0	0	1,000	0	0	0	0	0
Total Income	<u>12,500</u>	<u>13,327</u>	<u>14,500</u>	<u>13,355</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
3151 Water Charges	2,500	4,037	2,500	1,215	0	0	0	0	0
3154 Maintenance	0	1,364	0	0	0	0	0	0	0
3233 Allotment Competition	350	150	350	0	0	0	0	0	0
3244 Allotment Maintenance	2,000	3,694	4,000	209	0	0	0	0	0
3250 Allotment -Polytunnel	0	0	0	1,800	0	0	0	0	0
Overhead Expenditure	4,850	9,245	6,850	3,224	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>7,650</u>	<u>4,082</u>	<u>7,650</u>	<u>10,130</u>	<u>0</u>		<u>0</u>		
303 Cemetry									
3383 Cemetry Fees	17,000	18,070	18,000	13,360	0	0	0	0	0
Total Income	<u>17,000</u>	<u>18,070</u>	<u>18,000</u>	<u>13,360</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
3151 Water Charges	1,200	172	1,000	9	0	0	0	0	0
3154 Maintenance	5,000	583	0	2,210	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Draft Budget Report

	2022/23		2023/24			2024/25			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
3340 Rates - Cemetery	0	848	600	905	0	0	0	0	0
99121 Tfr from EMR Cemetery Fund	0	-150	0	0	0	0	0	0	0
Overhead Expenditure	6,200	1,454	1,600	3,124	0	0	0	0	0
Movement to/(from) Gen Reserve	10,800	16,616	16,400	10,236	0	0	0	0	0
304 Edmonds Park									
3151 Water Charges	1,200	148	1,200	860	0	0	0	0	0
3152 Electricity	1,800	972	1,800	1,339	0	0	0	0	0
3154 Maintenance	10,000	11,087	10,000	6,163	0	0	0	0	0
3155 Security	4,000	5,878	6,000	146	0	0	0	0	0
3170 Waste Recycling	9,500	8,252	9,500	4,250	0	0	0	0	0
3387 Pre-fab Toilets	0	19,531	0	0	0	0	0	0	0
99137 Tfr from EMR Pre-Fab Toilet	0	-8,378	0	0	0	0	0	0	0
Overhead Expenditure	26,500	37,491	28,500	12,758	0	0	0	0	0
Movement to/(from) Gen Reserve	(26,500)	(37,491)	(28,500)	(12,758)	0	0	0	0	0
305 Ladygrove Park									
3183 Lady Grove Park Income	2,000	4,602	3,000	200	0	0	0	0	0
3185 Ladygrove Lakes Income	300	3,429	3,000	2,188	0	0	0	0	0
Total Income	2,300	8,031	6,000	2,388	0	0	0	0	0
3152 Electricity	0	0	0	-43	0	0	0	0	0
3154 Maintenance	5,000	7,563	7,000	7,247	0	0	0	0	0
3163 Sandpit & Train	0	5,185	0	0	0	0	0	0	0

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Didcot Town Council
Annual Budget - By Centre (Actual YTD Month 7)

Note: Draft Budget Report

	<u>2022/23</u>		<u>2023/24</u>			<u>2024/25</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
3165 Ladygrove Lakes	0	9,249	0	6,952	0	0	0	0	0
99025 Tfr to EMR Ladygrove Park	0	182	0	0	0	0	0	0	0
99124 Tfr from EMR Ladygrove Lakes	0	-4,754	0	-3,328	0	0	0	0	0
99126 Tfr from EMR L.grove Staging	0	0	0	-1,800	0	0	0	0	0
Overhead Expenditure	5,000	17,425	7,000	9,028	0	0	0	0	0
Movement to/(from) Gen Reserve	(2,700)	(9,394)	(1,000)	(6,640)	0	0	0	0	0
306 Loyd Park									
1195 Miscellaneous Income	0	10	0	0	0	0	0	0	0
Total Income	0	10	0	0	0	0	0	0	0
3151 Water Charges	80	-314	550	-1,324	0	0	0	0	0
3152 Electricity	200	462	350	141	0	0	0	0	0
3154 Maintenance	0	3,301	0	44,046	0	0	0	0	0
99120 Tfr from EMR Building Repair	0	0	0	-43,450	0	0	0	0	0
99138 Tfr from EMR Play Areas	0	-1,246	0	0	0	0	0	0	0
Overhead Expenditure	280	2,203	900	-587	0	0	0	0	0
Movement to/(from) Gen Reserve	(280)	(2,193)	(900)	587	0	0	0	0	0
308 Other Parks & Recreation Areas									
3179 Carbon Return Income	0	0	0	2	0	0	0	0	0
Total Income	0	0	0	2	0	0	0	0	0
3154 Maintenance	5,500	22,729	5,500	1,358	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Draft Budget Report

	<u>2022/23</u>		<u>2023/24</u>			<u>2024/25</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
3166 Millennium Wood Upkeep	3,000	514	3,000	2,985	0	0	0	0	0
99134 Tfr from EMR Community Project	0	-3,695	0	0	0	0	0	0	0
Overhead Expenditure	8,500	19,548	8,500	4,343	0	0	0	0	0
Movement to/(from) Gen Reserve	(8,500)	(19,548)	(8,500)	(4,340)	0	0	0	0	0
309 Play Areas									
3149 Bark Top-up	3,000	2,084	3,000	1,033	0	0	0	0	0
3153 Play Equipment Maintenance	15,000	29,357	25,000	16,602	0	0	0	0	0
99128 Tfr from EMR CiL	0	-7,132	0	0	0	0	0	0	0
99134 Tfr from EMR Community Project	0	-3,287	0	0	0	0	0	0	0
99138 Tfr from EMR Play Areas	0	-11,647	0	0	0	0	0	0	0
Overhead Expenditure	18,000	9,374	28,000	17,635	0	0	0	0	0
Movement to/(from) Gen Reserve	(18,000)	(9,374)	(28,000)	(17,634)	0	0	0	0	0
310 Environmental Services									
1183 Bowls Club Rent	50	0	50	0	0	0	0	0	0
3180 Sports Hire	3,000	4,130	4,000	5,190	0	0	0	0	0
3184 Funfair Hires	4,000	2,000	4,000	2,080	0	0	0	0	0
3186 Agency Income OCC	13,424	0	0	0	0	0	0	0	0
3198 Bus Shelter Advertising Income	7,657	10,000	10,000	0	0	0	0	0	0
Total Income	28,131	16,130	18,050	7,270	0	0	0	0	0
3148 Bus Shelter Contract	7,657	10,000	10,000	0	0	0	0	0	0
3150 Plants	2,000	580	1,000	5,253	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Draft Budget Report

	2022/23		2023/24			2024/25			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
3157 Dog Fouling Clean-up Service	1,350	2,912	3,100	1,699	0	0	0	0	0
3158 Trees	8,500	6,135	8,500	0	0	0	0	0	0
3159 Grass Cutting	25,000	34,960	0	0	0	0	0	0	0
3162 Football pitch maintenance	8,000	2,687	8,000	2,715	0	0	0	0	0
3168 Street Furniture Maintenance	3,000	2,147	3,000	2,745	0	0	0	0	0
99134 Tfr from EMR Community Project	0	0	0	-7,000	0	0	0	0	0
99135 Tfr from EMR Bus Shelter/Street	0	-815	0	0	0	0	0	0	0
Overhead Expenditure	55,507	58,606	33,600	5,411	0	0	0	0	0
Movement to/(from) Gen Reserve	(27,376)	(42,476)	(15,550)	1,859	0	0	0	0	0
325 Projects									
32587 CIL Income	6,000	12,097	0	3,751	0	0	0	0	0
90005 Edmonds Park	0	240	0	0	0	0	0	0	0
Total Income	6,000	12,337	0	3,751	0	0	0	0	0
3162 Football pitch maintenance	0	1,792	0	0	0	0	0	0	0
9031 Tree Management - Contract	5,000	0	5,000	0	0	0	0	0	0
9050 Play Equipment St Annes	0	15,603	0	0	0	0	0	0	0
9051 MemorialWW1 Commemorative Seat	500	499	0	0	0	0	0	0	0
9059 Bus shelters	5,000	0	5,000	0	0	0	0	0	0
32518 Edmonds Park	0	-80	0	-700	0	0	0	0	0
32525 Pavilion build	10,000	158,425	0	7,680	0	0	0	0	0
32591 Skatepark Refurbishment	0	772	0	0	0	0	0	0	0
32599 Splash Park	0	7,585	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Draft Budget Report

	2022/23		2023/24			2024/25			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
99028	Tfr to EMR CiL	0	181,383	0	3,751	0	0	0	0
99123	Tfr from EMR Skatepark	0	-772	0	0	0	0	0	0
99127	Tfr from EMR Building Proj Fee	0	-10,800	0	0	0	0	0	0
99134	Tfr from EMR Community Project	0	-10,603	0	0	0	0	0	0
99138	Tfr from EMR Play Areas	0	-5,000	0	0	0	0	0	0
99152	Tfr from EMR Pavilions	0	-4,300	0	-1,953	0	0	0	0
99154	Tfr from EMR Rolling Budgets	0	-13,866	0	0	0	0	0	0
	Overhead Expenditure	20,500	320,637	10,000	8,778	0	0	0	0
	Movement to/(from) Gen Reserve	(14,500)	(308,300)	(10,000)	(5,026)	0	0	0	0
401	C.H General Administration								
1000	Main Hall	30,000	43,278	55,000	27,820	0	0	0	0
1001	Northbourne Room	5,000	11,482	12,000	7,440	0	0	0	0
1002	Ladygrove Room	20,000	27,277	25,000	19,139	0	0	0	0
1003	All Saints Room	8,000	9,133	10,000	5,493	0	0	0	0
1004	Park Room	8,000	6,616	8,000	4,038	0	0	0	0
1005	Weddings	0	500	0	592	0	0	0	0
1009	Events Package Income	0	0	0	7,726	0	0	0	0
1011	Millbrook Room	2,000	1,790	2,000	25	0	0	0	0
1020	Other Income	0	1,420	1,000	1,525	0	0	0	0
	Total Income	73,000	101,495	113,000	73,798	0	0	0	0
3155	Security	0	0	0	350	0	0	0	0
4001	Salaries - Civic Hall	73,200	168,000	48,000	32,410	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Draft Budget Report

	<u>2022/23</u>		<u>2023/24</u>			<u>2024/25</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4002 Salaries - Civic Hall Er's Ni	7,750	10,141	0	1,287	0	0	0	0	0
4003 Salaries - C. Hall Er's Superan	21,000	27,383	0	5,745	0	0	0	0	0
4012 Water Charges	6,000	3,240	12,000	-3,761	0	0	0	0	0
4014 Light & Heat	38,000	20,310	40,000	16,138	0	0	0	0	0
4015 Cleaning and Hygiene	25,000	27,919	30,000	15,396	0	0	0	0	0
4016 Uniform	1,000	250	1,000	0	0	0	0	0	0
4018 Waste Disposal	3,000	3,384	3,500	2,331	0	0	0	0	0
4022 Telephone	1,000	385	1,000	50	0	0	0	0	0
4023 Licenses	1,000	4,578	4,000	1,845	0	0	0	0	0
4024 Event Costs	0	0	0	150	0	0	0	0	0
4027 Advertising/Marketing	1,000	200	1,000	0	0	0	0	0	0
4042 Equipment	5,000	17,120	10,000	1,204	0	0	0	0	0
4043 Repairs and Maintenance	15,000	37,021	10,000	32,696	0	0	0	0	0
4044 Maintenance Contracts	15,000	13,769	15,000	16,471	0	0	0	0	0
4045 Repair/Upgrade PA System	2,500	234	2,000	349	0	0	0	0	0
4051 Stocktakers Fees	300	0	300	0	0	0	0	0	0
4052 Accountancy Charges	500	1,551	500	882	0	0	0	0	0
4054 NNDR	45,000	44,800	50,000	-12,096	0	0	0	0	0
4103 Sundry Expenses	1,000	0	1,000	0	0	0	0	0	0
4104 Training & Prof Development	1,000	0	1,000	0	0	0	0	0	0
4105 Stationery	0	224	0	-2	0	0	0	0	0
99120 Tfr from EMR Building Repair	0	0	0	-22,651	0	0	0	0	0
99154 Tfr from EMR Rolling Budgets	0	-5,145	0	0	0	0	0	0	0
Overhead Expenditure	263,250	375,363	230,300	88,793	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Draft Budget Report

	<u>2022/23</u>		<u>2023/24</u>			<u>2024/25</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve									
402 C H Bar									
1050 Bar Sales	12,000	18,859	15,000	9,253	0	0	0	0	0
Total Income	12,000	18,859	15,000	9,253	0	0	0	0	0
3000 Bar Purchases	8,000	8,720	7,500	5,826	0	0	0	0	0
3010 Salaries - Bar Staff	1,500	0	0	0	0	0	0	0	0
3020 Bar Sundries	500	181	500	134	0	0	0	0	0
3154 Maintenance	0	2,468	3,000	1,122	0	0	0	0	0
Overhead Expenditure	10,000	11,369	11,000	7,083	0	0	0	0	0
Movement to/(from) Gen Reserve	2,000	7,490	4,000	2,170	0	0	0	0	0
403 C H Catering									
1075 Food and Beverage Income	5,000	3,802	3,000	4,770	0	0	0	0	0
1100 Catering Income - Food	0	8,767	6,000	5,705	0	0	0	0	0
Total Income	5,000	12,569	9,000	10,475	0	0	0	0	0
3100 Food and Beverage Costs	0	4,432	4,500	3,322	0	0	0	0	0
4350 CH Kitchen Maintenance	0	792	2,500	120	0	0	0	0	0
Overhead Expenditure	0	5,224	7,000	3,442	0	0	0	0	0
Movement to/(from) Gen Reserve	5,000	7,345	2,000	7,033	0	0	0	0	0
955 Earmarked Reserves									

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Annual Budget - By Centre (Actual YTD Month 7)

Note: Draft Budget Report

	2022/23		2023/24			2024/25			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
90001 VAT Payment	6,000	0	0	0	0	0	0	0	0
99150 Tfr from EMR VAT Contingency	0	-120,972	0	0	0	0	0	0	0
Overhead Expenditure	6,000	-120,972	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(6,000)</u>	<u>120,972</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>		
Total Budget Income	1,437,793	1,567,929	1,596,405	3,936,996	0	0	0	0	0
Expenditure	1,412,970	1,718,362	1,592,905	1,691,968	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>24,823</u>	<u>(150,433)</u>	<u>3,500</u>	<u>2,245,028</u>	<u>0</u>		<u>0</u>		

8-15



RIDGE

COST REPORT NR 5
NEW SPORTS AND COMMUNITY PAVILION
DIDCOT TOWN COUNCIL

06 October 2023



NEW SPORTS AND COMMUNITY PAVILION

DIDCOT TOWN COUNCIL

COST REPORT NR 5

Main Contract Works Package

06 October 2023

Prepared for

Didcot Town Council
Britwell Road
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Oxfordshire
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Prepared by

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Issue Date	06/10/23
Originator Initials	TP
Checked Initials	MB
Version	5.00
Notes	

COST REPORT NR 5

NEW SPORTS AND COMMUNITY PAVILION

RIDGE

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1. EXECUTIVE SUMMARY

1.1 Key Report Information

- Report based on information available on : 06 October 2023
- Report includes estimated values for the Contract Variations issued to date : CAI 1 to 8
- We understand other variations are possible but not confirmed in writing to date, these have been included and listed separately under the 'Anticipated Variations' Sections.
- No extensions of time have been granted to date.
- The report identifies 'Client Extra' items that are changes the original scope of the works. These are listed in the 'Authorised Expenditure' Section if applicable.
- We are at present reporting against the original 'Authorised Expenditure'.
- Please confirm whether the 'Authorised Expenditure' should be adjusted to include any of the 'Client Extra' items.
- We would point out that any further Client changes will probably increase costs and may delay the programme.
- We have included a comparison of the construction cashflow. We would point out that the current overall expenditure is less than the Cost Report cashflow. The Contractor is currently predicting a final account figure higher than the Cost Report figure.
- The assessments of anticipated values are currently provisional, we are in the process of firming up the items and will report in due course on the final assessments.
- As previous report, anticipated cost for re-surfacing of carpark has not been included in this cost report. However, we have shown two different options with cost in the description section of the anticipated variations. We would note that both option would reduce the contingency allowance significantly and you may wish to delay any decision to instruct this work until latter in this project.
- Contract and Anticipated Instructions are colour codes to show the status of the agreed items with the Contractor

F	Fixed Cost
B	Budget Cost
A	Agreed



1. EXECUTIVE SUMMARY

1.2 Key Report Analysis

- Contract Sum: 2,188,096.00
- Total Project Contingency: 102,554.00
- Current Authorised Expenditure: £2,290,650.00
- Anticipated Final Account (Construction Cost): £2,196,472.00
- Current overspend (+)/underspend (-) against Contract Sum £8,376.00
- Current overspend (+)/underspend (-) against Authorised Expenditure **-£94,178.00**
- Current overall Project Cost: £2,305,822.00
- Current balance for Contingency: £94,178.00
- Overall Change in the report since the last report : £189.00
- Main reasons for overall change in the report are :

DESCRIPTION		TOTAL £
1	Site survey for access control by Bookteq/Lockteq	189.00
Total Overall		£ 189.00



2. AUTHORISED EXPENDITURE

REF	DESCRIPTION	VALUE OF CLIENT REQUESTED ITEMS	OMISSIONS £	ADDITIONS £
1.00	Original Authorised Expenditure for the project: £2,400,000.00			
	Out of which;			
	LIFE Contract Sum: £2,188,096.03			2,188,096
	Ridge Post Contract Fee: £98,350.00			
	Ridge PO for JCT Contract: £1,000.00			
	Allowance for DTC Furniture: £10,000.00			
	Total estimated cost: £2,297,446.03			
	Variations (CAIs & Anticipated costs) £8,376.00			
	Contingency Allowance: £102,554.00			102,554
	Contingency Balance (after deducting variations): £94,178.00			
	Current overall Project Cost: (Total estimated cost + variations) £2,305,822.00			
	Sub totals	--	--	2,290,650
	Deduct omissions			--
Total to General Summary			£	2,290,650



3. GENERAL SUMMARY

3.1 Construction Cost Report Collection

REF	DESCRIPTION	CONTRACT SUM £	PREVIOUS REPORT £	THIS REPORT TOTAL £	MOVEMENT £
1	Contract Sum	2,188,096	2,188,096	2,188,096	--
2	Package Procurement (included above)		--	--	--
3	Prime Cost & Provisional Sums		--	--	--
4	Contract Variations		(1,117)	(929)	189
5	Anticipated Variations		9,305	9,305	--
6	Lodged/Anticipated Claims		--	--	--
	Anticipated Final Account Value	£ 2,188,096	2,196,284	2,196,472	189
	Contingency for Balance of Project		94,366	94,178	(189)
Anticipated Total		£	2,290,650	2,290,650	--

3.2 Key Report Summary

Anticipated Final Account Value	2,196,284	2,196,472	189
Authorised Expenditure	2,290,650	2,290,650	--
Forecast underspend on Authorised Expenditure	£	(94,178)	

3.3 Key Report Notes

- Rounded to the nearest pound
- All figures exclude VAT
- Based on information available at the date of the report

5. PROVISIONAL SUMS

REF	DESCRIPTION	CONTRACT VALUE	OMISSIONS	£	ADDITIONS £
Value Engineering - PROVISIONAL			As confirmed in the progress meeting 28th September, All provisional savings are achievable		
1.00	Mechanical				
1.01	Change HDPE drainage to UPVC	(900.00)			
1.02	Change all pumps to single head	(1,364.00)			
1.03	Omit BMS installation, allow for plant to run from local controls	(18,000.00)			
1.04	Omit pressurisation unit, leave quick fill loop	(1,750.00)			
1.05	Swapping Radiators to UFH	(3,700.00)			
2.00	Electrical				
2.01	Reduce hand dryer spec	(1,200.00)			
2.02	Alternative lighting specification	(850.00)			
2.03	Reduce CCTV; Reduction in cameras	(500.00)			
2.04	Access Control; allowed for standalone to 2nr doors	(1,000.00)			
2.05	M&E design review & BREEAM check associated with VE	3,000.00			
3.00	Soft Flooring				
3.01	Standard backing altrowood instead of Altrowood comfort - Fixed saving	(1,068.00)			
3.02	Altro Walkway instead of Altro Stronghold - Fixed saving	(420.00)			
4.00	FF&E				
4.01	Omit Lockers - Fixed saving	(5,465.00)			
5.00	Doors				
5.01	Alternative door specification; primed and decorated on site	(1,488.00)			
5.02	Changing the vision panels to a 200x1450mm in lieu of 750 x 200 + 500 x 200	(432.00)			
6.00	Roof Tiling & Tile Hanging				
6.01	Change to concrete tile (subject to Struc. Engineer reviewing additional loading)	(8,000.00)			Saving not achievable. Refer to CAI Nr 5
7.00	Plastering				
7.01	Omit plastering Add paint grade block for main hall only	(2,000.00)			
Sub totals		(45,137.00)		--	--
Deduct omissions					--
Net Adjustment to General Summary				£	--



6. CONTRACT VARIATIONS

REF	DESCRIPTION	OMISSIONS £	ADDITIONS £
	Contract Instruction Nr 1 (18-04-23)		
1.01	Confirmation by Didcot Town Council that a performance bond is not required	(2,356.88)	
	Contract Instruction Nr 2 (23-05-23)		
2.01	Omit Provisional Allowance for Statutory Authorities work	(31,425.00)	
2.02	Add: Accept Thames Water quotation 20125986 dated 19/03/2023 to provide 2 x 32mm MDPE commercial metered supplies off 6" PVC offsite in single trenches		4,178.22
2.03	Add: Accept Scottish & Southern Electricity Networks quotation ref EZC125/2 dated 02/05/2023 for contestable and non-contestable works		20,015.68
	Contract Instruction Nr 3 (09-06-23)		
3.01	Supply 2nr 100 litre Prestige wall mounted water butts on to downpipes (location to be agreed), as James Cole's e-mail dated 31/05/2023 (inclusive of OH&P)		470.82
	Contract Instruction Nr 4 (28-07-23)		
4.01	Further to the issue of the lightning protection risk management report we would confirm the Employer accepts the recommendations of the report to incorporate a lighting protection installation into the building.		TBC. Included in anticipated variations
	Contract Instruction Nr 5 (28-07-23)		
5.01	We confirm the Employers acceptance that the proposed value engineering saving relating to the change from slate roof coverings and vertical wall tiling to concrete is not achievable due to the increased loading.		8,000.00
	Contract Instruction Nr 6 (02-08-23)		
6.01	Confirm Employers requirement for the access control system to be Lockteq compatible so that it can like to Didcot Town Councils booking system. The Client confirmed that they usually use the BusinessWatch Group to install this.		tbc



6. CONTRACT VARIATIONS

REF	DESCRIPTION	OMISSIONS £	ADDITIONS £
7.01	<p>Contract Instruction Nr 7 (21-09-23)</p> <p>Confirm Didcot Town Councils instruction for Bookteq/Lockteq to complete a site survey for £180+VAT to enable Bookteq/Lockteq to provide a quotation for the installation of Bookteq/Lockteq booking system software to enable access to the building via the main entrance door and external door to changing room using this system</p> <p>Further instruction to be issued to cover the installation cost/revision to existing costs once LIFE and their sub-contractors have received Bookteq/Lockteq's quotation.</p>		188.55
8.01	<p>Contract Instruction Nr 8 (28-09-23)</p> <p>AV Variation</p> <p>To Breakout Rooms 1 & 2 the Employer confirms the following amendments to the AV system are required:</p> <p>a) Omit Single socket, data and HDMI point to the ceiling of Breakout Rooms 1 & 2.</p> <p>b) Omit Double socket, data and HDMI points to Breakout Room 1 (to wall with internal door); Add 1nr double socket with USB and HDMI socket with USB @ approx. 930mm above FFL; Add 1nr double socket with USB and 1nr HDMI/Data socket with USB @ approx. 1700mm above FFL. HDMI points @ 930 and 1700 to be linked.</p> <p>c) Omit Data and HDMI points to Breakout Room 2 (to wall with internal door); Add 1nr double socket with USB and HDMI socket with USB @ approx. 930mm above FFL. Add 1nr double socket with USB and 1nr HDMI/Data socket with USB @ approx. 1700mm above FFL. HDMI points @ 930 and 1700 to be linked.</p> <p><u>Small Power Amendments</u></p> <p>d) Confirm sockets to Breakout Room 1 are to be USB sockets</p> <p>e) Breakout room 2 - Add 2nr additional double sockets to the left hand wall to provide 3nr in total</p> <p>Note; this Instruction is issued on the basis that there are no time implications associated with making the changes</p>	tbc tbc tbc	tbc tbc tbc
	Sub totals	(33,781.88)	32,853.27
	Deduct omissions		(33,781.88)
Net Adjustment to General Summary		£	(928.61)



7. ANTICIPATED VARIATIONS

REF	DESCRIPTION	OMISSIONS £	ADDITIONS £
1.01	Allowance for Water butts 2nr x 100 litre capacity (Client request)	--	See CAI Nr 3
1.02	LBS attendances budget cost for Statutory Authority's services connection and trenching (as LIFE Valuation Nr 1 allowance)	--	5,000.00
1.03	Re-surfacing of Carpark (scope to be defined) a) Option 1 - To relay existing car park, including removing existing 30mm surface course then relaying, and removing and reinstating the channel drain: £46,806.00 b) Option 2 - To relay existing car park, including removing existing 30mm surface course and 70mm dense binder course then relaying, and removing and reinstating the channel drain: £99,426.00	--	Excluded Excluded
1.04	Lightning Protection	--	4,305.00
1.05	Hand dryer specification confirmation (saving of £1,200 included in VE saving achievable)	--	--
1.06	Changes to the AV requirements to meeting rooms		See CAI Nr 8
1.07	Changes to the planting as DTC landscaper does not like the planting as planning drawings. This will require a Non-Material Amendment to the current condition together with an amendment that the planting can be undertaken during the planting season. Omit soft landscaping from LIFE scope. Add Planning fee		tbc
1.08	EV Charging - DTC preferred EV charging "Rolec Pod Charger". LIFE proposed charger "EV-FLRSTAND EVA-07S-SE-RFID". There may have an additional cost implication for Rolac Pod Charger.		tbc
1.09	Omission of white Lining to Car park. This will be done only after the completion of Splashpark		tbc
Sub totals		--	9,305.00
Deduct omissions			--
Net Adjustment to General Summary		£	9,305.00

8. LODGED/ANTICIPATED CLAIMS

REF	DESCRIPTION	OMISSIONS £	ADDITIONS £
	None	--	--
	Sub totals	--	--
	Deduct omissions		--
Net Adjustment to General Summary		£	--

A. PROJECT CASHFLOW COMPARISON

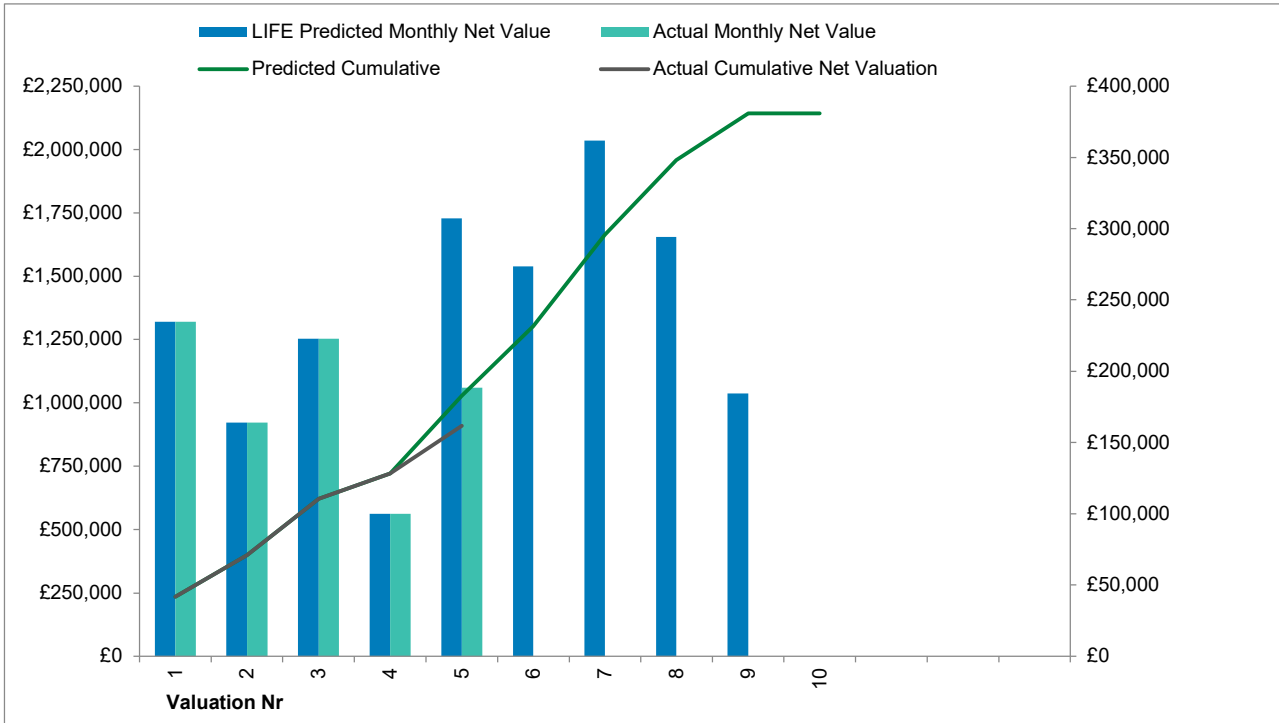


A. CASHFLOW FORECAST

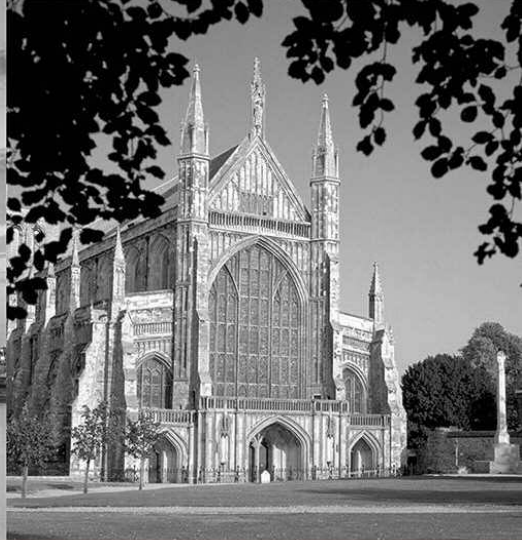
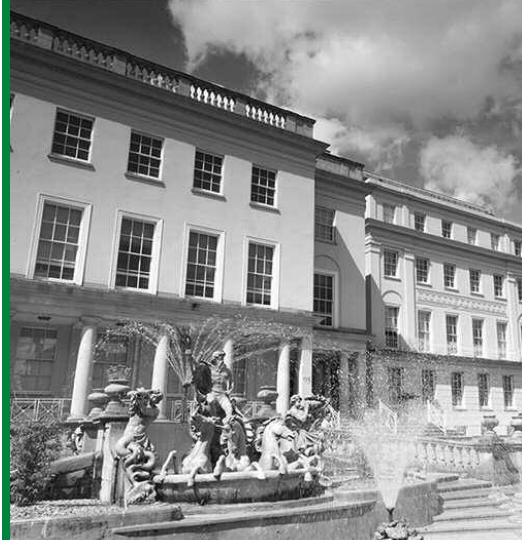
Updated based upon Contractor's forecast FA

Cumulative

Monthly



Ref.		Predicted Cumulative	Actual Cumulative Net Valuation	LIFE Predicted Monthly Net Value	Actual Monthly Net Value
1	May-23	£234,624	£234,624	£234,624	£234,624
2	Jun-23	£398,733	£398,733	£164,109	£164,109
3	Jul-23	£621,521	£621,521	£222,788	£222,788
4	Aug-23	£721,514	£721,515	£99,993	£99,994
5	Sep-23	£1,028,774	£910,090	£307,260	£188,575
6	Oct-23	£1,302,312		£273,538	
7	Nov-23	£1,664,060		£361,748	
8	Dec-23	£1,958,169		£294,109	
9	Jan-24	£2,142,474		£184,305	
10	Feb-24	£2,142,474			
11	Mar-24	£2,142,474			
12	Apr-24	£2,142,474			
13	May-24	£2,142,474			
14	Jun-24	£2,142,474			
15	Jul-24	£2,142,474			
16	Aug-24	£2,142,474			
17	Sep-24	£2,142,474			
18	Oct-24	£2,142,474			
19	Nov-24	£2,142,474			
20	Dec-24	£2,142,474			
21	Jan-25	£2,197,404		£54,930	
22	Feb-25				
23	Mar-25				
				£2,197,404	£910,090



RIDGE



www.ridge.co.uk



Mrs Janet Wheeler, Town Clerk
Didcot Town Council
Council Offices
Civic Hall
Britwell Road
Didcot
OX11 7HN

24th August 2023

Dear Mrs Wheeler,

VAT Partial Exemption 2022/23

After reviewing the Partial Exemption Calculation for Didcot Town Council, it has come to light that upon using the 'Temporary Breach Calculation' the council has not breached the de-minimus limit within the last two years and it has been forecasted that the council has a low risk of breaching the de-minimus limit within the next two years.

Therefore, as the VAT Partial Exemption Calculation is only a temporary breach for 2022/23, the council is not liable for repayment and no adjustments should be included within your next VAT return.

Please note that if Didcot Town Council's VAT Partial Exemption in future years does exceed the de-minimus limit then the council are liable to repay the temporary breach for 2022/23

I enclose the calculation which you should retain on file in case HMRC request it in the future.

I do apologise for mis-leading you on the previous letter sent on the 7th August 2023 and causing unnecessary concern

Yours sincerely,

A handwritten signature in black ink, appearing to read 'DMorgan', with a long horizontal flourish extending to the right.

David Morgan
DCK Accounting Solutions Ltd

Enclosure

Didcot Town Council
Temporary Breach Calculation

	<u>Year</u>	<u>Total Input VAT</u>	<u>Exempt VAT</u>		<u>Exempt CH General Admin</u>			
1	2018-19							
2	2019-20							
3	2020-21	£ 63,249.46	£ 1,946.08	3%	£ 1,639.77	3%		
4	2021-22	£ 99,556.09	£ 6,652.51	7%	£ 4,559.68	5%		
5	2022-23	£ 172,620.56	£ 14,127.06	8%	£ 4,551.77	3%		
6	2023-24	£ 105,790.30	£ 4,350.53	4%	£ -	0%	CH Now Opted to Tax 2023/24	£ 3,583.74
7	2024-25	£ 108,907.40	£ 4,208.59	4%	£ -	0%	CH Now Opted to Tax 2023/24	£ 4,231.73
			<u>£ 6,256.96</u>					

2022-23 Exceptional VAT Input		
Pavillion works 325	£ 29,804.41	
Pavillion works 304	£ 30,791.65	

5 Year Average

Finance

HEAD OF SERVICE: SIMON HEWINGS



Janet Wheeler - Town Clerk and
Responsible Finance Officer
Didcot Town Council
Council Offices
Britwell Road
Didcot
OX11 7JN

CONTACT: Infrastructure Implementation
and Funding Team
InfrastructureObligations@southoxon.gov.uk
Tel: 01235 422409
Textphone: 18001 01235 422409
Abbey House, Abbey Close, Abingdon,
Oxon, OX14 3JE

By Email: jwheeler@didcot.gov.uk

6 October 2023

Dear Janet

Community Infrastructure Levy: Notification of Payment

Community Infrastructure Levy (CIL) was adopted by the South Oxfordshire District Council on 18 February 2016 and took effect on 1 April 2016. CIL applies to new developments that create net additional 'gross internal area' of 100 square metres, or more, or create new dwellings. There is relief from CIL for affordable, self-build and charitable housing.

CIL is collected by the district council when a development commences, either in full or instalments, depending on the size of the development. Every six months (beginning of April and October) we will contact you to transfer your CIL share.

A '[CIL REGISTER](#)' is available on our website that lists planning permissions where development is liable and is updated when the development has commenced and a demand notice for the payment of CIL has been issued.

Town and parishes with an adopted Neighbourhood Plan or where permission is granted by a neighbourhood development order will receive 25 per cent of the revenue from the CIL development that took place within their parish.¹

Town and parishes without a Neighbourhood Plan will receive 15 per cent, subject to an annual cap of £100 per existing council tax dwelling.

¹ For applications that were determined on/after the date that the Neighbourhood Plan/Order was adopted/made. Applications determined prior to the adoption of the Neighbourhood Plan will receive 15 per cent of the CIL amount and will be subject to the annual cap.

Summary of your CIL receipts to be transferred

Application Ref:	Payment Terms	Date payment received from developer	Town/Parish share of CIL monies	Percentage share 15% or 25%
P21/S5378/FUL	Full Amount	12/07/2023	£709.50	15%
		Total:	£709.50	

We will be making the above payment to you at the end of October 2023 unless you let us know by **13 October 2023** that you **do not** want to receive these monies. In which case, the district council will hold them on your behalf and will be reviewed annually.

Please note town and parishes have **five years** from receipt of the above CIL monies in which to spend it. If you do not spend the CIL funds, once transferred to you, then in accordance with the Legislation these could be returned to the district council.

CIL (Regulation 59C) requires town/parish councils to spend these funds on:

- the provision, improvement, replacement, operation or maintenance of infrastructure, or
- anything else that is concerned with addressing the demands that development places on an area.

Your responsibility is to ensure you [spend CIL monies in compliance with the CIL Regulations](#).

CIL (Regulation 121B) (a re-enactment of regulation 62A inserted by the 2019 Regulations) requires town and parishes to publish a report on their website for any financial year (“the reported year”) in which it receives CIL receipts and send a copy to the district council (InfrastructureObligations@southandvale.gov.uk) no later than 31 December following the reported year. The report must include:

- the total CIL receipts for the reported year
- the total CIL expenditure for the reported year
- summary of CIL expenditure during the reported year including
 - (i) the items to which CIL has been applied, and
 - (ii) the amount of CIL expenditure on each item
- the total amount of CIL receipts for the reported year retained at the end of the reported year and
- CIL receipts from previous years retained at the end of the reported year
- Any notices received for the recovery of CIL that was passed on to the local council but has not been spent within five years of receipt

If you have any queries, please contact Janette Hinton-Smith, Infrastructure Implementation Officer on the above telephone number and/or email address.

Yours sincerely
Infrastructure Implementation and Funding Team

cc. Ward Councillor: mohammed.zia@southoxon.gov.uk,
andrew.tinsley@southoxon.gov.uk, David.Rouane@southoxon.gov.uk,
mocky.khan@southoxon.gov.uk, denise.macdonald@southoxon.gov.uk,
axel.macdonald@southoxon.gov.uk, ian.snowdon@southoxon.gov.uk,
tony.worgan@southoxon.gov.uk

Finance and General Purposes Committee

23rd October 2023

Report Author: Lucy Blake and Janet Wheeler



Grass Cutting in Didcot

Introduction

The Committee considered the options available to the Town Council in regard to the cutting of the Oxfordshire County Council (OCC) grass verges in Didcot at the September meeting.

Background

1. Didcot Town Council (DTC) previously had an agreement with OCC in which they received payment of £13,424.43 for cutting the verges in Didcot - This was calculated at 10.25pence per square metre, at two cuts per annum (there was 130,970 square metres of grass covered in the agreement).
2. The grass verges were 'outsourced' to The Grounds Care Group, who cut the verges on behalf of DTC over the last five years. They carried out eight cuts per annum and their contract finished at the end of March 2023.
3. Last financial year, DTC paid £34,960 for the cutting of the verges in Didcot. With the payment received from OCC, DTC had to cover the remaining £21,535.57. This covered around eight or nine cuts.
4. The County had been asked throughout the agreement if they would consider increasing the amount they paid to the Town Council, but this was never agreed. As with all parish councils on a similar service level agreement, the sum has not been raised since 2016 but the overall cost to the Town Council has risen year on year.
5. Due to the additional cost, the Town Council resolved last year to terminate the grass cutting contract with OCC, which meant as of 1st April 2023 the responsibility of cutting the verges returned to OCC.
6. The Town Council were informed that the County would only cut the verges once a year. (In fact the one cut that they did perform was done with a strimmer and none of the grass was picked up. The summer storms meant that the loose grass was allowed to block the drains and some Didcot homes were flooded.)

7. DTC routinely receives complaints from residents regarding the condition of the verges, from looking unsightly, to posing potential danger to pedestrians and road users. The long verges allow for potentially poisonous weeds to grow such as hemlock. It is also more difficult for dog owners to pick up from the verges leaving a heightened risk of dog fouling on shoes.
8. On instruction from Councillors, the Town Clerk contacted OCC to investigate whether they would consider reinstating the service level agreement with DTC. It was immediately confirmed that this could be done.

The options suggested at the last meeting included:

- Re-instate the agreement with OCC with the original financial payment of £13,424.43 – funding would need to be found for any additional costs associated with the grass cutting
- If the agreement was reinstated, DTC could decrease the number of cuts per year to lower the financial commitment and potentially look at reducing the amount of verge that is to be cut – such as cutting a strip alongside the road and vision splays but leaving the wider verges with wild flowers. This would make the verges more attractive but still leave environmentally-friendly areas.
- Not to enter an agreement with OCC and to continue with the one cut per year carried out by OCC.

The Committee required further information on costings of contracting the work to an outside company – *unfortunately without providing an established route of work, it is very difficult for a company to give accurate costings. A specification would also need to indicate what parts of the route are to be cut and what parts are to be left to wild flowers. The number of cuts would also factor in providing any quotes.*

In addition, the Outdoor team are keen to provide some of the cuts in-house but would require a new machine to do this work. There would be decisions to be made in terms of staffing this work and also in terms of purchase or leasing of the equipment – and any other cost savings that this equipment could save.

There is a lot of work to do to provide members with everything they need and the timing is now an issue. If the members wish to provide some sort of grass cutting service next summer – we need to get a tender onto the Contracts Finder website as soon as possible. Companies are planning now for their work from next March and we could miss the opportunity if we delay.

Recommendation

The Town Clerk recommends that we put a tender onto the Contracts Finder portal without delay. We can specify in the tender that we will want to include an opt-out clause after two years for all or part of the route to allow DTC the time to look at providing some of the work in-house.

This will give time to the Officers to provide more information to enable the members to consider a longer term option regarding the grass cutting.

The tender responses will give members actual quotes for the work on which they can build their knowledge.

Financial Implications

As OCC would be paying DTC £13,424.43 per annum for the agreement, any additional costs of the grass cutting would need to be covered by DTC.

Legal Implications

All terms and conditions stated in any agreement between the two Councils would need to be fully adhered to once the agreement has been signed.

If the Committee are keen for some of the work to be done in-house, discussions will need to be had with the legal team at OCC to ensure that we are legally allowed to work alongside the highway.

Finance and General Purposes Committee

23rd October 2023

Report author: Janet Wheeler



Edfest review and Hatwell's request for 2024 dates

Introduction

Edfest was re-branded last year and was originally known as the Town Fayre. The Town Fayre followed terms of reference (2019) as attached and the organisers were a charitable group outside of the Council who were awarded a grant to organise the event. The last time the event was held prior to this year was 2019 – 2020 and 2021 were affected by the pandemic. 2022 the event was cancelled as there were no elected members able to attend.

The charity pulled out of the organisation of the event in 2022 and the £4,000 grant was returned to DTC. DTC staff were asked to provide administrative support and to run the event through the DTC accounts.

The issues

- The **clash of dates** – the attached emails from Edfest Committee and Hatwells lays out their claims to run on the same dates.
- Although both bodies have expressed their wish to work together - Edfest have aspirations to grow much larger and Hatwells would be compromised in the areas of the park where they could run their rides. Historically, the Town Fayre worked well with Hatwells Fair but there were no large stages and PA systems which would be the case now.
- **The history** - Hatwells Fair have been running in Edmonds Park for 41 years and provide a second fair at Ladygrove. The second fair does not bring in as much income but is part of the Didcot “package” of funfairs – and the fairs are popular with residents. If Hatwells are not allowed to run at Edmonds Park in August – there is a possibility that they will cancel both fairs at Didcot.
- The **Governance** of this event – in 2019 the Terms of Reference state that the Town Council would award a grant to the organisers and the working group would act as an information gathering group and report back to the F&GP Committee. This was lost with the changes of staff and there has really been no reporting throughout this year. The Council need to decide whether this remains a Council event or whether it should go back to being run by an outside organisation.

- **Tax-payers money** - The issues with running the event through the DTC bank accounts is the cumbersome financial regulations and procurement rules. If the event continues to be run through DTC there must be Officer time to create legally binding agendas and minuted decisions. The procurement rules must be followed which means time spent getting quotes for the larger items. Confirmation of payment would need to be approved by elected members which also takes much longer than smaller suppliers like. (Many of the suppliers stated payment up front before the event – which is difficult for last minute purchases.)
- **DTC Officer time** – The time allocated to provide administrative support for this event was more than assumed and provided at no cost to the event. Terms of engagement over provision of staff time need to be discussed with the Personnel & Administration Committee. There need to be clear guidelines as to what is regarded as administrative support – and a clear plan as to what office help is needed and when. This needs to be backed up by an event management plan that should be drafted before the conclusion of the DTC 24-25 budget.
- **Possible Service Level Agreement** – if elected members decide that the Edfest Committee should continue as an outside body – there needs to be an agreement as to how the Town Council will support the event.

EDFEST FINANCES

Expenditure 22-23	£2,450
Expenditure 23-24	£8,726
Staff salaries on the day	£402
TOTAL EXPENDITURE	£11,578
Income	£1,106.64
Refunded stalls	£1,006.63
Balance	£100.01
Ear-marked reserves	£12,550
Less expenditure 22/23	£11,578
Balance	£972

NB: these figures do not include the time of the Events and Communications Officer, the Administration Officers; the Property & Facilities Manager and the Town Clerk to attend Edfest meetings throughout the year. The cost of the refunds took approximately three hours of combined time from the Town Clerk and the Events and Communication Officer. There is also bank charges on every transaction not included here.

DATES FOR 2024 EVENTS

TRUCK – Sat 27th July 2024

Newbury Summerfest – Sat/Sun 20th and 21st July 2024

Edfest request Sat 3rd August (with Friday 2nd August as the set up)

Hatwells 2nd choice 5th August to 19th August – *this could be a potential solution if Hatwells were to agree.*

Recommendation

That the Committee makes a recommendation to Full Council as to the following:

- Choice of dates for both events
- Future Governance of Edfest
- Financial treatment of procurement, income and expenditure
- DTC Officer time which may require a part time member of staff (backed up by an Event Management plan for 2024)
- Possible service level of agreement if the event continues as an outside body.

Attachments

- Emails from the Edfest Organising Committee
- Emails from Hatwells Fair
- Booking form from Hatwells Fair
- Original Terms of Reference – 2019
- Nominal ledger reports to show income and expenditure

Delegated authority

- (a) Under Standing Order 100, the administration of the Finance and General Purposes budget is delegated to this Committee.

Legal and risk implications

- (b) The Council is required to arrange for the proper administration of its financial affairs: this will include regular reporting.
- (c) The Accounts and Audit Regulations require local councils to ensure that financial management is adequate and effective and have a sound system of internal control.

Janet Wheeler
Town Clerk

Janet Wheeler

From: Mocky Khan
Sent: 03 October 2023 18:32
To: Di Chesterman; Chelsey Lordan; Janet Wheeler
Cc: Denise Macdonald; Axel Macdonald; Kate Buckle; Teresa Tye; Lucy Blake
Subject: RE: Edfest meeting tonight

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Lucy,

For the report, you need state or summarise the following:

The EdFest Team discussed the proposal from Hatwell's and the following was agreed:

- The first Saturday in August is the date for EdFest:
 - This was agreed when we kick started the Summer Fayre in 2018
 - All our comms and printed material state this – recycling banners etc
 - Easy for the community, businesses, residents, stall holders and EdFest partners to remember the date
 - EdFest would not be willing to change the date or the principle of holding the event on the first Saturday in August.
- When EdFest is on, our event should take priority over events as one of our key aims is to showcase the best of Didcot.
- EdFest Team understand and thank Hatwells for their proposal and would be willing to work with them based on the following:
 - Hatwells understand that the Saturday and the Friday evening are under the control of EdFest
 - EdFest does not want any one aspect to overpower or dominant the festival and this includes the Fair
 - EdFest would be willing to accommodate 3 to 4 rides that will enhance the festival.
 - The type and style of ride to be discussed with Hatwells.
 - The agreed rides to be positioned in a zone determined by EdFest Team
 - No food stalls to be open from Hatwells as EdFest would have our own food and drink providers
 - This working arrangement to be reviewed after the 2024 EdFest to see if having Hatwells on site works and enhances EdFest. If not, EdFest could look at alternative partners or review other options or not have a fair on site.

EdFest Team are looking to find a solution that both parties can mutually benefit. We are willing to engage and discuss with Hatwells to make this work. However, it must be clear that the Saturday 3rd of August 2024 is the date of EdFest and a commercial venture and business such as Hatwells should not take precedence.

Any questions then please let me know.

Regards,

Mocky

ClIr Mocky Khan
Councillor
Mobile: 07956 301777
Email: mkhan@didcot.gov.uk



Didcot Town Council contact details: 01235 812637 / council@didcot.gov.uk / www.didcot.gov.uk

Didcot Civic Hall contact details: 01235 512436 / civichall@didcot.gov.uk



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From: Di Chesterman <di@chesterman3.co.uk>

Sent: 03 October 2023 16:19

To: Chelsey Lordan <clordan@didcot.gov.uk>; Mocky Khan <mkhan@didcot.gov.uk>; Janet Wheeler <JWheeler@didcot.gov.uk>

Cc: Denise Macdonald <dmacdonald@didcot.gov.uk>; Axel Macdonald <amacdonald@didcot.gov.uk>; Kate Buckle <kbuckle@didcot.gov.uk>; Teresa Tye <TTye@didcot.gov.uk>; Lucy Blake <LBlake@didcot.gov.uk>

Subject: RE: Edfest meeting tonight

Hi Chelsey,

We had a full on discussion about where we need to be for next year - I will type up some notes later and circulate to those present before forwarding on to the wider list of people.

Regards the Hatwell report - it caused a bit of a split opinion. Essentially we felt that having the Fair in town for the 2 weeks surrounding the event would not enhance the event. We did feel that a small number of low key rides might be nice but we didn't want the full fair operating at the same time as the event.

In the past we've not had such a large stage with the emphasis on music and the noise of larger fair rides would detract from the music aspect. And although the Fair do pay over a percentage to the event some of us felt that they also draw money towards the rides and therefore away from the small businesses and local organisations.

My personal view is that the Fair does not fit well within the event and is better kept as a separate offering at another time but others had slightly differing views - mainly that we need to have entertainment for the teens as well as families and older people. I totally agree with this and feel we must engage younger people in the planning process (along with other community segments) to ensure that the event meets all the needs of the widest community and provides sufficient and appropriate entertainment.

I am concerned that local charities, crafts people and businesses will be less inclined to book Edfest stalls if the Fair is in attendance, due to limited amounts of spending money per family. It will also reduce the amount of onsite parking available.

I presume that if the request from Hatwell's is granted they will pay £300 per day to trade at Edmonds and then a percentage of takings on Aug 2nd and 3rd to Edfest (we discussed having a soft launch on Friday evening as the beer tent would be set up and ready to trade).

As I said, my personal preference would be for the Fair to be offered alternative summer dates but if Council approve the request I would ask that they only operate such rides as we agree to during the time of Edfest.

Di

On 03/10/2023 15:47 BST Chelsey Lordan <clordan@didcot.gov.uk> wrote:

Request submitted to the Town Council on 28th July 2023 by Hatwells Funfair:

The dates we would ideally like for Edmonds park are arrive Monday 29th July, open Thursday 1st- Sunday 4th August, close 3 days, open Thursday 8th- Sunday 11th, leave on Monday 12th August 2024. Our second choice of dates would be arrive Monday 5th August, open Thursday 8th- 11th, close 3 days, open Thursday 15th-Sunday 18th, leave Monday 19th. I did request these dates for this year, but was told the dates had been reserved for Edfest. I did email at the time to see if there was any chance of Edfest being moved or another way we could work together, but received no reply.

We have been running a fair in Didcot for the past 41 years, and during this time we like to think we have become a part of the community, and our fairs are something the residents look forward to. We are always well supported with our events, and have made lifelong friends here over the years. We have a good relationship with the parks teams, and hopefully they would be the first to say how well we look after the parks whenever we are here. We always clear the sites of any litter each day and before we leave, at no extra cost or effort for the council.

For the past 34 years we have always been in Edmonds park for the second weekend in August. This fits in with our run of other established events, and also as we do not own all of the equipment at the fair but sublet to other funfair equipment owners, it fits in with their run of events aswell. They then pay an agreed rent for each piece of equipment, which helps cover the rent for the whole fair. Having to alter the dates this year has meant that 11 different attractions have been unable to attend, leading to a shortfall on the rent. Coupled with this years 35% rent increase, this has meant a very large expense left for us to make up the shortfall.

On top of this the date that we have changed to has meant that our fair has been at the same time as some other large local events, the main two being Truck fest, just 4 miles away at Steventon, and the Newbury Summer fest, which have severely impacted the footfall at our fair. It has also meant that we have had to alter the established dates of the fair we usually attend at this time in Banbury, and we were lucky that they agreed to this, as if they said no we would have been closed for 2 weeks and lost our chance to attend that fair.

In the past we have provided equipment for the Didcot summer Fayre, and the event was once held at the same time as our fair. We would be very happy to operate our fair at the same time as EdFest, if the dates of that coincide with the dates of our fair.

As you are aware we are members of the Showman's guild, and run our fairs in accordance with their rules. One such rule is they do not want us to agree to pay such a large increase in rent at one time as this could affect not only us, but fairs all over the country as a knock on affect. Although we have already paid it this time, we are not able to pass this on to the tenants as business has been so poor, and so will have to make up the large shortfall ourselves. We find a 35% increase to be extreme and not in line with inflation. Something we pride ourselves on is keeping our fairs as affordable as we

can for the local community, which is why we currently have not increased our prices since before the covid lockdowns. With the current cost of living crisis we do not want to pass this cost along to the public at this time, but with the added expense of the toilets we now provide, plus the rising costs of diesel and advertising, we are finding it hard to survive in this business.

I propose a reasonable amount to pay for Edmonds park would be £300 an operating day, which would be an increase of 15% on the previous rent.

Our fair in Ladygrove, where we have 2 visits a year, is a much smaller event. Due to the soft conditions at Ladygrove park we cannot put any heavy attractions on the field itself, so we put the majority of the fair on the small hardstanding area, with some small caravans and a couple of lighter bits of equipment on the edge of the field. The fair itself is around half the size of the fair in Edmonds park, and so we are limited on how much rent we can pay and still make the fair financially viable for us.

The current rent is the limit of what we can afford, and so if the increase does also have to apply to this fair we sadly feel that we would be unable to continue this event.

I hope the council can be understanding about this request.

Email from Hatwells regarding fair in Ladygrove October 2023:

Hi

Sorry for delay. The invoice has been paid. We will actually only be trading for 7 days this time as an urgent personal matter has come up which has meant we have had to cancel the last day, but we had planned on the 8 days and would like 8 days in the future, and that is what I have paid for.

Something I don't know if I mentioned before which might be worth putting in to future discussions on pricing, is the fact that we have not put our prices up since before the pandemic, as we are trying to keep things affordable to local families who are feeling the pinch more than ever. As you can imagine with the rising cost of everything, that has meant that we have swallowed a lot of the additional expense as the cost of things are rising, and we can only do that so far before it becomes not financially viable. We have just had a fair in Bletchingdon which is only slightly smaller than our fair in Ladygrove park, although obviously a smaller population, and the rent there for 1 week is only £150!

Please let me know as soon as you have any updates on next years visit to Edmonds Park, it would be a shame if they got preference and forced us to move when they are a brand new event and we have been having our fair for such a long time. As I said before we would be happy to work together with EdFest and have the 2 events run side by side, which would probably be beneficial to both parties.

I hope you are all well

Best wishes

Lucy Blake

From: UK Local Councils <admin@localcouncils.org>
Sent: 28 July 2023 13:21
To: Council
Subject: [Form Results] Council Land - Expression of Interest (web submission)

UK Local Councils - Expression of Interest to Use Council Land

Message Sent From : <https://www.didcot.gov.uk/hold-an-event-on-our-land.html> by 92.40.212.208 @ 2023-07-28 13:21:16

Contact Name :
Kerry Williams

Organisation :
Hatwell's funfairs

Phone Number :

[REDACTED]

Email Address :

[REDACTED]

Is this a charity or not-for-profit organisation? :
No

Brief description of event :
Annual funfair comprised of rides, games stalls and food kiosks

Location of Event :
Edmonds Park

Date of event :
Thu, 08 Aug 2024

Time on site :
Arrive Monday 29th July, leave Monday 12th August

How many people is the event for? :
100- 500 at any given time

Is the event: :
Public (open)

Will the event include: :
Fairground Equipment
On-Site Communications
Water (limited supply at some sites)
Lost Children Point
Barriers/Fencing
Other Motor Vehicles
Inflatables (e.g. bouncy castle)

P.A System
Portable Generator
Power Supply
Toilets
Food/Drink
Concessions

If OTHER, please specify :

PRS Music License :
Yes

PPL Music License :
No

Live Entertainment License :
no

Temporary Event Notice :
No

Street Collection :
No

Alcohol :
No

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UK Local Councils

Town Fayre Liaison Group – terms of reference dated 2019

Name of Working Group	Town Fayre Liaison Group
Membership Who should be part of the group, and what rights do they have in decision-making?	At least two grant holder reps, five Didcot Town Councillors, Town Council Officers as required (no voting rights).
Purpose Why does it exist? What does it seek to achieve?	To act as a liaison between Didcot Town Council and grant holders, and to provide oversight of progress and delivery of the Town Fayre.
Task and finish/ongoing? If task and finish, please define the date or output that marks the groups closure	To continue unless the Town Council does not make provision in its budget for a Town Fayre.
Meetings Does the group meet in person or virtually?	In person.
How often should it meet, and should it meet in the day time or evening?	Members to have discretion to set meeting frequency to meet the demands at the time, but to meet at least once every two months. Meetings to take place in the evenings.
Reporting How should the business be reported and to whom?	Reporting to move from the Environment Committee to the Finance and General Purposes Committee. Finance and General Purposes to have a standing item on the agenda to receive an update report provided by officers and to consider any issues arising.
Minutes published Are minutes required, and who should they be sent to?	No, but agreed actions to be circulated to working group members.
Public attendance Can the public attend, can they participate, and are there any rules around this?	Attendance at the invitation of the working group members. Unless otherwise agreed by Councillors at the start of the meeting, members of the public may speak at any point.

A/c Code		2187 Summer Fayre			Annual Budget	4,000
Centre		201 Arts & Grants-Empowered			Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance					0.00	
3	30/05/2023	23/24	Cashbook	Printed Today - Banners	110.86	
3	01/06/2023	ENVISAGEPR	Purchase Ledger	4176/Security services 5Aug	1,200.00	
3	01/06/2023	MUDDLESMA	Purchase Ledger	4329/Mr Muddles Magical Mayhem	400.00	
3	04/06/2023	28/24	Cashbook	Amazon -Cable Ties	7.48	
3	07/06/2023	32/24	Cashbook	Printed Today -Banners	110.86	
3	09/06/2023	36/24	Cashbook	Facebook Advertinsing	2.47	
3	11/06/2023	37/24	Cashbook	Facebook Advertinsing	2.47	
3	12/06/2023	38/24	Cashbook	Facebook Advertinsing	2.47	
3	14/06/2023	43/24	Cashbook	Facebook Advertinsing	3.00	
3	22/06/2023	FACE-LONG	Purchase Ledger	4269/Face Painting	280.00	
3	27/06/2023	FLOWMOTION	Purchase Ledger	4268/Stilt walking & bubbles	325.00	
4	05/07/2023	TULU	Purchase Ledger	4310/Toilet hire 4Aug2023	305.00	
4	05/07/2023	65/24	Cashbook	ManoMano -Gazebo x3	299.97	
4	07/07/2023	ARMITAGEJC	Purchase Ledger	4332/Elsa Edfest visit	200.00	
4	08/07/2023	69/24	Cashbook	Facebook Advertising -Ed Fest	3.59	
4	14/07/2023	RAYSONM	Purchase Ledger	4357/Photography & video	500.00	
4	17/07/2023	TABLEFOOTB	Purchase Ledger	4362/Table football -Ed Fest	900.00	
4	18/07/2023	74/24	Cashbook	Digital Printing -Ed Fest	25.42	
4	20/07/2023	GOODALLC	Purchase Ledger	4367/Talks & tales -Ed Fest	175.00	
5	28/07/2023	79/24	Cashbook	OJM Farm -Straw Bales	170.00	
5	02/08/2023	84/24	Cashbook	Digital Printing -Leaflets	164.05	
5	04/08/2023	T01	Purchase Ledger	4459/Wd-40, Barrier Tape	38.55	
5	07/08/2023	AVEVENTS	Purchase Ledger	4423/PA System, Staging	3,500.00	
Account Summer Fayre					Account Totals	8,726.19
Centre Arts & Grants-Empowered					Net Balance Month 8	8,726.19

A/c Code	9041 Summer Fayre - Income				Annual Budget	0
Centre	201 Arts & Grants-Empowered				Committed	0
Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance		0.00
1	17/04/2023	Bacs	Cashbook	S Thompson -Summer Fayre		33.33
1	18/04/2023	Bacs	Cashbook	John's Whippy -Summer Fayre		33.33
1	20/04/2023	Bacs	Cashbook	Abingdon Distillery -Summer		33.33
1	21/04/2023	Bacs	Cashbook	Results Align -Summer Fayre		33.33
1	25/04/2023	Bacs	Cashbook	J Allsopp -Summer Fayre		33.33
1	26/04/2023	Bacs	Cashbook	J Bartlett -Summer Fayre		33.33
2	03/05/2023	Bacs	Cashbook	Didcot Rugby Union -Ed Fest		33.33
2	09/05/2023	Bacs	Cashbook	H Davidson -Summer Fayre		33.33
2	11/05/2023	Bacs	Cashbook	N Hewlett -Summer Fayre		33.33
2	18/05/2023	Bacs	Cashbook	Westga Enter Ltd		16.67
3	05/06/2023	Bacs	Cashbook	D Rouane -Ed Fest Didcot Pride		16.67
3	06/06/2023	Bacs	Cashbook	Payalben Patel -Ed Fest		33.33
3	13/06/2023	Bacs	Cashbook	Dzimwasha Wo -Ed Fest		33.33
3	14/06/2023	Bacs	Cashbook	Didcot APUK -Ed Fest		16.67
3	15/06/2023	Bacs	Cashbook	Cleal's Wheels -Ed Fest		33.33
3	15/06/2023	Bacs	Cashbook	J Garner -Ed Fest		16.67
3	16/06/2023	Bacs	Cashbook	Space Store -Ed Fest		33.33
3	16/06/2023	000017	Cashbook	M & D Moore -Ed Fest		16.67
3	20/06/2023	Bacs	Cashbook	BKB Food -Ed Fest		66.67
3	26/06/2023	Bacs	Cashbook	Glory Bee -Ed Fest		33.33
3	27/06/2023	Bacs	Cashbook	Didcot Barramundi -Ed Fest		33.33
3	27/06/2023	Bacs	Cashbook	1st Didcot Scouts -Ed Fest		16.67
3	30/06/2023	SN1	Sales Ledger	Invoice No:-DTC1371		40.00
4	03/07/2023	Bacs	Cashbook	A&R Snell -Foodbank		16.67
4	04/07/2023	Bacs	Cashbook	D&S Totterdell -Ed Fest		16.67
4	10/07/2023	Bacs	Cashbook	L&J Barresi -Ed Fest		33.33
4	11/07/2023	Bacs	Cashbook	A Gunter -Arts		33.33
4	11/07/2023	Bacs	Cashbook	A Hall -Oxford Chock Sh		33.33
4	19/07/2023	Bacs	Cashbook	Fabio Di Donato -Makespace		16.67
4	19/07/2023	Bacs	Cashbook	N Simmonds -Tashas Rashers		33.33
4	21/07/2023	Bacs	Cashbook	SL Warwick		33.33
4	24/07/2023	Bacs	Cashbook	D&E Blackford -Laney Bobs		33.33
4	25/07/2023	Bacs	Cashbook	S Appleton -Ed Fest		66.67
4	26/07/2023	Bacs	Cashbook	Lauren Slack -Ed Fest		16.67
4	27/07/2023	Bacs	Cashbook	S Barratt -Ed Fest		16.67
4	27/07/2023	Bacs	Cashbook	Maren Orth -Ed Fest		33.33
4	31/07/2023	Bacs	Cashbook	SOFEA -Ed Fest		16.67
5	31/08/2023	BACS	Cashbook	Westgarth Ent -Ed Fest Refund	16.67	
5	31/08/2023	BACS	Cashbook	N Simmonds -Ed Fest Refund		33.33
5	31/08/2023	BACS	Cashbook	Sara Warwick -Ed Fest Refund		33.33
5	31/08/2023	BACS	Cashbook	Glory Bee -Ed Fest Refund		33.33
5	31/08/2023	BACS	Cashbook	Nathan Cleal -Ed Fest Refund		33.33
5	31/08/2023	BACS	Cashbook	J Barresi -Ed Fest Refund		33.33
5	31/08/2023	BACS	Cashbook	S Thompson -Ed Fest Refund		33.33

A/c Code 9041 Summer Fayre - Income
 Centre 201 Arts & Grants-Empowered

Month	Date	Reference	Source	Transaction Detail	Debit	Credit	
5	31/08/2023	BACS	Cashbook	J Bartlett -Ed Fest Refund	33.33		
5	31/08/2023	BACS	Cashbook	Abingdon Distillery -Ed Fest	33.33		
5	31/08/2023	BACS	Cashbook	A&R Snell -Ed Fest Refund	16.67		
5	31/08/2023	BACS	Cashbook	A Hall -Ed Fest Refund	33.33		
5	31/08/2023	BACS	Cashbook	Didcot Barramundi-Ed Fest Rfnd	33.33		
5	31/08/2023	BACS	Cashbook	Palben Patel -Ed Fest Refund	33.33		
5	31/08/2023	BACS	Cashbook	J Cannon/Whippy -Ed Fest Rfnd	33.33		
5	31/08/2023	BACS	Cashbook	Didcot APUK -Ed Fest Refund	16.67		
5	31/08/2023	BACS	Cashbook	H Davidson -Ed Fest Refund	33.33		
5	31/08/2023	BACS	Cashbook	BKB Food -Ed Fest Refund	66.67		
5	31/08/2023	BACS	Cashbook	N Hewlett -Ed Fest Refund	33.33		
5	31/08/2023	BACS	Cashbook	Results Align -Ed Fest Refund	33.33		
5	31/08/2023	BACS	Cashbook	Didcot Scouts -Ed Fest Refund	16.67		
5	31/08/2023	BACS	Cashbook	J Wojcik Dzimwasha-Ed Fest Rfn	33.33		
5	31/08/2023	BACS	Cashbook	S Appleton -Ed Fest Refund	66.67		
5	31/08/2023	BACS	Cashbook	SOFEA -Ed Fest Refund	16.67		
5	31/08/2023	BACS	Cashbook	Lauren Slack -Ed Fest Refund	16.67		
5	31/08/2023	BACS	Cashbook	Maren Orth -Ed Fest Refund	33.33		
6	05/09/2023	SN1	Sales Ledger	Invoice No:-CN1386	40.00		
6	14/09/2023	BACS	Cashbook	E Blackford -Ed Fest Refund	33.33		
6	14/09/2023	BACS	Cashbook	Fabio Di Donato -Ed Fest Rfnd	16.67		
6	14/09/2023	BACS	Cashbook	Jenny Allsopp -Ed Fest Refund	33.33		
6	14/09/2023	BACS	Cashbook	S M Barratt -Ed Fest Refund	16.67		
6	14/09/2023	BACS	Cashbook	J & A Gunter -Ed Fest Refund	33.33		
7	12/10/2023	EBP	Cashbook	Space Store -Ed Fest Refund	33.33		
Account Summer Fayre - Income					Account Totals	1,006.63	1,106.64
Centre Arts & Grants-Empowered					Net Balance Month 8		100.01

Finance and General Purposes Committee

23rd October 2023

Report author: Janet Wheeler



To review the annual payment from the Bowls Club

The issue

Didcot Bowls Club have a long running lease for their club house. The building is leased to the Club at a peppercorn rent of £50 per year. DTC did not invoice for the payment during covid and it seems a waste of Officer time to continue to do so.

The Town Clerk suggests that we reduce the peppercorn rent to zero and save the administrative work associated with invoicing the £50 and processing the payment.

Didcot Town Council have a good relationship with the Bowls Club and recognise the important contribution the Club makes to provide leisure services for residents. The Club has also had success with league matches. The Council has made use of the Club house for social functions in the past at no cost.

Recommendation

That the £50 fee is waived year on year.

Delegated authority

- (a) Under Standing Order 100, the administration of the Finance and General Purposes budget is delegated to this Committee.

Legal and risk implications

- (b) The Council is required to arrange for the proper administration of its financial affairs: this will include regular reporting.
- (c) The Accounts and Audit Regulations require local councils to ensure that financial management is adequate and effective and have a sound system of internal control.

Janet Wheeler
Town Clerk

FINANCE AND GENERAL PURPOSES COMMITTEE – PROGRESS REPORT

Agenda item 17

Meeting/minute	Item/topic	Up-date/status	Review date/meeting
Minute 31 – 22-06-20 Minute 140 – 25-1-21 Minute 33 – 21-06	CCTV cameras and the case for an extra camera	Agreed for two extra cameras but DTC may have to pay for one.	Meeting arranged for 26th September – agenda item
Various meetings	Status of Restore project and OSM’s plans for the allotment site	Review of use of site	Discuss ideas with Mike Blake on best use. New CEO at Restore.
Minute 81 – risk assessments	Specific risk assessments	Professional input requested on these sheets	Specific /targeted risk register work started.
Minute 139 – reposition of CCTV camera	Costs, feasibility and potential funding to be explored	To be progressed	Will bring up at meeting on 26th September – agenda item
Public participation Football clubs	Special agreement requested to help the clubs afford the hire fees.	Background work to be completed to see what is possible within the auditing guidelines.	Up-date for October meeting
Wayleave agreements	Specialist surveyor recommended by SODC	Town Clerk to contact the company to represent us.	Company started work and confirmed that their costs will be covered by the National Grid.